I.   Virginia Beach Senators Attending: Melanie Basinger, Health Professions; Angela Bell, Secretary, Health Professions; Chris Cartwright, Engineering, Sciences and Math; Sam Duncan, Arts and Humanities; John Gallo, Engineering, Sciences, and Math; John Krenzke, Vice Chair, Social Sciences; Dania Sinibaldi, Chair, Engineering, Sciences and Math.

   Senators Not in Attendance: Kathy Buhrer, Engineering, Sciences and Math; Wendy Buie, Counseling; Maureen Cahill, Arts and Humanities; Sydney Gordon, Library; Diana Homsi, Engineering, Sciences and Math; Kimberly Jones, Public and Professional Services; Jared Oliverio, Computer Science and IT; Tom Williams, Arts and Humanities.

   Guest: Virginia Beach Campus Provost, Dr. Michael Summers

II.   Call to Order: The meeting was called to order at 12:40 PM.

III.   Review/Approval of October Minutes: Minutes not approved due to lack of quorum.

IV.   New Business:

   A. VB scanning session: Last session will be held 11/21, Student Center, room K302, 3:00 – 4:30 pm. Session will focus on "What impacts our ability to function both internal and external to the institution"? Overall themes include looking at program efficiency and identifying critical institutional processes that need improvement.

   B. Beth Lunde has every Tuesday (activity period) available in January: Va. Beach Senate will seek January 21st or January 28th for a scheduled meeting. Plan to use Google Docs to develop questions to ask Beth. Concerns include "What control does TCC have in managing salary compression"?

   C. Reporting of VB Senate Minutes to webmaster: Secretary will assume responsibility for having meeting minutes posted to the website.

V.   Chair's Report:

   A. College-Wide Senate: Nov 7th at the Norfolk Campus

   - Motioned and approved. The college hire an outside firm to conduct a salary compression study
   - Motioned and approved. SDV 100 move from student services and under academics.

   B. Academic Advisory Council

   Met on Nov 1st. Nov 15th meeting was cancelled. On the agenda: 1) future AC meeting dates, 2) Transfer VA update, and 3) Direct Placement presentation given by Kyndra Brown.

   C. VB Provost's Staff Meeting

   Nov 5th, Nov 19th

   1. Fall Enrollment as of this week Tuesday:

   VB -7.2%   Ches -7.5%   Norfolk -11.9%   Ports -10.4%   College -8.7%

   2. Spring Enrollment as of this week Tuesday

VB -12.4%   Ches -11.6%   Norfolk -18.0%   Ports -20.8%   College -15.0%

3. VCCS student email initial access changed: Effective Feb. 2020 student email will not be turned on until student enrolls in class. This is in response to incidence of fraud.

4. ATMs eliminated on campus as cost is $14,100 per year. Only 2 machines and each has been used 111 and 191 times respectively. Comment was that's like a cost of $70 per transaction.

5. SIS update. No choice, we will be losing support (Have to update or loose technical support).

6. Online VA network includes 5 VCCS colleges (TCC is one) – offers 22 degrees online. Could have some financial repercussions due to FTE allocation. Bachelor's degree being offered from ODU and George Mason.

7. Lumina Grant" All Experience Counts" to systemize turning experience and earned certificates into college course credit

8. "get a job and give back"

   Level 1 for CSC → Level 2 for Certificate → Level 3 Associates Degree → Job. Hiring of "coaches" vs counselors. Student to advisor ratio for VCCS is 548:1. Nationally recommended 300:1 and FYI at TCC It's 1200:1. Three outreach advisors being hired with one going to Va. Beach.

9. VCCS is asking the general assembly for 2% increase for faculty & staff salaries for each of the next two budget years.

10. TCC Community Day well attended for a rainy Friday night. Estimate of 85 to a couple hundred people attended a movie in Pungo Bldg. about "for profit colleges", Science Bldg. for a planetarium show and various activities. "It was more interesting than the usual someone sitting at a table with flyers". Entertainment, art and Russian food.

11. Incorrect programming of MTE1-3 courses in SIS. Apparently taking any one of the MTE1, MTE2, or MTE3 allowed students to sign up for MTE5.

12. Upcoming Events:

   1. Fall 2019 Commencement – Dec 16th 6pm
   2. President Conston's first day at TCC – Jan 6, 2020

D. Senate Executive Committee – nothing to report

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VI. Division Report:

a. Social Science & Education
b. Business
c. Computer Science & IT
d. Arts & Humanities
e. Health Professions- concern regarding the loss of days between semesters reflected in the academic calendar. Request water bottle fill station be placed in all buildings. Tutoring by graduates. Currently some HP departments use second year program students to tutor new students for community service.
f. Science, Engineering & Math
g. Public and Professional Services
h. Counseling
i. Library

Old Business:

- VB Campus Course Failures. Stop the bleed. Dr. Summers presented this at convocation. Marilyn Hodge has asked that one senate member serve on the Retention Task Force. Melanie Basinger will join them for the month of November.

- VCCS 29. It is a dinosaur in need of revision. Other policies are updated, why not this one? Compression study may help, it helped NOVA and TNCC. If economy is down, enrollment is up. If economy is up, enrollment is down. There is never a good time for requests for salary increase.

Next College Senate Meeting – **Thurs., December 5th on Portsmouth Campus, room TBD. Feb. 6th on the Virginia Beach Campus with 1pm Welcome Reception with President Conston, room TBD.**

Next VB Senate Meeting – <mark>Thursday, January</mark> **30, 2020 – meeting place TBD**

                              Thursday, February 27, 2020

                              Thursday, March 26, 2020

                              Thursday, April 30, 2020

                              See the invites in your Outlook Calendar.

Close:　　*Meeting adjourned at 2:04 PM*

Respectfully submitted, Angela Bell, Secretary