

INSTRUCTION COMMITTEE

Meeting Minutes

May 1, 2020

10:05am via Zoom

Chair: Jessica Morales (C)

Recorder: Brittany Horn (VB)

In Attendance: Michael Blankenship (English-C), Debra Dart (Information Systems-B), Jennifer Ferguson (District), Brittany Horn (Libraries-B), Steve Litherland (District), Richard “Chris” McCammon (Humanities-N), Jessica Morales (Natural Sciences-C), Glenn “Bert” Fox (Social Sciences-C), Angela Slaughter (Business Management-P)

Absent: Angela Bell (Health Professions-B), Elizabeth Briggs (Communications-C), Lisa Carter (Information Systems-B), David “Steve” Delong (Mathematics-B), Harlan “Skip” Krepcik (Industrial Technologies-P), Corrine Lilyard-Mitchell (Fine Arts-P), Victoria Proffitt (Mathematics-P)

I. Roll call/ Introductions

The meeting was called to order at 10:10 and quorum was established at 10:20.

II. Approval of Minutes from April Meeting

Prior minutes were approved with changes with one abstention.

III. Chair Updates

Jessica Morales reported that PAPC has not met. Members of other governance committees share IC’s concerns about overlapping and changing meeting schedules, reducing the likelihood of quorum for faculty who are on more than one committee or subcommittee.

The DLTC project to develop informational resources for students taking online courses has been delayed into the next academic year to allow time for more feedback.

IV. Open Business

A. Professional Readiness Rubric

IC discussed faculty feedback from last month’s college-wide meeting and reviewed assignments for relevance to the PR rubric. PR Rubric language was revised to ensure applicability to all programs, including Career/Technical.

A motion to accept the Professional Readiness rubric with modifications based on faculty feedback was approved with one abstention.

V. New Business

A. GEA Plan (Ferguson)

Jennifer Ferguson presented the GEA Plan, which is available on the [GEARS website](#).

B. Membership

A significant number of members are rotating off this year with new members to be recruited for the next meeting.

C. Elections for the 2021 Academic Year

Debra Dart and Jessica Morales were elected unanimously to serve as co-chairs.

Glenn “Bert” Fox was elected unanimously to serve as recorder.

VI. Next Meetings

2020-2021 Academic Meeting Dates & Campus Locations:

September 4 (location TBD), October 2 (location TBD), November 6 (location TBD), December 4 (location TBD), January 8 (location TBD), March 5 (location TBD), April 2 (location TBD), May 7 (location TBD)

VII. Adjournment

The meeting adjourned at 11:50am.

DRAFT