



## College Faculty Senate Meeting Minutes

Date & Time: Thursday, April 1st @ 2pm

**Location: Online via Zoom meeting**

**Attendance: Unable to verify due to virtual attendance issues**

**Sarah DiCalogero (Chair) and Elizabeth Briggs (Secretary) are both present.**

**Chesapeake - Elizabeth Briggs, David Ring, Jennifer Hopkins**

**Norfolk - Jeffrey Acosta, Julia Arnold, Richard Gill**

**Portsmouth - Tiffanye Sledge, Geraldine Woodberry-Wright, Katrina Dash, Kimberly Lee**

**Virginia Beach - John Gallo, Maureen Cahill, Tom Williams, Laurie Lawson, Angela Bell, John Krenzke**

**Librarian Representative - Absent**

**Counseling - Rhonda Goudy**

**Ex Officio – Stacey Deputy**

**Other Attendance: Lisa Whitaker, Deborah Edson, Mary MacDougal, Staci Forgey, Ian Springer-Woods, Frank Hendrick, Don Fisher, Sylvia Ross, Matt Gorris, Alan Holck, Michele Marits, Judy McMillan, Marc Wingett, Meredith Pollard, Ivory Warren, Laura Sanders, Shannon Ponack, Jen Dozier, Michael Mitchell, Leona McGowan, Kim Perez, Amy Shay, Peney Williams, Evgenia Harrison, Elizabeth Harris, Deborah Brown, Richard Gill, Beth Callahan, Siobhan Harris**

Agenda

- I.** Call to Order
- II.** Review and Approval of March 4th minutes - Minutes approved
- III.** Campus Motions -

Norfolk Campus: The College Senate create a committee to look into faculty evaluation of deans.

Amended: The College Wide Faculty Senate create a committee to look into faculty evaluation of deans. Passed 12-3

- IV.** Chair Report – Sarah DiCalogero  
Collegewide Faculty Senate Chair Report

Motion to allow faculty to choose to take a cash stipend in lieu of professional development money for Outstanding Faculty, Special Achievement and Outstanding Adjunct Faculty is approved for the 2020-2021 academic year and will be re-evaluated yearly to determine if the cash payment is an option.

College to fully open on June 1st

Program Review

Goal is to strengthen programs

Goals

Responsible, Accountable, consulted and informed

Next steps a committee will be appointed. Launch to develop training and then launch assessments.

CTE programs to undergo evaluations first.

ITAC Update to PC

Recommendations:

TCC adopt Desktop Virtualization

Provide hotspots through grants (T-mobile used as an example)

Other Points of Interest:

Simulation Technologies

Online scenarios for students to navigate extended reality

AI Technologies

Improvements could lead to a transformation in student services, instruction & support

SIS, Navigate, Canvas would need to work together to share information

Student Affairs

Needs survey sent to students concerning access, technology and other student-services related needs.

TCCISC

Subcommittee on compressed 3&5 week classes

Meeting with the Senate Executive Committee and Drs. Woodhouse and Campbell (March 29, 2021)

Faculty Advising

there will be a roll-out plan but timing not yet determined - thinking Spring 2022

Department Chairs

understands that the system is broken. Priority to revamp the situation.

Co-listing of courses

courses are typically co-listed in situations where the course is unlikely to make on any one particular campus

Clarity on process behind how courses are cancelled

Timing of syllabus being due as well as final grades

Re-evaluation of PACE assignments

Deans need to give feedback to start the process

Options for students who haven't been able to attend in-person graduations

Student Services is in discussion as to what to do for these students

Final Senate Meeting of 2020-2021

May 6, 2021 - 2 pm Norfolk Campus

**V.** Treasurer Report – David Ring - No updates

**VI.** Secretary Report - Elizabeth Briggs - Thank you for approving the minutes

**VII.** Campus Reports – Campus Chairs

**Chesapeake Campus**

<b>Meeting Date:</b>	March 30, 2021
<b>Attendance:</b>	Elizabeth Briggs, David Ring, Jennifer Hopkins, Leah Weaver, Beth Callahan, Mary MacDougall, Sean LaCroix, Jenny Dozier, Marie Linton, David Kiracofe, Michael Blankenship, Travis Umstot

<b>Motions:</b>	No Motions
<b>Update:</b>	Discussed upcoming Faculty Senate elections. Discussed leadership structure challenges on the Chesapeake campus. A request was made that when guests attend the Faculty Senate for presentations to record <b>only</b> that portion of the meeting to post for others to be able to view later.

