



TIDEWATER COMMUNITY COLLEGE
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Chesapeake Campus Faculty Senate Meeting Minutes

September 28, 2021, 12:30pm
CAB 4202

2021-2022 Senators:

David Ring
Kevin Brady
Elizabeth Briggs
Jennifer Hopkins
Larry Nobles
Missy Comer
Andrea Tomlin
Mary MacDougall
Vy Calhoun
[Libby Jakubowski](#)

Attending Senators:

Dave Ring, (Chair / ENG)
Kevin Brady (Vice-Chair / HST)
Jennifer Hopkins (Sec. / IDS)
Elizabeth Briggs (CST)
Andrea Tomlin (HRT)
Mary MacDougall (BIO)
Libby Jakubowski (ED. ACC. / CNSL)
Vy Calhoun (Adjunct Representative)

Guests: David Kiracofe, Sean LaCroix, Matt Gorris, Adriel Robinson, Vince Gary

Quorum: Met

- I. Approval of Minutes – April 2021 and August 2021 (Approved for both by bigly numbers)
- II. Chair Report (Dave Ring) –
 - a. [Campus Leads Mtg.](#) – [September](#) meeting was cancelled. The Campus Dean has been directed to not be involved in academic affairs. She is only able to address Student Services issues. Dean Gillerlain will discuss cleaning protocols with Bobbie James (custodial) and ask about cleaning logs for classrooms.
 - i. Faculty and academic issues go to the Pathway Dean then Dr. Woodhouse not the Campus Dean Kelly Gillerlain.
 - b. [Academic Affairs Council Mtg.](#) – held [September 17](#)
 - i. Academic Affairs Council includes Dr. Woodhouse, Dr. Summers, pathway deans, faculty senate officers, and invited guests.

- ii. Enrollment is down for Fall 21 but late enrollment classes may improve the numbers.
- iii. Dec. 20 / May 9 graduation dates have been set. These may be both in person or online.
- iv. G3, REV, and LEAP initiatives are still active and available.
- v. Security training has changed and is sent to each individual who will receive an individual email and password.
- vi. Multi-factor authentication is progressing. Emails will be sent to individuals as needed (that is, you will be notified when you need to take care of this).
- vii. Student resources: Dr. Gillerlain can provide paperwork for students to receive discounts on their Cox internet and/or free hot spots for WIFI access.
- viii. Slight uptick in cases of COVID-19 but changes are not imminent. All students must receive help through quarantine.
- ix. The TCCISC has now become an Academic Affairs work group.
- c. Communication from Pathway Deans remains unclear regarding the balance of Face to Face and Online synchronous and asynchronous courses offered in Spring 2022. (According to Dr. Woodhouse, pathways should aim to have Face to Face offerings that hit 50% of the pre-pandemic level.)
- d. CAB 4202 is not set up for ZOOM / Face to Face senate meetings. Further discussion is needed if we are to implement a ZOOM option for those who cannot otherwise attend.
- e. Faculty are concerned that the role of the College Wide Faculty Senate in shared governance may need to be reiterated through a resolution.

III. Old Business –

- a. Vy Calhoun has volunteered to be the Adjunct Faculty representative for the Chesapeake Faculty Senate. Thanks, Vy!
- b. Plagiarism language found in the TCC Code of Student Rights and Responsibilities will be clarified. The Code is being updated by Dr. Gillerlain; please share with her any suggestions for the plagiarism/cheating language.
- c. Program Prioritization –
 - 1. Motion was presented and modified at Collegewide Faculty Senate. It was voted down for not having enough background detail. It was reworded and brought modified from the floor.

Final Motion:

“Be it resolved that the Faculty Senate of Tidewater Community College requests the program prioritization process be postponed until Spring of 2022. Several issues need to be addressed before the process can move forward in an objective, meaningful, and fair manner, including:

- *Insufficient timeline for data collection and synthesis. Needed data is not currently available from OIE.*
- *Evaluator training in late July did not achieve norming of the rubric. Inconsistencies observed with rubric include no benchmarks for measurement and subjective language. Parts of rubric requests qualitative measurement of quantitative data.*
- *Communication and support received from pathway deans and affected faculty has not been consistent. Roles and responsibilities of Deans and Faculty need to be made clear.*
- *This process is set to continue through fall 2024. These issues should be resolved prior to any programs being evaluated to ensure a consistent and fair process.”*

Motion passed unanimously 17-0.

