

## **Faculty Professional Development Committee**

December 3, 2019

Virginia Beach BCTE

2 p.m.

Attendance: Tom Geary, David Wright, Katie DiSanto, John Morea.

Absent: Jeanne Hopkins, Jenefer Snyder, Vy Calhoun, Tiffany Putman, Rhonda Goudy, Sandra Weber.

Guests: Matt Blanchard.

I. Call to order at 2:09 p.m. with no quorum.

II. Approval of minutes from Nov. 5, 2019

- The minutes were not approved due to lack of quorum.

III. Chair's report and PAPC update

- The Learning Institute planning is coming along nicely.
- TCC Diversity Officer Susan James would like to host a training on diversity and implicit bias.
  - We can partner with Amy Anderson of the VCCS Tidewater Regional Resource Center (formerly Regional Center for Teaching Excellence) to make this a regional event much like the Faculty Development Day from spring 2019.
  - Canvas and Zoom one-hour early afternoon training is planned for each campus of TCC in the spring. This can be opened up as a regional event with online access for some sessions.
- The PAPC last met on Nov. 15. Though the PAPC still has no charges, it discussed developing a central calendar for governance committees to ensure there is no overlap with pathway meetings and professional development events. The Student Success Committee discussed piloting a one-on-one mentoring program with faculty and staff volunteers connecting with students. The College Faculty Senate chair noted that the professional development funding plan is now available online and asked if the Faculty Professional Development Committee would host training for chairing or leading committees and constituency groups.
  - The committee discussed hosting a webinar as a training for responsibilities participating in governance committees and constituency groups.
  - There might need to be a separate discussion leader for constituency groups.
  - David Wright will contact Sarah DiCalogero in regards to specific concerns about roles and responsibilities in governance committees. Tom Geary will contact PAPC members about their committee's strategies and needs.

IV. Old business

A. New Faculty & Adjunct Academy updates

- There is no report of the New Faculty Academy.
- There is no report of the FDEP Prep. Jeanne Hopkins did not attend but e-mailed this update: "FDEP has concluded in its 10 weeks. In addition to the course, I've worked one on one with 5 faculty members on the ePortfolio and/or APPDPD. Only one faculty member completed for credit so John and I decided to drop the assignments/credit for the future. We will continue next semester to provide the resource and one on one support. Several faculty have mentioned that it's like having Batten Center managers back again. I wonder if

it would be worth looking into to see if I could support faculty in other ways in this role? Ex. monthly e-mails of ideas to support, one on one help for teaching/Canvas, etc. Thoughts?"

- The committee discusses whether there would be much engagement with the course in the spring since APPDP objectives are usually established by January. The fall course had 37 engaged faculty and 20 were engaged for at least an hour.

#### B. Batten Fellow progress

- The committee is awaiting a meeting with Corey McCray to tie loose ends together and establish the process for the Batten Fellowship.

#### C. Workshop grants

- The committee will focus on advertising Faculty Senate professional development funds for workshops after the Learning Institute.

#### D. Learning Institute planning

- The committee discusses who will MC the event. The idea of having a Zoom-based remote MC for the opening of the event is discussed.
- The event, which will be held on the Portsmouth campus, will have a keynote speaker: Jeff Tanner of Old Dominion University. He has published a number of scientific articles and will speak on positive movements forwarded in our current educational culture.
- There will be 4 one-hour sessions, 2 before and 2 after lunch. The sessions will be on engaging students in Zoom, OER and Canvas Commons, Canvas adaptive release, active learning in the classroom, and using rubrics.
- Advising sessions will be in computer labs and be scenario-based.
- Breakfast and lunch are fully approved.
- On Thursday, those who are in charge of sessions will meet with 3-5 sentence summaries for the program and provide initial ideas for the content. This will help with the program development.
- Linda Williams agreed to lead the adaptive release session with Kelly Gillerlain. Matt Blanchard is on board with his session, and Iris Wang has agreed to lead one. Olivia Reinauer has been confirmed; the committee is awaiting confirmation from Heather Brown.
- David Wright discusses holding some afternoon sessions in the computer labs, but those rooms are limited to 25 computers. The computer labs, however, are in the A building. Sessions could be held in the library, which holds 60 computers and has about 40 in the same area.
- Tom Geary and Katie DiSanto volunteer to help Betty Raines with set up and lunch.
- The theme "(Re-)Energizing the Classroom" is voted on by the committee as its favorite.
- David Wright reviews the leaders for each presentation at the Learning Institute.

#### E. Evaluation Kit

- There are some Canvas issues that are being addressed with disseminating surveys, but there have been good responses. Notification e-mails are functioning properly but the Canvas button has led to some confusion.
- 12-week surveys are sitting at 19.9%, up from 12% last year. 16-week surveys are still low, but those courses are still in progress.

V. New Business

A. There is no new business.

VI. Items from the Floor

A. There are no items from the floor for this meeting.

VII. Next meeting

A. Tuesday, Jan. 14, 2020

2 – 4 p.m.

Location: Virginia Beach BCTE

VIII. Adjournment at 3:45 p.m.