

TCC Curriculum Committee Minutes

Date: Thursday, September 19, 2019

Time: 2:00 PM

Location: Chesapeake Campus, Whitehurst Bldg., Room 2057

Present: Eric Beaver, Denise Bieszczad, Kevin Brady, Diana Branton, Scott Carlson, Debra Dart, Sam Duncan, Joseph Fairchild, Diane Graham, Wayne Grimsley, David Howell, Tiffany Putman, Olivia Reinauer, Adriel Robinson, Vickie Rogers, Jenefer Snyder, Ivory Warren, Linda Williams

Absent: Mark Frederick, Mary Gable, Shana Haines, Michael Mitchell, Ryan Muldowney, Cecilia Petretto, Kellie Sorey

Ex officio: Rhonda D'Amore, Becky Green, Lisa Peterson

Guests: Jason Ambrose, Rita Bouchard, Terry Corrigan, Teresa Granger, Greg Tennefoss

- I. **Call to Order** by Linda Williams at 2:00 p.m.
- II. **Introductions** led by Linda Williams
- III. **Corrections and approval of the minutes from the June 20, 2019, meeting.**
Motion to approve June minutes as presented. Motion passed unanimously.
- IV. **Information Items**
 1. Revisions to *Curriculum Procedures Handbook* – Linda Williams presented revisions to the handbook to include an update of the meeting dates for the various committees associated with curriculum approval, additional VCCS requirements for adding a new specialization and discontinuing an academic program, new general education competencies and the new procedure for submitting a course requisite request at TCC.
 2. Linda Williams provided information regarding a vacancy on the General Education Committee and appealed to the committee members for a willing participant to sit on both committees. No recommendations were made.
- V. **Action Items/Guest Speakers**
 - **Election of Secretary/Recorder for 2019-2020**
A motion was made to nominate Wayne Grimsley for the position of Recorder on the Curriculum Committee for the 2019-2020 calendar year to which he graciously accepted. The motion passed unanimously. He will assume the role beginning with the October 17th Curriculum Committee meeting.
 - Teresa Granger/Rita Bouchard
NSG 1XX – Concepts for Health Professions Transition (New Course Proposal)

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Motion to recommend approval for the new course N1XX with revisions. This course will be a requirement in the G3 Grant proposal for a Career Studies Certificate in PM/RRT Advanced Standing to RN. Motion passed unanimously.

- Jason Ambrose/Terry Corrigan/Teresa Granger/Rita Bouchard

CSC in PM/RRT Advanced Standing to RN (Proposal for New Career Studies Certificate)

Motion to table this new G3 Grant Career Studies Certificate until appeal for a permanent course number for NSG 1XX has been approved by the VCCS due to its requirement for this plan. Motion passed unanimously.

- Greg Tennefoss

Career Studies Certificate in Network Infrastructure Specialist (Proposal for Career Studies Certificate Revision)

Motion to table the Career Studies Certificate revision until a requisite revision request for required course ITN 260 has been provided and recommended for approval by the committee. Motion passed unanimously.

AAS in Information Systems Technology (Network Infrastructure Specialist) (Proposal for AAS Revision)

Motion to table the AAS in Information Systems Technology (Network Infrastructure Specialist) revision request until a requisite revision request for required course ITN 260 has been provided and recommended for approval by the committee. Motion passed unanimously.

Next meeting October 17, 2019

Location Chesapeake Campus, Whitehurst Bldg., Room 2057

VI. Adjournment – 3:30 pm

Submitted by Rhonda D'Amore