2. On Sept. 24 a response to the motion was received from Dr. Woodhouse and is now posted on the TCC Communication Canvas page.
3. Chesapeake Faculty are concerned that the Program Prioritization response does not define “actionable items” and evaluators have had no participation in training and data sessions apart from the one held in late July. Faculty express concern about the first programs being reviewed will have to go through the same evaluation in the Fall of 2022 because norming has not been met with the current rubric.
4. Posting of OIE provided data has been problematic as it does not target the individual programs being reviewed and Department Chairs and evaluators are having to cull through large amounts of information and are not trained on how to analyze the information for use.
5. Two ZOOM Q&A sessions occurred so far for Department chairs, Pathway Deans, and Senate representatives present. Leadership took a defensive posture about the Program Prioritizations Process and claimed that faculty were not collegial. Evaluators have not been invited to these sessions which explains where the data is stored for their use. This is problematic.

IV. New Business –

- a. New monitors for selected CAB “Zoom classrooms” – Not Discussed (5 rooms in the CAB are slated to get large monitors, like 86"! Not sure what they will be used for. Updates as they happen.)

- V. Secretary Report (Jennifer Hopkins) –
 - a. The Secretary will submit a revision to the Aug. 31 Counseling Report. The clarification will be presented at the next Chesapeake Faculty Senate meeting.

- VI. Student Center Report (Vince Gary) –
 - a. Hispanic Heritage Month Event, Thursday, September 30th 4:00pm - 5:00pm. As a part of the Fall 2021 “My Thoughts, My Voice, My Art” programming, join us for “Pandemic and Post-Pandemic Challenges for Latinx Across the Borders.” (Passcode: 23501)
 - b. The Student Centers are open and faculty, staff and students are welcome to hangout, workout or chill out! Come see us!
 - c. The Chesapeake Campus is recruiting any interested students to be a part of the Student Government Association. Help students “Take Ownership of Their Experience” by serving in the SGA! Anyone interested should contact Vincent Gary at VGary@tcc.edu.
 - d. The month of October will be busy for the CSC. Round two of COVID vaccinations will be in the building on October 12th. We are also working with some external groups for really exciting events towards the end of October.

- VII. Advising and Counseling Report (Libby Jakubowski) –
 - a. Advisors are currently involved in the early alert campaigns.
 - b. There is a series of Student Success Workshops, organized by the Dean of Retention. They are advertised in a number of ways, student newsletters, the events page on the TCC website, TCC social media, etc.
 - c. Targeted emails will be going out to students regarding transfer events based on the specific schools they expressed interest in transferring to (as tagged in Navigate)
 - d. The college is in the process of developing an online orientation with the hope of launching it in time Spring 2022 enrollment.
 - e. Substitution forms are now located in InsideTCC as opposed to being available on the website’s public forms location.
 - f. Accommodate – the Educational Accessibility database has moved to a single sign-on. When you click on the faculty login for Accommodate, you will be directed to sign-in to your MyTCC account.
 - g. Educational Accessibility will also be sending reminders out to faculty to login and view accommodation letters each session.

VIII. Library Report (Missy Comer) –

- a. The Library at Chesapeake has new hours. We are opening earlier now and closing earlier now: M, W, Th and Friday 8 - 4:30 and Tuesday 8 - 7pm.
- b. The search for a new Chesapeake Library Coordinator to replace Olivia is underway.

IX. Next meetings / Relevant dates –

- a. SUN, Oct 3—final game of the Cincinnati Reds regular season
- b. THURS, Oct 7 @ 2:00 via Zoom—college-wide faculty senate meeting
- c. TUES, Oct 26 @ 12:30—CHES faculty senate meeting / location TBA
- d. TUES, Nov 2—election day / no classes, but the college is open
- e. SPRING 2022—new semester lengths begin

X. Adjourn