

TIDEWATER COMMUNITY COLLEGE BOARD

MEETING No. 311

SEPTEMBER 26, 2019

Meeting number three hundred eleven of the Tidewater Community College Board was held on Thursday, September 26, 2019, in the Student Center on the Norfolk Campus.

Members Present: Barry C. Brown
Lynn B. Clements
Paulette D. Franklin-Jenkins
Mark Hugel
Delceno C. Miles
Terri N. Thompson
Jerome A. Bynum
William (Bill) W. Crow
Cynthia (Cindy) S. Free
James (Jay) N. Lucado
John D. Padgett

Members Absent: Gregory T. DeCinque

Others Present: Curtis K. Aasen, Vice President for Information Systems and Institutional Effectiveness
Matthew J. Baumgarten, Executive Director of Real Estate Foundation/COO of Facilities & Public Safety
Sarah DiCalogero, Faculty Senate Chair
Emanuel Chestnut, Interim Provost of Norfolk Campus
James Edwards, Interim Provost of Chesapeake Campus
Latesha D. Johnson, Executive Assistant to the President
Steven Jones, Executive Director, TCC Education Foundation & Director, Government & Community Affairs
Corey L. McCray, Interim Executive Vice President for Academic & Student Affairs & Vice President for Workforce Solutions
Phyllis F. Milloy, Vice President for Finance
Kellie Sorey, Associate Vice President for Academic Affairs
Michael D. Summers, Provost of Virginia Beach Campus
Richie Windley, Chair of President's Advisory & Planning Council

1. **Welcome and Call to Order**

Ms. Thompson, chair, determined the presence of a quorum and called the meeting to order at 4:30 p.m. She welcomed guests and new board members Charles "Andy" Tysinger and Mark Hugel.

2. Program Highlight

At the invitation of Dr. McCray, Dr. Sorey updated the board on Transfer Programs as the featured program highlight.

Dr. Sorey provided a snapshot of the Transfer Programs. She discussed 1) where students transfer, 2) when students transfer and the impact, 3) transfer agreements, and 4) Transfer Virginia: A Call to Action. The headcount for fall 2018 was 20,941 students. Fifty-one percent enrolled in one of TCC's six transfer programs. In 2017-18, the majority of TCC graduates and non-graduates transferred to ODU, NSU, Regent, or VCU. Most students transfer with a degree, 21% transfer with 15 or fewer credits, 17% transfer with 16-30 credits, and 2% transfer with no degree. Academic Affairs spend a lot of time working with 4-year colleges or universities, specifically for students who transfer with an Associates Degree.

3. Adoption of Consent Agenda

Ms. Thompson inquired if there were requests to remove any item(s) from the consent agenda to the full agenda. Hearing none, she asked for a motion to accept the consent agenda. On a motion by Mr. Padgett, seconded by Ms. Miles, the board approved the consent agenda as presented.

4. Approval of Action Items on Consent Agenda

Referring to Tabs 4a through 4d of the meeting packet, the board approved Meeting Minutes #309 for May 14, 2019, Meeting Minutes #310 for August 20, 2019, Discontinuance of Career Studies Certificate in Collision Repair Technology—Non-Structural and Refinishing, and the Chesapeake Campus Ring Road Project.

5. Curriculum & Student Development Committee Report – Dr. Barry C. Brown, Chair

a. Nothing to report.

6. Finance & Facilities Committee Report – Mr. James (Jay) Lucado, Chair

a. Final Local Financial Statements for Year Ending June 30, 2019. At the invitation of Mr. Lucado, Ms. Milloy provided the final local financial statements for year ending June 30, 2019. Referring to Tab 6a of the meeting packet, she highlighted balances with the Student Activities Budget (\$1.3 million), Institutional Auxiliary Budget (\$12.3 million), Student Center Budget (\$18.6 million), and the Auxiliary Services Budget (\$10.7 million). Many cuts were made in the Student Center Budget. The Capital Maintenance Reserve Fund is \$7.5 million. Local investments and contributions from Chesapeake, Norfolk, Portsmouth, and Virginia Beach remained as expected. The average yield on investments of \$44.6 million earned \$850,144.

b. Routine Local Financial Statements for Year Ending July 31, 2019. Ms. Milloy provided the routine local financial statements for the month ending July 31, 2019. Referring to Tab 6b of the meeting packet, she noted that the budgets reflect activity for one month of the fiscal year, with low revenues and high expenditures. This was due to bond payments for parking garage and lot, and certain encumbrances charged on an annual basis. Local investments and

contributions from Chesapeake, Norfolk, Portsmouth, and Virginia Beach remained as expected. The average yield on investments of \$40.5 million earned \$109,545.

