



College Faculty Senate Meeting Minutes

Date & Time: Thursday, May 6 @ 2pm

Location: Online via Zoom meeting

Attendance:

Sarah DiCalogero (Chair) and Elizabeth Briggs (Secretary) are both present.

Chesapeake - Elizabeth Briggs, David Ring, Jennifer Hopkins

Norfolk - Jeffrey Acosta, Judy Gill

Portsmouth - Tiffanye Sledge, Geraldine Woodberry-Wright, Katrina Dash, Kimberly Lee

Virginia Beach - Dania Sinibaldi, John Gallo, Melanie Basinger, Maureen Cahill, Laurie Lawson, Angela Bell, John Krenzke

Librarian Representative - Ruth Shumate

Counseling - None

Ex Officio – Stacey Deputy

Other Attendance: Mary MacDougal, Staci Forgey, Ian Springer-Woods, Frank Hendrick, Shannon Ponack, Leona McGowan, Amy Shay, Elizabeth Harris, Richard Gill, Sean LaCroix, Andrea Tomlin, Harlin Krepcik, Planes ipad

Agenda

- I.** Call to Order
- II.** Guest Speaker - Dr. Michelle Woodhouse
 - A.** Program Review Process

Q: How will points be assigned?

A: Evaluation will be out of a total of 1000 points, evaluations will be by faculty not administration.

Q: How will adjunct faculty be engaged in this process?

A: Adjunct faculty will not be involved at this time, but may be engaged in the future.

Q: Will Chairs/Program Heads be interviewed/questioned?

A: Most information about the program will come from chairs and program heads. Will also be giving a summary report of what evaluators should know about the program.

Q: Committee vs Faculty vs Volunteers being looked for - what is the distinction?

A: Not looking for volunteers for the committee, but looking for volunteers for evaluators.

Q: If each team is allowed to decide the weight of points, doesn't that impact the comparison of programs?

A: It is important to allow for the uniqueness of each program. There is a standard rubric.

- III.** Review and Approval of April 1st minutes

IV. Campus Motions

V. Chair Report – Sarah DiCalogero

Collegewide Faculty Senate Chair Report

- College fully re-opens on June 1, 2021
 - Social Distancing & Face Coverings remain in effect
 - <https://www.tcc.edu/about-tcc/safety-security/emergency-preparedness/covid-19-tccs-response-and-resources-for-faculty-staff-and-students/information-for-faculty-staff/>
 - Faculty can attend out of state conferences
 - Enrollment Alliance
 - What do the faculty believe are two current barriers to enrollment?
 - President Biden’s trip to TCC
 - Swipe cards to be used for contact tracing. Aero cards to be used at buildings that don’t have swipe card access.
 - Interactive Campus Maps
 - Workforce
 - Task force - Economic Impact Study to look at TCC’s value to the community & profile of TCC
 - 6 business/economic faculty involved on committee
 - 6 month timeline
 - off-shore wind is projected to bring 14,00 new jobs to Hampton Roads between 2022 & 2025
 - Covid Relief Funds
 - conversations ongoing concerning use of funds
 - Celebrating our graduates
 - <https://marketing.tcc.edu/tcc-emails/spring-21-grad-yardsigns/>

- College-wide Faculty Senate Meetings 2021-2022
 - September 2, 2021 - 2 pm Norfolk Campus
 - October 7, 2021 - 2 pm Portsmouth Campus
 - November 4, 2021 - 2pm Virginia Beach Campus
 - December 2, 2021 - 2 pm Chesapeake Campus
 - February 3, 2022 - 2 pm Norfolk Campus
 - March 3, 2022 - 2 pm Portsmouth Campus
 - April 7, 2022 - 2 pm Virginia Beach Campus
 - May 5, 2022 - 2pm Chesapeake Campus
 - NOTE: The campus that holds the final meeting of the academic year hosts the first meeting of the next academic year, campuses follow in alphabetical order.

VI. Treasurer Report – David Ring - No updates

VII. Secretary Report - Elizabeth Briggs - No updates

VIII. Campus Reports – Campus Chairs

Chesapeake Campus

Meeting Date:	April 27, 2021
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Attendance:	<p>Attending Senators: Elizabeth Briggs, Jennifer Hopkins, Matthew Gorris, David Ring, Larry Nobles, Missy Comer</p> <p>Guests: Mary MacDougall, Sean LaCroix, David Kiracofe, Michael Blankenship, Travis Umstot, Stacey Deputy, Kevin Brady, Libby Jakubowski, Kelly Gillerlain</p>
Motions:	<p>Proposed bylaws amendment: <i>“The Chesapeake Faculty Senate proposes an amendment to the current College Wide Faculty Senate Bylaws adding a Communications Officer position to the College wide Faculty Senate Executive Committee.” (Duties: Maintaining Faculty Senate’s Canvas Shell)</i></p>
Update:	<p>Provided updates regarding campus leads meeting. Discussed progress made on each of our priorities for the year. Elections were held for open faculty senate positions.</p> <p>Full Senators for 2021-2021 Academic Year Chair - David Ring (CW voting senator) Vice Chair - Kevin Brady (CW voting senator) Secretary - Jennifer Hopkins (CW voting senator) Andrea Tomlin Elizabeth Briggs Larry Nobles (RAC) Mary MacDougall Missy Comer (Library) Libby Jakubowski (Counseling) One opening for adjunct representative</p>

