



Portsmouth Faculty Senate (PFS) Minutes

Date & Time: Friday April 3, 2020, 12:00 PM

Location: Meeting held virtually via Zoom

In Attendance: Tom Siegmund, Katrina Dash, Catherine Merritt, Lorenz Drake, Tiffanye Sledge, Elizabeth Harris, Kimberly Lee, Craig Kuehn, Evelyn Coutee, Mary Glanzer, Leona McGowan, Geraldine Wright, Siabhon Harris

- I. Call to Order – Meeting called to order at 12:03 PM
- II. Correction and Approval of January minutes
 - A. Minutes were emailed to Senators in February and the email vote approved the minutes with no edits
- III. Guest Speakers – none
- IV. Reports
 - A. CWFS – February 6, 2020 Meeting
 1. Most items discussed are not currently relevant
 2. Major discussion focused on acquiring a report from the enrollment task force but a formal motion was not put forth because no such report exists
 3. The ongoing discussion about communication is now very relevant based on current events
- V. Open Business
 - A. By-laws Update
 1. Tiffanye received Chesapeake bylaws to use as a model for revising ours
 2. Original plan was to restructure membership based on new Pathway organization. But there has been a recommendation from CWFS to keep discipline focus to ensure equitable campus representation. Rewriting bylaws to follow Pathways falls into alignment with a broken system and we may not want to structure our senate in that way. Is there any kind of hybrid language that we can use to accomplish both goals?
 3. By-laws will be sent out to all senators for review and comment
 - B. Website Update
 1. The campus faculty senate website is updated with membership and minutes are added as they are approved.
 - C. Discussion on Synchronous Distance Learning that was brought up at CWFS
 1. This agenda item was a holdover from a previous meeting, and is not as relevant now since it was a discussion about broadcasting classes from a classroom, which is no longer possible
 2. Faculty request that a room in B building and C building be optimized for synchronous distance learning so that we can use it when we can return to campus. This could allow sections to be offered at Portsmouth to get enrollment for our campus but be taught by instructors on other campuses.

3. Tom will talk to John Morea about the possibility of setting up additional rooms on the Portsmouth campus
4. Other community colleges are preparing for an increase in enrollment because of a decline in the economy so TCC needs to do the same thing to keep up. Other colleges are providing internet hotspots and outfitting classrooms to accommodate remote learning in the future. This would also be helpful for offering science labs online. Other colleges are allowing faculty to come on campus to teach labs synchronously without students – is this a possibility at TCC?

VI. New Business

- A.** CWFS Meeting Preparation – Next meeting is Thursday, February 6th at 2:00 PM. Reception with the President being held from 1:00-2:00 PM. In Room K320 at Virginia Beach Student Center. Voting members attending: Tom Siegmund, Katrina Dash, Geraldine Wright, Tiffanye Sledge
 1. Tom will bring up adjunct faculty support and preparation for Direct Enrollment pilot.
- B.** Meeting with Dr. Michelle Woodhouse next week – will discuss adjunct faculty support.
 1. Elizabeth Harris asked for advising to be addressed. She suggests that counselors meet with faculty periodically to learn about Pathway specific considerations. (Example – HUM 202 is better than HUM 201 for dual enrollment students and 201 is not a prerequisite).
 2. Security issues – there have been concerns from faculty that the central line is not always answered. There are still security issues with rooms being locked and losing class time to have them opened.
 3. Maintenance – some of the bathrooms are not being cleaned often enough.
 4. Concessions – there are not enough options for vegetarians.
 5. The loss of Ted Tyler – the Senate would like to make a donation or memorial on his behalf. Tom will discuss with Dr. Woodhouse to determine the most appropriate gesture.

VII. Other items

VIII. Next PFS meeting

- A.** Next PFS meeting – Friday, February 28th at 12:00 PM, Batten Center

IX. Adjournment – Meeting closed at 1:28 PM