- c. Final Financial Report for 2018-19. Directing the board's attention to Tab 6c, Ms. Milloy reported that revenues for 2018-19 are \$134.6 million, which represents tuition & mandatory fees, grants & contracts, local appropriations, student fees, general funds and other income. It does not include any revenues or expenses from the foundations. The state is contributing 40% of the budget and students are contributing 60%. Expenditures are \$127.0 million and less than they were in 2017-18. Financial Aid is \$69.0 million for 2018-19. Federal grants, state grants, and scholarships represent free aid that goes to students. Federal loans went down 3.2% from the previous year.
- d. State Operating Budget- Fiscal Year 2019-20. The State Operating Budget currently has a \$2.5 million reserve. The college is planning to maintain the reserve for use in FY21.

7. Advocacy Committee Report – Ms. Cynthia (Cindy) Free, Chair

- a. Nothing to report.

8. Education Foundation Liaison Report – Ms. Delceno Miles

At the invitation of Ms. Miles, Mr. Jones provided a brief update on the Major Gifts Campaign. He reported that a new scholarship will be publicly announced in December. A huge gift will be given to TCC's Nursing Program. The foundation has another \$4 million "in-ask" for the Perry Center, including naming of the hospitality school. Ms. Miles asked that all boards be engaged in donating and raising funds for the TCC Campaign.

9. Real Estate Liaison Report – Mr. John Padgett

There were no updates to report. However, Mr. Padgett noted that the Real Estate Board Retreat was scheduled for October 10.

10. Discussion & Approval of Action Item(s) Removed from the Consent Agenda

- a. Nothing to report.

11. President's Report

- a. Fall Enrollment Update (w/Mr. Aasen). In the absence of Dr. DeCinque, Dr. McCray invited Mr. Aasen to give the fall enrollment update. To date, FTE enrollment is down 8.4% and Student Headcount is down 7.3% from last year. Students are carrying fewer credits than last year. The traditional sixteen-week session continues to decline much faster than the shorter sessions. There are also declines in the 12-week, first 8-week session, and second 8-week session as noted in the document attached.

12. Chair's Report & Announcements

- a. Presidential Search Update. Ms. Thompson provided an update on the Presidential Search. The three finalists passed the reference and background checks. VCCS will provide a news release Friday, September 27, to announce their names. Chairwoman Thompson discussed

the schedule for the presidential campus visits and provided board members with dates for the board interviews and dinners. She answered questions regarding the process.

- b. Nomination of Board Leadership. Ms. Thompson opened the floor for nominations to fill her unexpired term as board chair. On a motion by Paulette Franklin-Jenkins, seconded by William Crow, the board voted unanimously to nominate Cynthia (Cindy) Free to fill the unexpired term.

Closed Session. In accordance with section 2.2-33711(A) of the code of Virginia, Ms. Thompson moved that the board convene in closed session to discuss matters relating to the presidential board interviews. The President's Cabinet, Liaison to the board, and constituents in attendance were excused from the meeting.

Open Session. The board concluded its closed session and reconvened the open session. Ms. Johnson returned to the meeting. A roll call vote was taken and board members Terri Thompson, Paulette Franklin-Jenkins, Barry Brown, Jerome Bynum, Lynn Clements, Cynthia Free, Mark Hugel, James Lucado, Delceno Miles, John Murray, John Padgett, and Charles Tysinger were present certifying that to the best of each member's knowledge (I) only public business matters lawfully exempted from open requirements under the Freedom of Information Act and (II) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the board.

A vote was not required to take any action on the discussion of the presidential board interviews in closed session.

13. Adjournment

There being no further business to come before the board, Ms. Thompson adjourned the meeting at 6:20 p.m.

Respectfully submitted,



Gregory T. DeCinque, Ph.D.
Secretary to the Board

APPROVAL



Terri N. Thompson
Chair