

Faculty Professional Development Committee
September 3, 2019
Virginia Beach BCTE (A111)
3-5 pm

Attendance: Tom Geary, David Wright, John Morea, Jeanne Hopkins, Rhonda Goudy

Guest: Monica McFerrin

- I. Call to order at 3:16 pm by David Wright.
- II. Approval of Minutes from May 7, 2019. Jeanne moves to approve the minutes. Rhonda seconded. Unanimous vote to approve.
- III. Chair's report- PAPC Meeting will be Friday, September 27, 2019.

Discussion of lack of use of PD funds. Could we encourage faculty to present workshops using this money? David will contact Lydia LePore (Chair of Faculty Senate PD Committee). Can we explore the parameters of using PD funds? Yes, workshop grants are included in what faculty to utilize PD money only by full-time faculty as long as adjuncts are invited to workshops. Maximum grant is \$3,000. John encourages our committee to serve a role in promoting this. Ideas discussed include: a flash e-mail with few words, a short video, using a public platform. John mentioned using these funds for faculty to get certified in QM peer review process.

- IV. Old Business
 - a. Faculty Academy updates
 - a. New Faculty Academy. There are 14-20 (due to login/HR credentials) new faculty this year. First meeting is September 13th. Still a 2-year program. Y1 meets every month; Y2 rarely meets, but goes through teaching online certification, OER certification, and General Education peer review certification, governance participation, and presenting workshops.
 - b. FDEP Prep. Jeanne reported that the FDEP Prep is completely built and ready to deploy next Monday, September 9th. John will connect with Sarah DiCalogero (Faculty Senate) to make sure we are open and on the same page. Jeanne will (tentatively) present at the September 11 dean's meeting and add all pathway and campus deans to the course for reference.
 - b. Canvas and Zoom updates. Zoom is very user friendly. Can use between colleges. Can be accessed via MY TCC landing page and also through Canvas (in each class). John says that Zoom has some amazing features. For instance, office hours can be done in settings where you can share documents, screenshare, and pass off control of the screen. Matt Blanchard has been doing a lot of training. Jeanne said it would be great if he did on-demand video tutorials.
 - c. Batten Fellow progress. Call for Batten Fellows Applications is outdated- 2008. One year appointment with option to reapply. FPDC would serve as the selection committee, but the fellow cannot be on the selection committee. This needs to go to Dr. McRay for approval and he wants to make sure it ties to ongoing initiatives. We would likely need to vet this through the grants department. John mentioned that the grants department (Lavern and Betsy) are keeping an

eye out for potential funding for FPDC. Dr. McRary wants it to be around technology and innovations; new practices and instructional delivery and development in pedagogy. John suggested looking at the document for his Chancellor's Faculty Fellowship. John will touch bases with Dr. McRay and David will touch bases with Dr. Summers.

V. New Business

a. Discussion of proposed charges for this year: Additions or revisions

- a. Implement revival of Tidewater Community College Batten Fellow. The Fellow will be selected during a competitive process whereby applicants meet pre-defined criteria and submit a proposal that aligns with ongoing college-wide initiatives and will affect significant teaching innovations and improve student performance. *Check.*
- b. Conduct Evaluation Kit survey response review recommending deployment, questions and participation mandates. Coordinate with Instruction Committee as necessary. John would like to bring this to the table to discuss what kind of open ended questions should be on the evaluations.
- c. Align Faculty Professional Development Committee's mission and responsibilities with current College resources (Batten funding of New Faculty Academy, FDEP Prep will run out in two years, Batten Center maintenance and use, etc.) *Check.*
- d. Support and promote all Tidewater Community College professional development opportunities (Learning Institute, Faculty Development, New Faculty Academy, FDEP Prep, etc) and seek collaborations with local professional development events (ODU, RCTE).

VI. Items from the Floor

We will start rotating meeting spaces from 2-4 pm.

VII. Next Meeting October 1, 2019

2-4 pm ?

Chesapeake Batten Center, Academic Building, 3rd floor, Room 4309

VIII. Adjournment. Jeanne moves to adjourn the meeting at 5:05 pm. Tom seconds. Unanimous vote to approve.