



TIDEWATER COMMUNITY COLLEGE
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Tidewater Community College - Classified Association Meeting Minutes

Date: Friday, 3/5/21

Time: 2:00 p.m.

Place: Zoom

Attendance: Christie Bradley (C), Jill Hartney (C), Toni Dixon (N/D), Inda Walker (N/D), Jackie Fernandez (PD Fund Admin), Stacey Newton (N/D), Leona Davis-Daniels (P), Nancy Jones (P), Chrystal Sellers (P), Ellen Langston (P), Gia Lawrence (P), Paula Wood (VB)

Absent: Jennifer Wilkinson (N/D), Diane Graham (P), Debbie Willis (P), Trisha Ok (VB), Roosevelt Gray (VB)

Special Guest: Daye Faulks-Brayboy (HR Rep.), Ariole Taylor

Call to order: The meeting was called to order by Nancy Jones, 2:00 p.m., with 11 voting members present; total of 14 present. Quorum is satisfied.

Minutes: The meeting minutes of Feb. 5, 2021, were approved as corrected.

Outstanding Business

- **Mini-Event of 2.12.21:** Post-event survey results reviewed and discussed.
- **Classified Webpage:** Review of changes suggested by Christie Bradley. Discussion was held and additional suggestions made. Christie will forward the requested changes to the proper authorities.
- **Mini-Event of 4.9.21:** The PO for the speaker as been fully approved, PCO2652598. Christie Bradley said that she would compose an email to encourage attendance at this special event. The agenda for the day will include a business meeting from 9:45-10 a.m., and the speaker from 10-11:30 a.m. There will be a slide showing the outreach event of "Emergency Funds for Textbooks" happening during the month of April.
- **Constitution Review:** As it was suggested in PAPC, that all committees and constituent groups should review and update their constitutions and/or bylaws, we began this arduous process. After much discussion, it was decided that a subcommittee would be formed and recommendations would be brought back to

the committee for further reflection. The committee will consist of Nancy Jones, Christie Bradley, Toni Dixon, Paula Wood, and Daye Faulks-Brayboy.

Classified Professional Development Fund update:

- Requested Amount: \$19,596.50
- Percent Allocated: 21.9%
- Paid out Amount: \$11,227.50
- Remaining Budget: \$69,903.50

New Business

- **Support Staff/Wage Employee Award update:** Christie Bradley updated the committee on the response to the call for nominations regarding these awards. When the nominations close, Christie will form a committee of 5 to review the nominations and make the selections. Due to the nominees and those who have submitted documentation, many on the Association do not qualify to sit on the selection committee this year.
- **Assembly Elections:** Everyone was reminded that each campus should seek new persons interested in serving on their campus Assembly and have an election in April. New officers for the 2021/22 year are due to attend the meeting in May. At the May meeting, we will select the new Association chair and secretary. The new officers will assume the duties of their offices on June 1.
- **VCCS Survey for the President:** Everyone was reminded and encouraged, if they had not already done so, to complete the survey regarding the president as requested by the VCCS via email.

Campus Reports

Chesapeake:
Staff Changes:
Events:

Norfolk:
Staff Changes:
Events:

Portsmouth:
Staff Changes:
Events:

Virginia Beach:
Staff Changes:
Events:

Next Meeting:

Submitted by
Christie Bradley, Vice Chair/Secretary

Approved: 4/2/21