



TIDEWATER COMMUNITY COLLEGE  
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## Chesapeake Campus Faculty Senate Meeting Minutes

September 29, 2020  
Remotely via Zoom

### 2020-2021 Senators:

*Elizabeth Briggs*  
*Jennifer Hopkins*  
*David Ring*  
*Joseph Sych*  
*Larry Nobles*  
*Matthew Gorris*  
*Missy Comer*  
*Andrea Tomlin*  
*Leslie Hellstrom*  
*Rhonda Goudy*

### Attending Senators:

Elizabeth Briggs, (Chair / CST)  
Jennifer Hopkins (Sec. / IDS)  
Matthew Gorris (CST – Theater)  
David Ring (ENG)  
Andrea Tomlin (HRT)  
Rhonda Goudy (Counseling)  
Missy Comer (LIB)  
Larry Nobles (RAC)

**Guests:** Marcel Hart, Angela Holley, Dave Howell, Jim Silver, Michael Blankenship, Vincent Gary, Sean LaCroix, Yuki Roquemore, Beth Callahan, Eugene Kirby, June Brinkley, Kim Johnson, Larry Mewborn, Zhenquiang Li, Libby Jakubowski, Marie Linton, Swati Chokshi, Stacey Deputy

**Quorum:** Met

- I. Approval of Minutes – N/A
- II. Chair Report (Elizabeth Briggs) –
  1. Campus Leads Meeting met on September 15<sup>th</sup> – Led by Dr. Edwards, this group includes Deans and other Administrators on the Chesapeake Campus to discuss items pertinent to the campus and its employees and students.
  2. Fred Vallet will be the newly assigned manager of the Learning Assistance Center on the Chesapeake Campus and will report to Dean David Ekker. Kendra remains in place and continues to help with Dual Enrollment.
  3. Police have and will be doing training in the Chesapeake campus parking garage.

4. There is a reassigning of several room designations in progress on the Chesapeake Campus.
  5. Michelle Woodhouse: October 18<sup>th</sup> there will be a meeting concerning goals and objectives for Deans. This is concerning to faculty that these are undefined expectations to date. Faculty input on what support they require would be welcome.
  6. Enrollment for Fall is projected to be down by 12%-14%.
  7. Dual Enrollment is up for Fall 2020.
  8. Marian Anderfeuren will be replaced by a Director of Marketing moving forward This will be a non-V.P. level role.
  9. Cares Team has been developed - services provided include helping struggling students in various areas counseling, resources, technology, financial etc. – Dr. Edwards is the Touch Point and Stacey Deputy is faculty representative. See attachment.
  10. Textbooks – Barnes and Noble contract is expiring in 2022. Faculty feedback is sought from faculty. Varied costs of textbooks within a discipline are concerning. Realigning section to section should be looked at carefully. Dr. Woodhouse announced that on Oct 16<sup>th</sup> there will be a meeting regarding textbook policies moving forward.
  11. Batten Centers – Dr. Woodhouse to look at reestablishing funding.
  12. Diversity initiatives are being encouraged by the Chancellor. This will be the theme for the Learning Institute.
  13. Dean Kevin McCarthy is establishing a goal for a One Day Enrollment plan.
  14. Kellie Sorey is on the VCCS team to develop a VCCS coding system for all course delivery models at all colleges in the VCCS system. This would include designations for synchronous and asynchronous courses.
  15. Viability of programs is being looked at based on a newly developed rubric. This rubric would be one of several methods of measuring program viability.
  16. TCCISC Committee will continue under Dr. Woodhouse with Dr. Snyder as Chair.
  17. Academic Council met on Friday 25<sup>th</sup> – Meeting included presentations by Curt Aasen on Performance Funding, Dr. Karen Campbell on Student Affairs and Enrollment, and, and Dr. James Edwards on the Virtual Student Center. TCC Organizational Information has been made available (see attachment)
- III. Secretary Report (Jennifer Hopkins) – N/A

- IV. Student Center Report (Vincent Geary) –
  - a. Link to enroll in the Virtual Student Center is <https://learn.vccs.edu/enroll/XG7JN9>
- V. Advising and Counseling Report (Rhonda Goudy) – N/A
- VI. Library Report (Missy Comer) –
  - a. Hours moving forward remain daily 9am-5pm and Tues 9am-7pm.
- VII. New Business –
  - a. Low Enrollment is still a concern and impacting the adjuncts loads. What is the priority? Do we need a policy in place that addresses this?
  - b. Understanding the implications of non-campus-based leadership for programs on adjunct faculty. Does this warrant a motion?
  - c. Remote Learning Support – what is needed for students and faculty? Tech / WIFI, lack of in person contact...
  - d. Strategic Planning Surveys are in process and being sent to faculty on a weekly basis. There is a full presentation of the Strategic Planning process in the email link.
  - e. Faculty Priorities – Chesapeake Campus and College wide what would top priorities be going forward.
    - i. Advocate for a campus-based administrative structure for faculty. Chesapeake Senate will ask that the Administrative structure be revisited / discussed at the College Wide Senate meeting on October 1<sup>st</sup>.
    - ii. Developing a comprehensive model of college structure (organizational chart) including Communication flow. Canvas Shell for Communication flow is being implemented.
    - iii. Continue in the College's efforts to enhance enrollment growth and ensure that faculty is represented in those efforts. No update to date.
- VIII. Old Business – N/A
- IX. Next Meeting / Dates –
  - f. October 1st – College Wide Faculty Senate Meeting, Virtual via ZOOM, 2:00pm
  - g. October 27<sup>th</sup> – Chesapeake Faculty Senate Meeting, Virtual via ZOOM, 12:30pm
- X. Adjourned

Additional Chair Notes:

- a. PACE Assignments – Fall 2020 (no update)
- b. Adjunct Faculty Evaluation Plan – (awaiting details)
- c. Faculty Advising Expanding Fall 2020 – (no update)