



Portsmouth Campus Faculty Senate Minutes

Friday, October 29, 2021 at 12:00 PM

Location: Virtual via Zoom

2021-2022 Senators

Tiffanye Sledge (SSE) - Chair, Geraldine Woodberry-Wright (ESM) - Vice Chair, Kimberly Lee (SSE) - Secretary, Stephanie [Missy] Comer (Library), Debra Dart (BCI), Harlan [Skip] Krepcik (MT), Derek Laws (ESM), Catherine Merritt (HP/Nursing), Darryl Perkinson (ESM/Adjunct), Calvin Scheidt (BCI)

Attendees

Tiffanye Sledge*, Geraldine Woodberry-Wright*, Kimberly Lee*, Debra Dart*, Darryl Perkinson*, Staci Forgey, Carmelita Williams, Elizabeth Harris, Rebecca Vonderhaar, Katina Harris-Carter

**denotes senator*

Quorum: MET (Lost quorum at 1:29 PM, but continued meeting)

- I. Call to Order – Meeting called to order at 12:15 PM.
- II. Correction and Approval of Previous Minutes – September 24, 2021 minutes approved with the noted edits of Darryl as Senator under Attendees and correcting the spelling of Debra Dart's name.
- III. Guest Speakers – No guest speakers.
- IV. Reports
 - A. Faculty Senate of Virginia – (Wright) They had suspended dues for last year, but have been reestablished for this upcoming year. - Even if collective bargaining legislation is passed, higher education will not be able to unionize. - Discussion regarding tuition reimbursement, but it doesn't look like it will be accomplished by the state re: children or dependents of faculty. ODU does have an assistance program, so maybe we can use them as a model. We need to speak to our gov't relations rep. - CNU had a problem with agreement between SCHEV and other accreditation agencies. SCHEV is using job availability per degree or program to justify the programs. This issue will largely impact fine arts programs or programs where a college has invested in resources for a specific field (e.g., TCC horticulture).
 1. Who at TCC does the FSV dues invoice go to?
 2. Who is TCC's gov't relations rep?
 - B. Pathway Reports
 1. SS&Ed – (Lee) Gearing up to begin the Adjunct Growth and Development Plan; College-wide chair training Friday, 10/29 for classroom observations.
 - a) Will there be training for faculty who are not chairs?
 - C. Adjunct Faculty – (Perkinson) NNSY update: Session just concluded; the program currently has fewer students (back to typical cohort size) and no longer splitting classrooms using Zoom

1. We need clarification regarding what we should do for students out for Covid re: offering Zoom in face-to-face classes. NNSY no longer allows Zoom for students on ROM. This issue also impacts general face-to-face classes.
- D. Academic Affairs Council – (Sledge) TCC ISC repurposed as the Academic Affairs Subcommittee Work Group - Synchronous learning option will remain long-term. - Reminder re: Faculty Senate Canvas shell. - CPDF system needs to be improved. - Daye Faulkes-Brayboy is the contact person for tuition funding. - Funds: Full-time increased by \$500, Adjunct increased by \$250. We need to encourage people to use these funds. - Potential issues of TCC (and NOVA) not using the VCCS portal for Covid vaccinations for employees who teach at more than one institution. - The bookstore RFP process is not complete. Forward Dr. Woodhouse specific instances where Barnes & Noble are failing to serve our students so she can collect data.
1. Why did TCC not use the VCCS portal for Covid vaccinations?
- E. Student Services – Gabrielle Pennington (standing in for Terry) emailed her report:
1. There will still be "scholarship" money available for Spring
<https://forms.tcc.edu/tcc-scholarship-form-2021-2022/>
 2. Students who need a laptop can fill out the online form and may be able to receive a laptop (regardless of if they are a first time in college).
<https://forms.tcc.edu/laptop-request-form/>
 3. We have a new International Student Advisor- Heidi Decker (hdecker@tcc.edu). She is located at the VB campus in the counseling suite. She does focus on compliance/immigration advising, not academic advising.
 4. Advisor Assignments: ALL advisors are generalists, BUT
 - a) Advisors are being assigned via pathway and campus. While advisors can meet with any student, the assignment will be important for intrusive advising, campaigns, and pathway partnerships (advisors attending pathway meetings and disseminating information back). Students will also see that specific contact in Navigate.
 - b) This is a manual process, so it is mostly for recent/new students and not retroactive.
 5. New TransferVA website - March 2022 launch date. They are having 1-hour demonstrations on how the site will look for VCCS employees- look out for emails on schedule if you would like to attend.
 - a) Info on TransferVA:
[https://www.schev.edu/docs/default-source/about-section/council-files/2019-council-meetings/may-2019/hold-transfervaintro--\(lee%27s\).pdf](https://www.schev.edu/docs/default-source/about-section/council-files/2019-council-meetings/may-2019/hold-transfervaintro--(lee%27s).pdf)
- F. Library Services – No update
- G. Other Committees/Planning Groups – No update
- H. Campus Chair Report – (Sledge) Ad Astra, more trainings for chairs upcoming
- V. Open Business
- A. Return to Campus Concerns (ongoing) – 50% capacity for face-to-face in spring; faculty concerns of no social distancing; mask mandate is currently slated to remain; what happens if policy changes due to state legislators changes?

- B. Equity and Compression Studies – CWFS approved motion to ask administration to do equity and compression studies; TCC is in violation of VCCS availability of merit-based raises; the last salary adjustment was in 2012; can we approach it incrementally?
 - 1. Request for at least doing compression study if nothing else is approved
 - 2. Request to look at the merit-based promotion issues first to set up justification for compression study
 - C. Transfer VA – Potential issues of TransferVA requirements disrupting program curriculum requirements; Faculty need to be proactive as departments.
 - D. Multi-Factor Authentication – Faculty required to implement in November; Students in the spring; Equity concerns
 - E. Revisions to PFS Bylaws (Update from September meeting) – There will be suggested revisions emailed soon for vote.
- VI. New Business
- A. Faculty Interest In Web Pages – CWFS will likely send a survey to faculty soon; Problem cited of a faculty member who was required to have a web presence by the institution for a grant.
 - 1. There needs to be faculty presence on TCC’s website, e.g., department directories with basic faculty information, regardless of whether faculty have access to personal webpages.
 - B. Overlapping Meetings and Commitments – It is problematic when meetings are scheduled back-to-back or even overlapping.
 - C. Faculty Burnout - How do we diversify the faculty that are involved in processes? Often the same people over and over. - Administration needs to acknowledge.
- VII. Other Items – Information to come via email to vote re: Debra Dart for Chair and Gabrielle Pennington to replace Terry Eusebio as the Counseling representative
- VIII. Next PFS Meeting – Friday, November 19, 2021 via Zoom. This meeting will be held a week early due to Thanksgiving break.
- IX. Adjournment – Meeting ended at 2:17 PM.

Minutes recorded by Kimberly Lee, Secretary.