



Virginia Beach **MINUTES**

Date & Time: February 27, 2020 12:30 p.m.

Location: Blackwater Bldg., CW134

Virginia Beach Senators Attending: Melanie Basinger, Health Professions; Maureen Cahill, Arts and Humanities; Chris Cartwright, Engineering, Sciences and Math; Sam Duncan, Arts and Humanities; John Gallo, Engineering, Sciences, and Math; Sydney Gordon, Library; Kimberly Jones, Public and Professional Services; John Krenzke, Vice Chair, Social Sciences; Lauri Lawson (replacing Kathy Buhrer), Engineering, Sciences and Math; Jared Oliverio, Computer Science and IT; Dania Sinibaldi, Chair, Engineering, Sciences and Math; Tom Williams, Arts and Humanities.

Senators Not in Attendance: Angela Bell, Secretary, Health Professions; Wendy Buie, Counseling.

Guest: Dr. Michael Summers

I. Call to Order: The meeting was called to order at 12:35 PM.

II. Review/Approval of January Minutes: Minutes approved as written.

III. New Business:

- A.** College-Wide Procedures for Processing Forms: Chair gave attendees copies of "College-Wide Procedure for Processing Forms" table for information. The table was copied from the Academic and Student Affairs site on *Sharepoint*.
- B.** Coronavirus Epidemic/Pandemic & TCC attendance, grading procedures: Dr. Summers informed the Senate that the President's Council was to address the issue of coronavirus at its meeting on Monday, March 2. There was discussion among the Senators about how faculty might prepare for the impact of class cancellations or college closure in the event of a severe outbreak. It was agreed to watch for communications from the President's Council concerning this matter.
- C.** Posting of Minutes from Meetings Chaired by President, Vice-Presidents, Provosts, and Deans: Dr. Conston promised at the last college-wide Faculty Senate meeting that, in an effort to improve communications across the college, she is requiring minutes of all meetings chaired by the President, Vice-Presidents, Provosts, or Deans be posted soon after the meetings on *Sharepoint*. The campus faculty chair showed senators how to locate these minutes. Faculty can find these through the TCC website by choosing the Inside TCC link, logging in to Inside TCC, and clicking on the "President and Cabinet" link on the left side of the Inside TCC home page. Links to meeting minutes can be viewed by clicking on the appropriate "Organizational Unit" below the "Actions" section of the page. President's Council meeting minutes can be found by clicking on the "President and Cabinet" organizational unit link. Virginia Beach Provost meeting minutes are located by using the "Virginia Beach Campus" organizational unit link.

IV. Chair's Report:

A. College-Wide Senate:

- 1.** The Senate rescinded a previous motion calling for SDV courses be placed under faculty purview.

- B. Academic Advisory Council Staff Meeting (Jan 24, Feb 21 Cancelled)**
 1. Use ZOOM for synchronous distance learning
 2. End class cancellations
 3. Direct enrollment challenges: student support, scheduling, financial aid impact, summer vs. fall advising
 4. G3. Get skilled, Get a Job, Give Back. Career tech focus and approx. \$75 million dispersed as stipend AFTER financial aid is exhausted. Pending.
 5. Next meeting is March 20th

C. VB Provost's Staff Meetings (Jan 28, Feb 11, Feb 25)

1. The President has formed nine committees: Calling Campaign, Enrollment Task Force, Communication, Class Cancellation, Wayfinding, Marketing, Campus Support, Campus Beautification, and Safety/Security Access.
2. The President intends to put out an electronic newsletter several times a year.
3. TCC's Security & Emergency Management plan is updated every 4 years. There is a new telephone number that is be used everyone at TCC at all campuses to contact security: 822-7777. TCC has a security app, called Omnigo, that everyone can download to their phones. The app can be used to contact security or report incidents. The PIN required to download the app is 1122. Administration is considering removing the blue security light poles on campus.
4. TCC data and information about FTIC students is available for all to view in Sharepoint.
5. Results from the spring 2020 Calling Campaign conducted by campus administration are also available in Sharepoint. The calling campaign was done in early January to determine why students who took classes in the fall 2019 semester did not return for the spring 2020 semester.
6. The Virginia Commonwealth Budget includes potential pay increases for faculty. Different pay raise proposals were included in bills that had been approved by both the Virginia Senate and House of Delegates, but no such pay raise had been recommended in the Governor's budget.
7. The "Great Colleges To Work For" survey will be coming soon. All should watch their email for requests to participate.