Norfolk Campus

Meeting Date:	April 27, 2021
Attendance:	<p>Judy Gill, Jeff Acosta, Julia Arnold, Richard Gill, Leah Hagedorn, Chris McCammon, Meredith Pollard, Ivory Warren</p> <p>Deborah Brown, Carla Cannon, Frank Hedrick, Kristal Kinloch, Shannon Ponack, Sylvia Ross, Peter Shaw, Gordon Whitman</p>
Motions:	<p>The FS requests that the summer semester calendar be corrected immediately, to assist our students, parents, and faculty members.</p> <p>Background: The TCC online calendar lists the ten-week summer session as a 10-week session. If it is, Tuesday/Thursday classes should end July 29. Monday/Wednesday classes should end August 4, to make up for the two missed Mondays. Monday/Wednesday/Friday classes should end August 6, to make up the missed Mondays and the missed Friday. Adding three missed weekdays to the asynchronous classes should mean asynchronous classes end August 4. Please note there are similar issues with the eight-week session.</p>

Update:	<p>Norfolk Senate 2021/22</p> <p>Full Time</p> <p>Sarah DiCalogero (second year) – Chair/designated senator</p> <p>Richard) Chris McCammon (second year) - Secretary</p> <p>Julia Arnold (second year) – designated senator</p> <p>Richard Gill (second year) – backup designated senator</p> <p>Ivory Warren (second year)</p> <p>Gordon Whitman (first year)</p> <p>Vacant</p> <p>Adjunct</p> <p>Jeff Acosta (second year) – designated senator</p> <p>Shannon Ponack (first year)</p> <p>Professional Faculty</p> <p>Meredith Pollard</p>
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Portsmouth Chair Report

Meeting Date:	April 30, 2021
Attendance:	Tiffanye Sledge, Geraldine Wright, Katrina Dash, Kimberly Lee, Derek Laws, Catherine Merritt, Bill Eger, Elizabeth Lohman, Gabrielle Pennington, Staci Forgey
Motions:	None
Update:	<ul style="list-style-type: none"> ● biggest pathway discussions center around finalizing the summer schedule and updating courses to meet TransferVa requirements ● Portsmouth is losing two Biology faculty members: Dr. Siabhon Harris is now the interim Science Dean and Professor Katrina Dash will be taking a job at EVMS

	<ul style="list-style-type: none"> ● Received updates on the new entry/log protocol (swiping into buildings). Major concerns about how this will affect contact tracing ● Dean Ekker sent out a very specific explanation of the summer schedule that is more useful than the other documents that were provided in other areas ● Still needing a few faculty volunteers on the campus for the Open House Event. ● Counselors begin meeting f2f with students beginning June 1 ● Accommodate is a new database being rolled out to streamline disability services. It will hopefully be live by June 30 ● Honored Administrative staff for Administrative Professionals Day Kim, Cathy, and Gerry made and distributed gifts to staff. Many people were left off the list we received from the campus dean, so we have planned to distribute additional gifts. ● There is a new, online link (gravity form) that can be used for grade changes. There is some concern that the link was live but is now only accessible with a password that faculty do not have. This is an easier process ● There is a desire for more training and support for adjunct faculty; want to find out whether there are professional development initiatives being planned for the future ● PFS decided to meet in special session during the summer as needed in order to address and manage the return to campus concerns ● <u>Elections Held. 2021-2022 Portsmouth Faculty Senate:</u> Stepahnie (Missy) Comer (Library Services) - <i>need to verify this as she is listed as a Senator with Chesapeake</i> William (Bill) Eger (Adjunct - Social Sciences & Education)) Terry Eusebio (Counseling Services) Harlan (Skip) Krepcik (FT - Maritime & Skilled Trades) Derek Laws (Engineering, Science & Mathematics) Kimberly Lee (FT- Social Sciences & Education; Secretary & CW Voting Senator) Catherine Merritt (FT - Beazley School of Nursing) Darryl Perkinson (Adjunct - Engineering, Science & Mathematics) Calvin Scheidt (FT - Business, Computer Science & IT) Tiffanye Sledge (FT - Social Science & Education; Chair & CW voting Senator) Geraldine Woodberry-Wright (Engineering, Science & Mathematics; Vice Chair & CW voting Senator) <i>need one additional Voting Senator</i>
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Virginia Beach Chair Report

