TIDEWATER COMMUNITY COLLEGE
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MID-YEAR REPORT | TCC GOVERNANCE COMMITTEES

DISTANCE LEARNING AND TECHNOLOGY (DLTC) COMMITTEE

The Distance Learning and Technology Committee met monthly. Currently, the committee consists of: two teaching faculty , qualified to teach online, elected from each campus by the faculty at each campus each campus ● One counselor or librarian elected college-wide ● One student services representative from any campus ● One academic dean representative from any campus ● Two representatives from Academic and Student Affairs, with at least one from the Department of Distance Learning. ● One student representative ● As many as three members appointed by the President's Advisory and Planning Council Chair (PAPC) to ensure that each campus has representation on the committee, considering appointments from centers as well. ● Past Chair (ex-officio)
Quorum was established at all meetings and the DLTC governance website was updated.

Note: The committee is currently revising and updating the by-laws. Membership is also being reviewed tofor currency and equitable representation from across the college.

CHARGES | ACTIONS

Review and make recommendations for annual refresher requirement for online instructors.

- Committee voted unanimously to recommend requiring a bi-annual refresher training that would provide an array of options providing faculty flexibility in choice for professional development.
- Distance Learning (DL) is encouraging use of Badger for ease of use in tracking and transferring certificates. Amanda and John provided additional details to explain what a Badge is and how it can be used.

Providing professional development recommendations for synchronous distance learning.

- Subcommittee recommends that instructors should be required to complete the TLC certification.
- Working on joint recommendation with professional development committee.
- Committee unanimously voted to require that synchronous instructors complete professional development for synchronous distance learning.

Review and make recommendations for informing students and future students of requirements for online learning

- Subcommittee agreed that information should be added to previous pamphlet to highlight differences between asynchronous and synchronous, course lengths, netiquette etc., and the information should be distributed in multiple ways. This includes having the information on the virtual student resources website, and possibly making it a part of the syllabus agreement.