

INSTRUCTION COMMITTEE

Meeting Minutes

November 1, 2019

10:00am in Chesapeake, Whitehurst Building, room 2057

Meeting Facilitator: Steve Litherland (D)

Recorder: Brittany Horn (VB)

In Attendance:

Michael Blankenship (English-C), Lisa Carter (Information Systems-B), Jennifer Ferguson (District), Glenn “Bert” Fox (Social Sciences-C), Brittany Horn (Libraries-B), Harlan “Skip” Krepcik (Industrial Technologies-P), Corrine Lilyard-Mitchell (Fine Arts-P), Steve Litherland (District), Richard McCammon (Humanities-N), Jessica Morales (Natural Sciences-C), Angela Slaughter (Business Management-P)

Absent:

Angela Bell (Health Professions-B), Elizabeth Briggs (Communications-C), Debra Dart (Information Systems-B), David “Steve” Delong (Mathematics-B), Victoria Proffitt (Mathematics-P),

I. Roll call/ Introductions

The meeting was called to order at 10:10. Quorum was established.

II. Approval of Minutes from April, May, and October Meetings

Prior minutes were approved unanimously.

III. Election of Officers for 2019-2020

Jessica Morales was re-elected as Chair.

Brittany Horn was re-elected as Recorder.

IV. Open Business

A. Professional Readiness General Education Competency Rubric (Ferguson)

The committee continued work revising the draft PR rubric.

V. New Business

A. Discussion: Committee Participation

The committee discussed methods for improving participation and attendance. Zoom has potential but poses some problems due to the nature of IC discussion. IC would like to see standards for distance attendance to be established at the PAPC level to ensure consistency and promote the availability of working technology required for Zoom.

Shifting the time of the meeting from Friday 10AM could also reduce conflicts with other meetings, but in order to plan effectively, a combined calendar for all governance committees and subcommittees would need to be published.

B. Proposed Charges for 2019-2020 (Litherland)

Discussion tabled until next meeting.

VI. Next Meetings

2019-2020 Academic Meeting Dates & Campus Locations:

December 6 (N), January 3 (P), February 7 (VB), March 20 (C) (meeting and retreat), April 3 (N), May 1 (P)

VII. Adjournment

The meeting adjourned at 11:55am.