

Faculty Professional Development Committee

May 7, 2019

Virginia Beach BCTE

3 p.m.

Attendance: Dianne Stanbach, David Wright, Jenefer Snyder, Tiffany Putman, Libby Watts (Google Meet), Thomas Geary.

Guests: Monica McFerrin.

I. Call to order at 3:13 p.m.

II. Approval of minutes from Apr. 2, 2019

- McRay to McCray (twice), Jaeda to Jaedda
- Minutes approved at 3:17

III. Chair's report

- The Chair shared PAPC updates. He mentioned that FPDC by-laws were officially approved by the President's Advisory and Planning Council. The PAPC by-laws are in progress of an update for remote meetings. The CTLTC and OLC merged and will now be known as the Distance Learning and Technology Committee.

IV. Old business

A. New Faculty & Adjunct Academy updates

- McFerrin shared information regarding the Faculty Academy Proposal.
- New Faculty would be automatically enrolled in the Faculty Academy but it would be open as well to adjunct and full time faculty.
- This would have four 8-week sessions on Instructional Design, Instructional Delivery, Instructional Effectiveness, and Scholarly and Creative Engagement, Institutional Responsibilities, and Service, respectively.
- The fourth session (Scholarly and Creative Engagement, Institutional Responsibilities, and Service) would be project-based. This final module would lead to a presentation so that faculty are sharing their results.
- The academy would be delivered in hybrid form. There is a lot of value to the face to face component.
- The Faculty Academy merges the New Faculty Academy and Adjunct Academy into one.
- The committee discusses whether the FDEP training could perhaps become a fifth module of the in-depth Faculty Academy.
- The VCCS 29 allows up to 15 credits for promotion for something that is non-academic. These classes could count toward that promotion if the credit hours are mapped out and rigor is displayed.
- Dean Snyder points out that some topics like classroom civility and responding to student inquiries could appear earlier or be under Student Retention. Faculty Advising might be added as a brief section. SACSCOC accreditation might even be added as an online module.
- The question of whether faculty focus on the larger picture "why" or complete an academy as a checklist is posed.
- Hopkins's update was e-mailed: "Faculty Evaluation Academy- outline of course submitted to John, along with an executive summary of purpose for sharing with

Corey and other stakeholders. I will be building the course in time for July to present to deans and deploy in the fall for faculty. Question for John- name it FDEP Academy (as he noted in an e-mail) or Faculty Evaluation Academy? I feel that Faculty Evaluation is easier for faculty to “catch” as- believe it or not- most are not familiar with the acronym FDEP.”

- The committee discusses whether this qualifies as an academy or if it really is a support course.
- Whether the course should be self-paced or determined by the user which modules are reviewed is discussed.
- Morea discusses how the intent would be to have a facilitator who helps guide faculty who are automatically enrolled into the support course. The facilitator would provide feedback and perhaps activities, but the facilitator might not be able to comment on the quality of the materials since it’s up to the instructor and dean.
- Faculty could be enrolled by request in the support course.
- Discussion occurs about whether this should be considered a resource rather than an academy so that there isn’t a circular logic of courses to prepare for evaluations. Resource Center or Orientation could work.
- Faculty Evaluation Resources and Support, Faculty Evaluation Help Center, Faculty Evaluation Resource Center are all suggested as names.
- How to write a measurable APPDP outcome is something that would be useful.

B. Canvas training updates

- Triage support is available to faculty. It’s the 11th hour and faculty need to know whom they can contact if they need help.
- Workshops will pick back up in the summer as courses are underway. This helps free up resources to work directly with faculty if they need assistance.
- Sessions will be provided on using Zoom by July 1. It will replace Collaborate and likely WebEx as well since it would be a redundant service.
- Class Climate has not done as advertised with Canvas integration. Every time a change occurs on a server, Class Climate blocks it and requests a new license key. It takes almost a day for it to be put back on the server. A new solution that is cloud-based (EduTrack) could require students to take a survey before entering a course (within 72 hours of a class ending or at any point) and it could add extra credit for those who complete surveys. This would leverage Canvas for administering surveys; it meets all the standards at a VCCS level. The new tool could have faculty add questions based on pathway or course. The Class Climate tool has not delivered as intended. Dean Snyder points out that we are required to have course evaluations by SACSCOC and Class Climate has not successfully deployed evaluations due its server issues. A lot of issues have cropped up including external from campus submissions not going through.

C. Faculty Development Day wrap-up

- The session was well attended based on the narrow theme and the new form for Faculty Development Day.
- Presentations received good reviews, and the committee was happy to partner with Jaedda Hall and the Women’s Center STEM Promise Program.
- Germanna had a similar session that was required and had 128 attendees.

D. Learning Institute planning updates, mock sessions wrap-up

- The mock sessions for Learning Institute were insightful.

- The Learning Institute has over 210 registered. 144 are in the transfer track and 64 in the CTE track. Last year had 227 registered.
- Sign in is from 8:30 – 9 a.m. and the event begins at 9 a.m.
- After a brief welcome, there will be two cohorts split up.
- Lunch will be simultaneous so that everyone eats at the same time. Light breakfast is also going to be provided.
- The curriculum is well developed.
- The Institute will wrap up at 3:30 p.m.
- Faculty who cannot attend will be able to access information from the Institute via on demand training that follows the training.
- There will be a manual available for attendees.
- The program and agenda are finalized and can be passed along. Morea reviews the agenda with the committee.
- Some pathways are meeting the next day. A stronger request for faculty to meet throughout the year would be helpful. Importance of development, collaboration, collegiality is discussed.

E. Batten Fellow updates from meeting with Dr. McCray

- The Chair and John Morea met with Dr. McCray to discuss the Batten Fellow revival. They discussed how the Fellow should be chosen based on teaching innovations. The Fellow selection committee has to be clear in what deliverables it is seeking and how it aligns with initiatives, not just generic in conversation.
- The Fellow could be aligned with the Excellence in Education proposal for VCCS New Horizons.
- The Fellow should be aligned in some regard with student performance.
- The cohort for faculty professional development was discussed as a connection to the Batten Fellow.
- One Fellow will be selected in the fall semester to begin in spring 2020.

F. RCTE events and Advisory Board

- There are no recent updates from the RCTE other than promotion of the Master Teacher Seminar this summer in Farmville, VA.
- The Chair will e-mail faculty at the college about attending.

V. New Business

A. Officer elections for 2019-2020

- David Wright nominated and elected as Chair, Tom Geary will continue to serve as PAPC representative.
- Jeanne Hopkins nominated and elected to continue as Recorder.

B. Review of our 2018-19 charges for year-end report; ideas for next year's charges

- First 3 charges well met; the last two could've been more in depth but were technically met. The Batten Center charge could be met through synchronous distance learning; students could take courses remotely as a pilot through the Batten Centers. The purpose of the Batten Center is to explore new innovations, and this would be an interesting way to explore new types of teaching.
- Academy and Resource Center discussed for the Batten Center.
- Collaborations with local professional development events at ODU, RCTE are discussed as a possible charge.
- Batten Fellow will certainly be a charge for the next year.

- Faculty Development Day and Learning Institute will remain charges for 2019-2020.
- When TCC dropped QM, the CMVE renewed for \$1,500. QM recertification of reviewers might be renewed for \$50 per reviewer. QM is technically renewed then by the college.

VI. Items from the Floor

- There are no items from the floor for this meeting.

VII. Next meeting

A. Tuesday, Sept. 3, 2019

3 – 5 p.m.

Location TBD

VIII. Adjournment at 5:03 p.m.