



TIDEWATER COMMUNITY COLLEGE
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**Chesapeake Campus Faculty Senate
Meeting Minutes**

**October 27, 2020
Remotely via Zoom**

2020-2021 Senators:

Elizabeth Briggs
Jennifer Hopkins
David Ring
Joseph Sych
Larry Nobles
Matthew Gorris
Missy Comer
Andrea Tomlin
Leslie Hellstrom
Rhonda Goudy

Attending Senators:

Elizabeth Briggs, (Chair / CST)
Jennifer Hopkins (Sec. / IDS)
Matthew Gorris (CST – Theater)
David Ring (ENG)
Andrea Tomlin (HRT)
Rhonda Goudy (Counseling)
Missy Comer (LIB)

Guests: Mary McDougall, Randy ?, Dave Howell, Michael Blankenship, Beth Callahan, Libby Jakubowski, Marie Linton, Stacey Deputy, Michael Mitchell, Bert Fox, Christopher Lessick, Judy McMillan, Bobby Rowe

Quorum: Met

- I. Approval of Minutes – Approved
- II. Chair Report (Elizabeth Briggs) –
 - a. The Student ID office has moved from the Pass building to the Student Center. The temporary location is where the security desk has been on the 1st floor, however it will be given a permanent location in the student center that is TBD. The hours are:
M-T – 9:00 AM – 3:00 PM
F – 9:00 AM – 12:00 PM
 - b. Kyndra Brown is now over Dual Enrollment, and her office is now on the B-side of the student center (Kevin McCarthy's old office). Fred Valet is now over the LAC, and he is in Kyndra's old office.

- c. A COVID-19 Task Force has been formed; their first meeting will be on November 16th. The VCCS Task Force was supposed to report out a 5-year plan on August 15th, but there have been no updates.
- d. There will be a Zoom this month to kick off the Diversity, Equity, Inclusion Initiative college-wide, but nothing has been no update since the meeting on October 8th.
- e. Inclusive Bathrooms – Single stall bathrooms will be inclusive; signs will be updated. No multi-stall restrooms will be converted.
- f. IRPEO grant w/ Eastern Shore. Nineteen million is allocated to address challenges created by COVID, with potential priorities of:
 - i. Increasing Dual Enrollment offerings
 - ii. Addressing Barriers (transportation issue as an example)
 - iii. PODS/Cohorts as a model
 It is currently in draft format.
- g. Lewis Stokes Grant – Training students to work in various industries.
- h. TCCISC committee is continuing and the new charges include:
 - i. Updating website
 - ii. Learning Institute
 - iii. Student Convocation
 - iv. Communication Plan
- i. Childcare at TCC – Trial at Norfolk and Portsmouth to start, they have a pot of \$60,000 to Pilot. Unsure of where the pot of money is coming from, but it is not operating funds.
- j. Workforce Development: Rush Street Gaming is responsible for staffing Casinos in Norfolk and we are in talks to provide the training for this. Also looking to work with Tesla for manufacturing. Tamara Williams already has a relationship with Tesla. In VA Beach also looking to use CARES funding to retrain furloughed workers.
- k. Dr. Conston will be chairing the subcommittee for the VCCS Strategic Plan.
- l. Budget update: No cuts to higher education.
- m. Oct. 28 Dr. Conston is meeting with the Deans. They have been asked to provide a presentation with 5 PowerPoint slides:

- i. Overview
- ii. Data
- iii. Diversity/Inclusion
- iv. Future of Pathway
- v. Self-Description

- n. Faculty Advising is relaunching in Spring of 2021. Deans will be communicating with Faculty. There will be Pathway advisors, and they are looking at having quarterly advising meetings.
- o. All advisors ultimately report to Kia Hardy, who is the Dean of Advising. The most current materials, training, etc. are on SharePoint, but there is no recently updated information.
- p. CARES money will be used to provide scholarships for new students to programs in the Spring 21 semester. Deans have been asked to come up with how they could promote this. This would be last dollar funding, so students must apply for financial aid in order to be eligible.
- q. Looking to increase on campus offerings by 5% in the spring.

III. Secretary Report (Jennifer Hopkins) – N/A

IV. Student Center Report (Vincent Geary) – No new Updates. Virtual Student Center is available, and faculty should encourage students to participate. Faculty encouraged too.

V. Advising and Counseling Report (Rhonda Goudy) – Advising Campaigns through SDV courses have begun. Doing outreach to students for enrollment / advising requests using Navigate.

VI. Library Report (Missy Comer) – Staffing is low so shifting of staff may occur.

VII. New Business –

- a. Adjunct Faculty Growth and Evaluation Plan:
First meeting was Friday October 23, 2020. Based on the VCCS plan, but each college will be modifying based on its unique needs.

Purpose: The Committee will assist TCC in defining a process by which Adjunct Faculty will attain and maintain “Good Standing”. It will likely be modeled on the Full Time Faculty Evaluation Plan but modified as needed.

Covers 4 domains:

1. Adjunct Faculty Growth and Development
2. Teaching Effectiveness
3. Institutional Responsibility
4. Adjunct Faculty Reward and / or Recognition

Focus: Committee is charged with what “good standing” means. Specifies minimum requirements for growth and development of adjunct faculty. Will have a paired down “classroom observation” component. Professional Development opportunities will be available that will support adjunct faculty. Adjunct Faculty will be evaluated by Deans, Chairs, or other designees.

- b. Faculty Advising: (Kia Hardy) Students have started to be assigned to faculty advisers. Faculty are concerned about the ability to advise students when training has been spotty, and resources are not updated. Failing the students may impact enrollment in a negative manner.
- c. Pathways model still remains a concern to faculty especially with regard to the Academic Structure. Faculty remain concerned about the lack of Campus and community connection especially now that Provost positions have been eliminated. Who supports specialty Campus based programs who are not governed by Deans on their Campus now that the Provosts are gone?
- d. Who evaluates the Deans for performance? Faculty express interest in the evaluation process for Deans. Is a survey needed?
- e. Faculty Senate Communication Plan: Canvas Shell being developed and will house faculty resources and go-to items such as forms or organizational charts. This would house communications for Faculty and Faculty Senate content. Feedback welcome.
- f. Faculty Priorities: – Remain unchanged.
 - i. Advocate for a campus-based administrative structure for faculty. *(Further discussion suggests this continues to raise issues and should be revisited again in a future Campus Chesapeake Senate meeting once remaining concerns have been better defined by the Chesapeake Senate.)*
 - ii. Developing a comprehensive model of college structure (organizational chart) including Communication flow. Canvas Shell for Communication flow is being implemented.

- iii. Continue in the College's efforts to enhance enrollment growth and ensure that faculty is represented in those efforts. No update to date.

VIII. Old Business – Enrollment Decline remains at 12%

IX. Next Meeting / Dates –

- a. November 5th - College-wide faculty senate meeting, Virtual Zoom 2:00 PM

X. Adjourned

Additional Chair Notes:

- b. PACE Assignments – Fall 2020 (no update)
- c. Adjunct Faculty Evaluation Plan – (begun / continuing)
- d. Faculty Advising Expanding Fall 2020 – (no update from Kia Hardy, Dean of Advising)