



Tidewater Community College - Classified Association
Meeting Minutes

Date: Friday, 10/1/21

Time: 10:30 a.m.

Place: Zoom

Attendance: Jill Hartney (C), Sharon Braziel (C), Joela Shurdho (C), Toni Dixon (N/D), Jackie Fernandez (PD Fund Admin), Jennifer Wilkinson (N/D), Leona Davis-Daniels (P), Debbie Willis (P), Chrystal Sellers (P), Ellen Langston (P), Gia Lawrence (P), Barbara Vinson-Ratliff (P), Paula Wood (VB), Larissa Reed (VB), Roosevelt Gray (VB)

Absent: Christie Bradley (C), Loretta Bingham (C), Inda Walker (N/D), Stacey Newton (N/D)

Special Guest: Daye Faulks-Brayboy, Adrian Deloris Baker

Call to order: The meeting was called to order by Jill Hartney.

Minutes: Minutes of the 9/3/21 meeting were approved.

Outstanding Business

Canvas: Jill Hartney

Jill was able to embed a Google Calendar and Activity Slide onto the Classified Association Canvas Homepage. Members are encouraged to forward calendar entries or slide ideas to Jill for future postings and updates.

Mini-Event: via Zoom, December 3, 9:45 a.m.-12:30 p.m.

November Service Project: TCC Feed donations via the Foundation, throughout the month of November

Classified Professional Development Fund update: Jackie Fernandez

FY22 Budget:	\$89,500
Requested Amount:	\$14,632.33
% Allocated:	16.3%
Amount Paid out:	\$239.00
Unallocated Budget:	\$74,867.67

New Business

PAPC Update: Jill Hartney

We have been given two charges.

1. Review our Classified Association webpage for errors, spelling, and link connections. This process has already begun.

2. Review the video from Kim Bovee explaining the difference between constituent groups and governance committees.

Daye Faulks-Brayboy: Classified Staff and Degree/Job Related Funding, Policy 3113

1. The CLP (Continued Learning Program) open to FT Classified and Wage Employees; TCC classes only; Free, up to 6 hours per semester.
2. Discussion regarding students vs TCC employees and classes making/dropping. Classes offered are solely FTE driven.
3. Much discussion was held regarding the possibility of allotting a portion of our PDF for wage employees. Daye Faulks-Brayboy suggested the Classified Association submit a recommendation to Beth Lunde and the Executive Staff to see if we can't get something started for our wage employees. Daye also suggested that we provide an article/articles to Naima Ford for the *This Week at TCC* publication that discusses our PD Funds, what funds are available and the different ways in which they can be used.
4. It was suggested we compile a survey (after cleared by Beth Lunde) asking staff about the PDF process, their use or reasons for lack of use. This is to help us determine why we have had so much funding left over at the end of the last few years.

Gia Lawrence: Portsmouth's Townhall meeting. Gia ask the President what comments/suggestions she could make to the Classified Staff to encourage them and recognize their continued flexibility during these trying times. President Conston indicated that she would be interested in coming and speaking with us, to let us know when we have something planned.

Campus Reports

Chesapeake:

Staff Changes:

Events:

Norfolk:

Staff Changes:

Events:

Portsmouth:

Staff Changes:

Events:

Virginia Beach:

Staff Changes:

Events:

Next Meeting: November 5, 2021

Submitted by
Christie Bradley, Vice Chair/Secretary

Approved: 11/5/21