- D. Elections for the Virginia Beach Faculty Senate will be held soon. In March, the Senate will need to advertise for new Senators to serve and make nominations for the Senate officer positions. The election for Senators and officers will be held in April.**

V. Division Reports:

- A. Arts & Humanities:** There was a comment that the Virginia Beach campus needs more deans on campus. Students and faculty no longer have adequate support. The former dean office in the Pungo Building is only staffed several days a week by an administrative assistant.
- B. Library:** Students making displays at the library that are meant to improve library participation.
- C. No reports from other divisions.**

VI. Old Business:

- A. VB Campus Course Failures. No new news.**

- B. Salary Compression: The Director of Human Resources has been invited to the TCC College Faculty Senate in April to discuss faculty pay issues.

Next College Senate Meeting – Thurs., 2pm March 5th Chesapeake Campus, Big Otter Rm

Next VB Senate Meeting – Thursday, March 26, 2020 – meeting place TBD

Thursday, April 30, 2020

See the invites in your Outlook Calendar.

Close: Meeting adjourned at 1:45 pm.

Respectfully submitted, John Gallo

Attachment

Questions developed by Va. Beach Senate to ask Beth Lunde:

1. How do we do a salary compression study like NOVA and TNCC?
2. Can we adjust the pay bands for cost of living in the area like NOVA does? A majority of faculty and students live in Norfolk, Chesapeake and Virginia Beach with most being from the Beach yet (and this is assumed) cost of living includes Suffolk and Portsmouth (where cost of living is significantly lower). Is the cost of living in the area skewed toward Virginia Beach where a higher percentage of faculty and students live? If not, why not, and can it be made to more accurately reflect the TCC population?
3. Why is it that Mountain Empire CC receives the same pay as TCC yet their cost of living is considerably lower than in our area?
4. Salary at the public schools (namely Virginia Beach Public schools) is higher than that for our TCC college faculty.
5. Cost of living increase should be at 4% yearly and we've received maybe a 2% increase and that did not occur yearly.
6. It's never a good time to ask for a raise. If enrollment is down, then the economy is up. If the enrollment is up, then the economy is down.
7. Who decides how much is given for each additional year of experience? When was the amount last adjusted? What criteria are used?
8. What exactly does a Salary Equity study affect? What exactly does a Salary Compression study affect? What is the difference between the two?

Synchronous Distance Learning concerns/questions/considerations we wish to share with administration are:

- We should not market the availability of this course type until AFTER it's fully developed
- How are we intending to handle tech issues on the student's end?
- We should ensure that the classroom tech setup is conducive to teaching the type of class being offered in this format. Not all classes are lecture only.
- Will students be in a theater setting? If so, where? On a campus? If not, would the students be in their home, in a library, or someone's office?
- How would small group work function? How can a teacher coordinate 4-5 different groups of four students all accessing remotely OR a partial group of say 2 in the classroom and 2 not in the classroom? Math 154 lessons are primarily conducted in groups, where about 4 students do three things at once: they work on their laptops, answer questions on a worksheet, discuss those answers with their group, and may also be reading the textbook from the app on their phone. How would the teacher be able to both interact with, and see, the one group's worksheets and computer screens plus provide feedback to just that one group?
- Will there be dedicated tech people to assist interactions between student/teacher when the class is not lecture only?
- Would a teacher be able to see like all 25 students worksheets in one screen – like a security camera grid?
- Teachers should be able to choose whether they participate or not .
- How might the faculty member be able to address quick changes on the fly – like say a planned quiz where the quiz content had to be changed earlier that day or just before class?
- How can we ensure the quality of the instruction for students accessing remotely as compared to those actually in the classroom?

- What is considered attendance/participation in this new environment? Can a student sometimes come to class but then on other days access remotely?
- How do we effectively communicate the expectations of the new class format to the students before they sign up for this type of class?
- Should we consider the creation of a new class delivery format as the proposed teacher/student interaction is not face-to-face, online or hybrid but something else entirely?