



TIDEWATER COMMUNITY COLLEGE
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**Chesapeake Campus Faculty Senate
Meeting Minutes**

**November 30, 2021, 12:30pm
CAB 4207**

2021-2022 Senators:

David Ring
Kevin Brady
Elizabeth Briggs
Jennifer Hopkins
Larry Nobles
Missy Comer
Andrea Tomlin
Mary MacDougall
Vy Calhoun
Libby Jakubowski

Attending Senators:

Dave Ring, (Chair / ENG)
Kevin Brady (Vice-Chair / HST)
Jennifer Hopkins (Sec. / IDS)
Elizabeth Briggs (CST)
Andrea Tomlin (HRT)
Mary MacDougall (BIO)
Libby Jakubowski (ED. ACC. / CNSL)
Larry Nobles (RAC)
Vy Calhoun (Adjunct Fac.)

Guests: Sean LaCroix, Vince Gary, David Kiracofe

Quorum: Met

- I. Approval of Minutes – October 2021 (Approved)

- II. Chair Report (Dave Ring) –
 - a. Academic Affairs Meeting – No meeting in November
 - b. Campus Leads Meeting – Christine Pauly is replacing Cynthia Welch at Chesapeake Enrollment (on an interim basis).
 - c. Renovations in the Pass Building will begin in December.
 - d. Library will remain open.
 - e. Enrollment and advising offices will be relocated to the Student Center (child minding area) while construction is happening. This move will occur over Winter Break.
 - f. Learning Institute (originally slated for January 5/6) may be reduced to one day (Jan. 5). Learning Institute will be held on the Chesapeake Campus, but faculty may attend

via ZOOM. Campus Senate Executive Committee has suggested it no longer be mandatory to attend.

- g. New session lengths for Spring (3/5/7/10/15 weeks) are making it difficult to redesign lecture/lab sections due to length of required course time and providing enough time to present and assess all required outcomes.
- h. Vince Gary (Student Center) is looking for faculty volunteers to mentor student clubs.
- i. Candidates for Student Commencement Speakers have been pared down to two nominees.
- j. Care Team forms are now handled by Dr. Chapman on the Norfolk campus. The forms are located under Security/Safety on the TCC website. Faculty suggested the link be in a more obvious location and/or embedded in the Faculty Communications Canvas shell. It was also suggested that there be a follow up contact attached to the form.
- k. Student Resource and Empowerment Center request forms should also be placed where faculty can easily locate them or in the Faculty Communications Canvas shell.

III. Old Business –

- a. Changes to Cheating + Plagiarism language in TCC Code of Student Rights and Responsibilities / Syllabus Template – No new discussion.
- b. Program Prioritization – Discussion centered around seeking clarity on a stipend for both Program Chairs/Leads and Evaluators. The Chesapeake Faculty Senate presented the following motion which was approved:

The college faculty senate requests administration to confirm the stipend amount to be given to program chairs/leads participating in the Program Prioritization process, including their work in report generation and work as assigned evaluators.

The college faculty senate also requests confirmation of the stipend to be paid to volunteer evaluators.

We also request further clarity concerning the workload requirements for participants in the Program Prioritization process moving forward.

Due to time constraints, the remaining items were not discussed and will remain on the agenda for future consideration as applicable.

IV. New Business –

- a. Requirements to teach online classes.

- b. Response to Faculty Senate motion presented re: salary equity and compression study for teaching faculty.
 - c. Student Grievance policy – proper procedures
 - d. Inclusion of “Passport” in Academic Advising reports – unintended consequences.
 - e. PPS Pathway and locating programs on the TCC website.
- V. Secretary Report (Jennifer Hopkins) – N/A
- VI. Student Center Report (Vince Gary) – N/A
- VII. Advising and Counseling Report (Libby Jakubowski) – N/A
- VIII. Library Report (Missy Comer) – N/A
- IX. Next meetings / Relevant dates –
 - a. THURS, Dec. 2 at 2pm via ZOOM – College wide Faculty Senate
 - b. WED + THURS, Dec. 8 + 9, 9am-4pm Poinsettia sale!
 - c. MON, Dec. 20 at 6:00pm – Commencement at Chartway Arena (ODU)
 - d. SPRING 2022—new semester lengths begin
 - e. SPRING 2022 - Learning Institute details and Convocation TBA
- X. Adjourn