



TIDEWATER COMMUNITY COLLEGE
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Tidewater Community College - Classified Association
Meeting Minutes

Date: Friday, 12/10/21

Time: 10:30 a.m.

Place: Zoom

Attendance: Christie Bradley (C), Sharon Braziel (C), Stacey Newton (N/D), Debbie Willis (P), Ellen Langston (P), Gia Lawrence (P), Barbara Vinson-Ratliff (P), Paula Wood (VB)

Absent: Loretta Bingham (C), Toni Dixon (N/D), Jackie Fernandez (PD Fund Admin), Jennifer Wilkinson (N/D), Kendal Howard (N/D), Nikki Johnson (N/D), Leona Davis-Daniels (P), Chrystal Sellers (P), Larissa Reed (VB), Roosevelt Gray (VB)

Special Guest:

Call to order: Meeting was called to order at 10:30 a.m. with 8 in attendance (quorum is 10)

Minutes:

(To be voted on by email)

Outstanding Business:

Leadership Change: As was announced at our mini-event of 12/3/21, Jill Hartney has stepped down as the Classified Association chair as she was leaving the college for another employment opportunity in her field of study/recent Master's Degree. Barbara Vinson-Ratliff, having been a previous Classified Association chair, was willing to step up and fill Jill's position until the end of May 2021. The committee voted to accept Barbara's willingness with gratitude.

Classified Professional Development Fund update: (Jackie Fernandez)

Requested Amount: \$14,100.48

% Allocated: 15.8%

Amount Paid Out: \$1634.22

Unallocated Amount: \$75,399.52

Jackie Fernandez proposed that we offer an additional \$1500, until the end of the fiscal year, first come / first served, to those that have already used their initial \$1500. Jackie Fernandez would like to contact the qualifying staff before January.

New Business:

Several members were absent due to an emergency at the Norfolk/District Campus. Since we did not have a quorum, we closed the meeting early. Christie Bradley will send out an email with the November 2021 minutes and the PDF proposal as presented by Jackie Fernandez. Christie will also compile the comments from the December mini-event to the committee for review once the deadline passes.

Update as of 12/14/21:

- November 5, 2021 minutes approved as presented
- Professional Development Fund proposal was approved as presented by Jackie Fernandez.

Campus Reports

Chesapeake:

Staff Changes:

Events:

Norfolk:

Staff Changes:

Events:

Portsmouth:

Staff Changes:

Events:

Virginia Beach:

Staff Changes:

Events:

Next Meeting: Jan. 14, 2022

Submitted by
Christie Bradley, Vice Chair/Secretary

Approved: 1/14/22