



## Portsmouth Faculty Senate (PFS) Agenda

**Date & Time: Friday September 25, 2020, 12:00 PM**

**Location: Meeting held virtually via Zoom**

Join Zoom Meeting

<https://wccs.zoom.us/j/99177348522>

Meeting ID: 991 7734 8522

Passcode: 407712

**Participants: Tiffanye Sledge, Katrina Dash, Kimberly Lee, Shirley Greenway, Stephanie 'Missy' Comer, Darryl Perkinson, Derek Laws, Siabhon Harris, Staci Forgey, Roger Frampton, Elizabeth Lohman, Brittney, Elizabeth Harris, Leona McGowan, Deborah Brown**

- I.** Call to Order – 12:04 PM
- II.** Correction and Approval of June 25 minutes (recall that the July 31 meeting was a special session; those summarized notes are also included with the meeting documents for today for your reference.) – Minutes approved with no changes (6 in favor, 0 opposed)
- III.** Guest Speakers - None
- IV.** Reports (if any) – try to keep to 2 minutes or less
  - A.** CWFS updates – Confirmed that faculty cannot use professional development funds for technology related to teaching remotely. We need to find out if Portsmouth faculty or staff need specific technology that they do not have. Administration is aware of issues and challenges with leadership being faced by science faculty. New organization chart will be sent out by Dr. Woodhouse.
  - B.** Pathway reports (any vial info from our pathways) – department chairs or pathway faculty
  - C.** Strategic Planning Committee – Work is just starting to get underway. There will be 7 surveys sent out that need participants sent out on Mondays. Administration is very receptive to the input received on the surveys. Feedback will be used in rebranding and reframing the strategic plan of TCC and is a major goal of the administration.
  - D.** Academic Council – Dr. Campbell provided an update on enrollment and faculty advising. By Spring 2021 they should be able to start assigning students to faculty advisors. Curt Aasen discussed data for performance-based measures. It's important to be aware of the measures being judged to ensure faculty do as much as possible to increase funding availability for the college. A powerpoint from Curt Aasen will be shared that has details on measures.
  - E.** Student Services – Terry

- F. Library Services – Missy is a new librarian for the Portsmouth campus to fill the spot vacated by Mary Anne’s retirement. At this point there are no changes in library operations.
- G. Other committees/planning groups – No updates

**V. Open Business**

- A. More clarification on the online teaching certification requirements – We’re approaching the deadline for completing the teaching online certification. Online certification is required to teach asynchronous courses in the spring semester. A consultation with distance learning is required to reach synchronous courses in the spring semester.

**VI. New Business**

- A. Nomination and voting for new Library Services Representative – Mary Anne Glanzer is retired, so her spot on Faculty Senate will be filled by Stephanie ‘Missy’ Comer. Official vote will be conducted via email because we did not have quorum.
- B. Testing Center availability – the Testing Center is open and available for students to test, but students need to make an appointment after the form and exam is submitted by faculty.

**VII. Other items**

- A. Class schedule rebuild process and concerns – Kimberly and/or other chairs. Concerns that the rebuilding and restructuring may be harmful to our campus because of student demographics.
- B. Reclassification of Department Chairs (VRS concerns) – Depending on plan used, the retirement pay is based on base salary only not overload pay. Chairs should be reclassified as administrative faculty so that their pay can be increased while they are serving as department chairs, which would also help in retirement pay calculations. If there is going to be a formal reclassification then the selection process for chairs also needs to be formalized between pathways and campuses. This issue will be tabled and researched before being discussed at the next meeting.
- C. Winter “mini-mester” – Needs to be marketed and advertised to students for enrollment purposes. Faculty are not aware of which classes are being offered so it’s unlikely that students are aware.
- D. Discussion: PFS meeting dates (needed changes?) – Is the last Friday of the month problematic since we have issues in November and December? For now meetings will continue to be held on the last Friday of the month and will be adjusted for holidays.
- E. Virtual Student Center is holding many events for students that can be advertised or participated in by faculty.

**VIII. Next PFS meeting**

- A. Next PFS meeting – Friday, October 30, 2020 from 12:00-1:30. Held virtually over Zoom.

**IX. Adjournment – Meeting adjourned at 1:41 PM.**