



TIDEWATER COMMUNITY COLLEGE
From here, go anywhere.™

Tidewater Community College - Classified Association
Meeting Minutes

Date: Friday, April 12, 2019

Time: 1:30 p.m.

Place: Virginia Beach Campus

Attendance: Toni Dixon (N/D) via Conference Call, Leona Davis-Daniels (N/D) via Conference Call, Stacey Newton (N/D) via Conference Call, Nancy Jones (P), Kathy Richardson (P) via Conference Call, Paula Wood (VB), Trisha Ok (VB), Roosevelt Gray (VB) (8 present)

Absent: Christie Bradley (C), Dianne Parker (C), Bobbi Jean James (C), Inda Walker (N/D), Charles Dennis (P), Diane Graham (P)

Special Guest:

Call to order: Meeting was called to order by Nancy Jones at 1:30 p.m.

Minutes: March 2019 minutes were reviewed and approved for posting.

Outstanding Business:

- The PD Day follow-up survey results were reviewed by the committee.
- Extensive discussion was held regarding the program—suggestions for improvement and topics for future programs.
- The next Classified Professional Development Day is scheduled to take place November 8, 2019, at the Chesapeake Campus Student Center. Christie Bradley will confirm meeting room and break-out session room availability.
- The committee will look at some of the suggestions made on the March survey and look into the possibility of using some of them for November.

Classified Professional Development Fund update:

- There are Professional Development Funds still available for this year.
- Leona Davis-Daniels will send out notification to staff.

New Business

- **Professional Development Funds Administrator:** With Leona Davis-Daniels anticipating retirement in early 2020, she made a motion for Jackie Fernandez to take over the Classified Professional Development Funds management on July

1, 2019. This would allow time for Jackie to become acclimated before Leona goes out on retirement.

- **Support Staff / Wage Employee of the Year Awards:** Christie will send out a Google Doc for people to make nominations.
- **VCCA Conference:** Nancy Jones will check on the funding allowances for the upcoming VCCA conference in Norfolk. Will TCC pay for the food/hotel as all is included in the registration fee? Check with Heather in Phyllis Milloy's office.

Campus Reports

Chesapeake:

Staff Changes:

Events:

- TCC C.A.R.E.S. and NAMI on Campus Presents: Mental Health Awareness Week—**March 4th—March 7th**
- Various mental and physical health sessions and seminars offered throughout week.
- **March 7th**—"Say It Out Loud!"—Outreach Fair
- **March 25th** –Women's History Month—Keynote Speaker—Monica Barnes 12:30p.m.
- **March 28th** –Health Expo

- **Upcoming Event: April 27th**-HOPE U "Run for the Cause!": Funds to assist with hunger insecurities and our community college youth.

Norfolk: (no report available)

Staff Changes:

Events:

Portsmouth: (no report available)

Staff Changes:

Events:

Virginia Beach:

Staff Changes:

- **No changes. Currently interviewing for two positions.**

Events:

- **50th Anniversary Picnic, May 16, 2019, VB Campus**
- **Women's History Month, library book display in celebration**
- **National Library Week**
- **Library Staff Workers Day: Doughnuts were brought in for the celebration and appreciation of the staff workers.**
- **Green Run High School, student tour and orientation held in the JUL**
- **Princess Anne High School, student tour and orientation (120 students) for two days**

- **JUL Café will be closed for the summer semester**
- **Parking lot will be paved on the VB Campus**

Next Meeting:

Submitted by
Christie Bradley, Vice Chair/Secretary

Approved: 6/3/19, via email vote