Meeting Date:	April 29, 2021
Attendance:	Present: Melanie Basinger, Maureen Cahill, John Krenzke, John Gallo, Kimberly Jones, Amy Shay, Cheryl Nabati, Laurie Lawson, Jard Oliverio, Sam Duncan, Dania Sinibaldi Absent: Wendy Buie, Chris Cartwright, Tom Williams
Motions:	none

<p>Update:</p>	<ul style="list-style-type: none"> ● Shared updates from Academic Affairs Council, VB Leadership & Executive Senate meetings ● Equity study request ● Concern that continuing Senators are unable to receive APPDP credit ● not discussed: Fall F2F plan to have students in class and the overflow due to social distancing requirements receiving instruction via zoom while in an adjoining room (Hyflex learning). Numerous faculty concerns mostly regarding teaching 2 modalities at one time. Students expecting F2F will not be happy; which students get the f2f instruction and which get the zoom session? If students are exposed to CoVid and must stay out, then does the faculty member have to offer remote learning (including testing)? Will the VCCS or TCC require student and/or faculty vaccinations? ● 2021-2022 Elections held, <ul style="list-style-type: none"> Chair - Dania Sinibaldi (CW voting senator) Vice Chair - Maureen Cahill (CW voting senator) Secretary - John Gallo (CW voting senator) Melanie Basinger (designated senator) John Krenzke (designated senator) Laurie Lawson (designated senator) Ian Springer-Woods (designated senator) Kimberly Jones Amy Shay Cheryl Nabati Sam Duncan Jared Oliverio Jason Armstrong 2 full time faculty and 2 adjunct faculty openings remain
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IX. Committee and Representative Reports

- A. Academic Council
- B. Adjunct Committee – Elizabeth Harris/Jeff Acosta
- C. Faculty Development and Evaluation Plan
- D. Professional Development – Lydia Leporte

Professional Development – Lydia Leporte

Total Committed for Use: \$51,658.30 (22%)
Remaining Balance: \$183,341.70
Total Funds committed to Full-Time Faculty: \$38,012.80
Total Funds committed to Adjunct Faculty: \$13,645.50

- E. CFAC – Stacey Deputy -

CFAC Report to the Faculty Senate

May 6, 2021

Submitted by: Stacey Deputy

CFAC Faculty Representatives met on April 1, 2021 via Zoom

1. College Name Changes

Thomas Nelson Community College and Lord Fairfax Community College collected input from their communities and have decided to change their names. New names have not been determined. The State Board is responsible for all naming decisions and they meet next in July.

Patrick Henry Community college decided not to pursue a name change. They are located on the border of Patrick County and Henry County and therefore the name was determined to be locational.

2. ASAC Update on National Accreditation & Clinical Workload

Muriel Mickels is the CFAC representative from ASAC (Academic and Student Affairs Council). She reported that ASAC has formed a new workgroup on these agenda items which will report at the next ASAC meeting.

3. Tuition Waiver for Dependents

CFAC has created a subcommittee to draft a proposal to waive tuition for dependents of faculty members. There will most likely be a limit to the number of credits that could be waived and the courses would likely need to meet enrollment thresholds before dependents could register. This proposal would be submitted to the VCCS for review/action.

4. Discussion of a Potential VCCS-wide Group for Networking/Mentoring for Students of Color

Discussion of the various programs that currently exist at individual colleges. Muriel Mickles (ASAC representative) suggested that a conference for students of color could possibly be added to the existing student affairs conference.

5. Surveys

CFAC conducts yearly surveys of CFAC members for summer pay formulas at each college. The survey has been conducted; report has not been completed.

CFAC members were also surveyed for testing center hours for the upcoming Fall 2021 semester. The report has not been completed.

- F.** FSVVA – Geraldine Wright No updates
- G.** PAPC – Maureen Cahill/Sarah DiCalogero
- H.** Adjunct Growth and Development Committee - Jeff Acosta/Jennifer Hopkins/Judy Gill
- I.** Rewards and Recognition & Awards-Maureen Cahill
- J.** Communication Plan Committee - Elizabeth Briggs
ITAC - Information Technology Advisory Committee - Sarah DiCalogero
- K.** Enrollment Committee - Peter Shaw

X. Initiative Updates

XI. Old Business

XII. New Business

A. Other items – Motions from the floor, etc.

Proposed motion to send an email on behalf of faculty regarding disappointment over how Joe Biden’s visit was handled at TCC. The motion was not seconded and did not proceed to a vote.

Proposed bylaws amendment from Chesapeake campus amended to combine treasurer and communications officer into one position, add maintenance of Faculty Canvas shell to responsibilities

B. Nomination(s) and Election(s) of Chair, Secretary and Treasurer.

Chair

David Ring -

Tiffanye Sledge -

David Ring declined, Tiffanye Sledge is the new Chair

Secretary

Maureen Cahill

Treasurer

Julia Arnold

Elizabeth Briggs

Elizabeth Briggs was elected Treasurer

PAPC Representative - Sarah DiCalogero

CFAC Representative - Stacey Deputy