

## ***INSTRUCTION COMMITTEE***

### ***Meeting Minutes***

October 2, 2020

10:09am via Zoom

**Chairs:** Jessica Morales(C), Debra Dart (B)

**Recorder:** Sydney T. Gordon (B)

**In Attendance:** Michael Blankenship (English-C), Debra Dart (Information Systems-B), Jennifer Ferguson (District), Sydney Gordon (Libraries-B), Jessica Morales (Natural Sciences-C), Angela Slaughter (Business Management-P), and Steve Litherland (District), Angela Bell (Health Professions-VB)

**Absent:** Glenn “Bert” Fox (Social Sciences-C)

#### **I. Roll call/ Introductions**

The meeting was called to order at 10:09. Quorum was established at 10:09.

#### **II. Approval of Minutes from September Meeting – 10:25 A.M.**

Prior minutes were approved unanimously with approved changes.

#### **PAPC – Debra**

- Surveys report (opinions needed)
- Areas addressed:
  - Values of Community
  - Core Values of Innovation
  - Values of Equity and Inclusion
- Every committee needs to develop ~~their own~~ charges.
- CARES money
  - 500 dual enrollment students from local area high schools
- \$26,000 work training funds available
- President engagement with the PAPC
- Survey 1 & 2 has been sent out and results have been e-mailed out by Curt Aasen

#### **III. Open Business**

- a. Committee discussed previous assessment data for Written Communication and determined that much of the focus should occur in the Glossary of Terms on the rubric. The other focus area includes the learning outcome of Source and Evidence.

#### **IV. Public Forum – Written Communication**

- It was mentioned that a fact sheet for the Source & Evidence section based on discipline might be helpful.
  - Add to the definition in the glossary section
- SDV 100 supports Professional Readiness and Critical Thinking general education competencies.

- The question was asked when is Professional Readiness and Civic Engagement going to be assessed. Civic Engagement is scheduled for assessment in Fall of 2021 and Professional Readiness in Spring of 2022.
- Professional Readiness is going to be published this semester. An updated draft considering recommendations from the public forum is on the agenda for November's meeting.

**V. Next Meetings**

2020-2021 Academic Meeting Dates. Location: Zoom (for fall semester at least).

October 2, November 6, December 4, January 8 (location TBD), March 5 (location TBD), April 2 (location TBD), May 7 (location TBD)

**VI. Adjournment**

The meeting adjourned at 12:11 p.m.