



Portsmouth Faculty Senate (PFS) Minutes

Date & Time: Friday June 26th, 2020, 12:00 PM

Location: Meeting held virtually via Zoom

Join Zoom Meeting

<https://vccs.zoom.us/j/99208042201>

Meeting ID: 992 0804 2201

Password: 392212

See the 6/23/2020 email sent for full invite details as needed.

Participants: T. Sledge, Elizabeth Harris, S. Harris, C. Merritt, J Davis, K. Roberts, C. Williams, D. Perkinson, K. Lee, L. Lipscomb-Kern, M. Glanzer, T. Eusebio, L. McGowan, S. Forgey, S. Luna and G. Wright

I. Call to Order- Meeting called to order at 12:06 pm

II. Correction and Approval of May minutes- no corrections to minutes, motion to approve, seconded and accepted

III. Guest Speakers - none

Katina Barnes has tabled discussion on curricular matters until a later date

IV. Reports

A. CWFS – June 24, 2020 Meeting –

- discussion on actions of TCCISC meeting

-Executive Board approved motion for mandatory face coverings but did not accept motions to lower enrollments to SCHEV course caps

-July 13th is the planned date for the fall schedule to go live

-Discussion of current enrollment, which is now down 29%

V. Open Business

Instructional terms and notes in SIS

-verbiage has been modified in SIS for OA (online asynchronous), OS (online synchronous) and hybrid classes

Course updates and schedule release/availability updates- set for July 13th, 2020

A. Updates on safety protocol (Town meeting vs. Recent updates)

-Masks will be mandatory

-Facilities have mapped out spaces to allow - feet around each student to enforce social distancing

-signage/arrows for movement in in place in hallways, elevators and other public spaces

- you must contact the administrator to gain access to the buildings

B. Morale Concerns – social engagement while social distancing. Suggestions include developing a TCC TikTok challenge, Virtual Happy Hours and a Food donation challenge

VI. New Business

A. Workgroups and subcommittees (CWFS Subcommittee/workgroup, TCCISC, Academic Affairs Council etc.)

During Academic Council Meeting Kurt Aasen discussed how each pathway was fairly concerning enrollment. Currently, Portsmouth and The Visual Arts center have the lowest enrollment and Chesapeake the best. Portsmouth campus enrollment will improve once Shipyard students are batch enrolled.

Dr. Woodhouse mentioned that the college is exploring ways to supply internet access through the bookstore, so students could use financial aid to purchase. Discussion on should college secure contracts with internet providers or do we provide the more expensive pre-paid plans.

Currently, the syllabus builder has been halted. A mandatory COVID statement is being added. You do not have to use the syllabus builder, but must use the template and COVID statement.

B. Professional Development Expectations (CAO's 6/25 email)- 2020 Convocation will be held online on August 21. Several Professional Development opportunities and trainings will be offered.

C. Faculty wellness (physical and mental health concerns and resources) – Nursing, Allied Health and Psychology faculty- College has offered several ZOOM sessions to address our need. Chuck Thomas has also sent out several helpful Common Health Connections.

VII. Other items

Campus Access- Faculty were told that they could use campus to teach remotely this summer. Dr. Hauser's class was cancelled at the last minute due to a new COVID case on the campus. The college states that we will be able to use our offices and spaces to teach remotely in the fall (the start date of August 3rd was released after our meeting).

Chain of Command- Dean Hawthorn is the Lead Administrator/point of contact for the Portsmouth campus. Your direct supervisor is your Pathway Dean.

Monitoring of Online Assessments- The CWFS will ask the college to provide faculty help with monitoring online assessments.

Discussion on Safety Protocols for classes meeting live in the fall – will PPE be required if 6 feet social distancing space is provided? Concerns in classes like chemistry labs were presented and discussed.

Pop- up Food Pantry and Food Bank at MacArthur Mall – remind our students

Faculty Advising- Student Services has several new supervisors. Select classes are piloting Navigate this semester. Concerns about if we should be unrolling a pilot when historically Portsmouth students do not perform well online. Terry also mentioned that Student Orientation is being re-developed.

Library- now has a link for library research guides (<https://libguides.tcc.edu/LibraryPage>) for each discipline and another link for online tutoring

(<https://docs.google.com/forms/d/e/1FAIpQLSciMDJdRhJW5TA-Lbr0cbgakbYNXcYXsKPoEhtscAYnEwkM-w/viewform>).

VIII. Next PFS meeting

- A. Next PFS meeting – Friday, July 31, 2020 from 12:00-1:30. Held virtually over Zoom.

IX. Adjournment motion to adjourn, moved, seconded and approved at 2:22 p.m.

Recorded by- G. Wright substituting for K. Dash