### Norfolk Campus

<b>Meeting Date:</b>	3/16/2021
<b>Attendance:</b>	Judy Gill, Chris McCammon, Richard Gill, Sarah DiCalogero, Shannon Ponack, Carmelita Williams, Sylvia Ross, Danetta Evans, Leah Hagedorn, Meredith Pollard, Laura MacIntyre, Peter Shaw, Frank Hedrick, Julia Arnold, Deborah Brown
<b>Motions:</b>	The College Senate create a committee to look into faculty evaluation of deans.
<b>Update:</b>	Discussed updates from college-wide FS meeting, FS Exec meeting with Dr. Conston and Dr. Woodhouse. Had updates from PC.

### Virginia Beach Chair Report

<b>Meeting Date:</b>	March 25, 2021
<b>Attendance:</b>	Present: Dania Sinibaldi, Chris Krenzke, John Gallo, Maureen Cahill, Chris Cartwright, Cheryl Nabati, Samuel Duncan, Kimberly Jones, Laurie Lawson, Amy Shay Absent: Tom Williams, Melanie Basinger, Jared Oliverio, Wendy Buie
<b>Motions:</b>	none
<b>Update:</b>	<ul style="list-style-type: none"> <li>● upcoming senate vacancies</li> <li>● VB senate bylaws are now available on the TCC website - need updating</li> <li>● updates from the College Senate meeting of March 4. Students must wear a mask while on campus. Only Beth Callahan can approve no mask with documentation for which the student will be issued a special card. At present there is only one such student. The college is preparing the classroom for hyflex learning so students can join a physical class from a remote location. Lots of issues with hyflex learning. About returning to campus, concerns were raised on maintaining social distance and whether or not class sizes will be reduced to accommodate such. It was unclear what returning by 50% in Fall means. Does it mean by pathway/discipline or is it over all classes with main emphasis on those that require hands-on? Requiring syllabi before class starts may be a hardship on faculty if that class is cancelled, especially if they are adjunct as they don't get paid when a class doesn't make.</li> <li>● updates from VB Leadership team meeting of March 5: food pantry popup on Mar 25th,</li> </ul>

	<p>1150 students graduated in Fall and will get diplomas at the end of March, students get 200 pages of printing in the library, new Funeral Directing program where all embalming classes are replaced with business/finance courses, Women’s Center is being renamed to Student Resource and Empowerment Center, Care referrals are now called Single Stop, faculty will be using software other than Enlight to order textbooks starting with this summer.</p> <ul style="list-style-type: none"> <li>• The practice of co-listing of classes where a single class is created with equal seats reserved for students on two different campuses brings up several questions: which is considered the home campus? Which faculty have precedence in course selection? Is there a fair and equitable process that applies across all campuses equally? Is there a fair and equitable process established for course cancellations that is universally applied for all disciplines/pathways on all campuses?</li> </ul>
--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Portsmouth Chair Report**

