

INSTRUCTION COMMITTEE

Meeting Minutes

March 19, 2021

10:00am via Zoom

Chairs: Jessica Morales(C), Debra Dart (B)

Recorder: Glenn “Bert” Fox (C)

In Attendance: Michael Blankenship (English-C), Debra Dart (Information Systems-B), Jennifer Ferguson (District), Sydney Gordon (Libraries-B), , Jessica Morales (Natural Sciences-C), Glenn “Bert” Fox (Social Sciences-C), Angela Slaughter (Business Management-P), Angela Bell (Health Professions-B), Lisa Carter (Information Systems-B).

Absent: Steve Litherland (District)

I. Roll call/ Introductions

The meeting was called to order at 10:05am. Quorum was established at 10:05am.

II. Approval of Minutes from Previous Meetings

Prior minutes from February were approved with minor edits with one Abstention.

III. Chair Updates

Debra Dart reported on deadlines for officer elections and the lack of action from PAPC on solicitations for committee vacancies.

IV. Open Business

The committee discussed the status of Information Literacy awareness and the availability of resources from the Library to assist.

V. New Business

A. Professional Readiness Rubric

- a. The committee discussed the status of the Professional Readiness rubric. It is published on GEARS and will be assessed for the first time in Spring 2022. Jennifer Ferguson requested that faculty who have already created PR assessments supply her with examples, and noted that the small number of courses that support the rubric essentially guarantees that every course with a student who has completed 30 or more hours will be chosen for assessment.

B. Committee Bylaws

- a. The committee discussed and proposed revisions for the Bylaws. The chief matters discussed were how committee representation would be arranged (by Pathway or by Discipline) and how vacancies could be addressed given the lack of volunteers for committees Collegewide.
- b. The committee will vote on the revised bylaws at the April 9, 2021 meeting.

VI. Next Meetings

2020-2021 Academic Meeting Dates. Location: Zoom, until further notice.

January 8, Feb 5, March 5, April 9, May 7

VII. Adjournment

The meeting adjourned at 12:01pm.