<b>Meeting Date:</b>	<b>March 26, 2021</b>
<b>Attendance:</b>	Tiffanye Sledge, Geraldine Wright, Katrina Dash, Derek Laws, Catherine Merritt, Kimberly Lee, Darryl Perkinson, Gabrielle Pennington, Carmelita Williams, Terry Eusebio, Elizabeth Harris, Debra Dart
<b>Motions:</b>	None
<b>Update:</b>	<p>A few scheduling issues i pathways:</p> <p><u>Social Sciences &amp; Education:</u> The Fall schedule has been submitted and is streamlined. Sections are being condensed even though they technically have enough students to run, which is causing adjuncts to lose sections. This, combined with the fact that many adjunct faculty have concerns about the upcoming evaluation process, means that we may lose highly qualified adjunct instructors permanently.</p> <p><u>Sciences:</u> Greg Frank is retiring at the end of March. A replacement has not been named but the Pathway Dean, Dr. Agpakbe, will be the point of contact for biology. Fall schedule is submitted and many of the Pathways are below the 50% threshold. This has not been broken down to show the distribution per campus, but a question becomes whether some campuses are bearing disproportionate costs in terms of in-person classes versus others.</p> <p><u>Business, Computer Science &amp; IT:</u> The Business pathway is using Ad Astra data to develop their schedule and has received access to the program and at least two training events. Some other pathways are receiving data but do not have access to the</p>

	<p>program (Social Sciences) but other pathways have never seen the data or the program (Science). The most helpful Ad Astra data seems to be identifying students that have fallen out of their programs and how to bring them back.</p> <p>An update was given regarding Academic Council matters, but we will not include it in the campus report as it will be covered in the CFS agenda/meeting.</p> <p>Administrative Professionals Day: Faculty senate will provide gifts and an e-card to the administrative assistants delivered by Apr 21. A shortened Senate meeting on April 30<sup>th</sup> (12-1) will be followed by a social event to recognize staff.</p> <p>An additional idea was proposed to recognize the facilities staff for their hard work before the start of the Fall semester.</p> <p>PFS Bylaws revisions were approved with edits to change membership eligibility to pathways designations instead of divisions. The website will be updated to reflect those changes (we also noticed that there is a lot of inaccurate information posted regarding the campus Senates and the CFS online)</p> <p>A Call for nominations was sent to all Full-time and Adjunct Faculty on March 30.</p> <p>Next meeting: Friday, April 30</p>
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**VIII. Committee and Representative Reports**

- A.** Academic Council
- B.** Adjunct Committee – Elizabeth Harris/Jeff Acosta
- C.** Faculty Development and Evaluation Plan - No update
- D.** Professional Development – Lydia Leporte
  - Total Committed for Use: \$44,695.30 (19% of available funds)
  - Remaining Balance: \$190,304.70
  - Total Funds committed to Full-Time Faculty \$30,314.80
  - Total Funds committed to Adjunct Faculty \$14,380.30
- E.** CFAC – Stacey Deputy - See Appendix C
- F.** FSVa – Geraldine Wright
  - 1. Dues waived but will be reinstated (\$100) in the summer
  - 2. Interest in having a faculty “voice” at VCCS Board level
  - 3. Establish better relationship with SCHEV
  - 4. Shared Governance workshop is in the works
- G.** P APC – Maureen Cahill/Sarah DiCalogero
  - 1. V.B. Mayor has provided \$1 mil. to TCC for Offshore Wind Turbine field
  - 2. Training for Online Distance Learning
- H.** Adjunct Growth and Development Committee - Jeff Acosta/Jennifer Hopkins/Judy Gill
  - 1. Adjunct faculty continue to be unclear about the process and timeline for implementation

- I. Rewards and Recognition & Awards-Maureen Cahill - No update
- J. Communication Plan Committee - Elizabeth Briggs - No update  
ITAC - Information Technology Advisory Committee - Sarah DiCalogero
- K. Enrollment Committee - Peter Shaw

**IX.** Initiative Updates

**X.** Old Business

**XI.** New Business

**A.** Nomination of Chair, Secretary and Treasurer. Nominations open today and will remain open until the May meeting. The following individuals were nominated at the April Meeting:

1. Chair
  - a. David Ring
  - b. Elizabeth Briggs
  - c. Maureen Cahill - Declined
  - d. Tiffanye Sledge -Declined
2. Secretary
  - a. Jennifer Hopkins - Declined
  - b. Maureen Cahill - Tentative
3. Treasurer - No Nominations

**B.** Other items – Motions from the floor, etc.