

DLTC Minutes October 15, 2021

In attendance: Ané Pearman, Heather Brown, Judy Gill, Leah Hagedorn, Jennifer Hopkins, Michele Marits, Norris McClain, Sarah Stevenson, Iris Wang, Lisa Whitaker, Bethany Wright

- I. Call to Order: 12:02 PM
- II. Updated introductions: 2021-2022 Committee Members – new member = Heather Brown (replacing Diane Graham)
- III. Update: vacancies in membership – please poll your friends and peers to see if they will join us.
Maritime and Skilled Trades
College-wide Counselor/Adviser
Student Representative
Student Services (replacing Christina Felder)

Final list of Officers 2021-2022:

Administrative Liaison – John Morea

Chair – Ané Pearman

Vice-Chair – Judy Gill

Co-Secretaries -- Bethany Wright and Beth Callahan

- IV. Corrections and approval of the minutes of the previous meeting: Minutes from September 17, 2021 meeting approved with a minor correction: In 3. h the word manpower will be replaced by the word staffing. (Michele motioned and Judy seconded. All in favor)
- V. Reports
 - A. Officer Reports
 1. PAPC updates:
 - a. Bylaws were already accepted last year and will be updated on our DLTC governance site shortly.
 - b. Chair sent updates to webservices for: charges and membership; must wait for approval of minutes to submit those for September 2021.
 - c. Shared with PAPC discussion of revisiting faculty webpages. Significant discussion ensued. Will continue discussion in future meetings.
 - d. Chair requested all committees and groups to update respective governance/group webpages on TCC.edu DLTC website <https://www.tcc.edu/about-tcc/governance-committees/distance-learning-technology-committee/>
 - e. Title 3 grant (2 million for faculty advisement, tutoring, bridge program Portsmouth and Norfolk schools) Discussion on how the funds for faculty advising would be distributed. All faculty asked to take on advising and Chairs do classroom observation.
Action: Ané will ask Kim
- VI. Open business
 - A. Subcommittee reports on charges:

1. Review and make recommendations regarding add-on software for Canvas.

Members: Sarah, Leah, Michele

a. Turn It in and Anti plagiarism software

Leah provided background on the college's history with anti-plagiarism software and European Network for Academic Integrity's Testing of Support tools for Plagiarism Detection <https://www.academicintegrity.eu/wp/wg-testing/> Faculty want software that detects plagiarism, but what's available is text matching software. None of the companies tested met expectations although a few came close.

TCC working group found Turn it in superior to Safe assign. We do not want the best system if we cannot integrate it into our LMS. Ethics are important. Plagiarism detection is a game of cat and mouse. Leah recommends that the subcommittee continue to look into what is out there.

b. Harmonize discussions are more interactive and social media like. Harmonize works seamlessly with Canvas and integrates with the gradebook. Harmonize about page: <https://harmonize.42lines.net/about> Harmonize will be opt in, faculty will not have to use it.

Other VCCS colleges have subscribed, TCC is still in the pilot stage. Currently Harmonize is in 40 course sections, there will be another pilot phase in the spring. Harmonize has a Canvas Mincourse site, Heather will add the committee to the site. If harmonize is purchased potential funding will come from OVN.

c. Homework Help, specifically the Bartleby learn website.

Sarah talked to someone at the bookstore Bartleby Learn website was promoted to students buying textbooks last semester, with a free month's trial and five free answers. The website and covers itself with honor code and sample warnings. It could be useful, but students could use it quick answers. She does not think TCC should promote it. Barnes and Noble owns Bartleby.

Ané asked if there was a formal recommendation the committee wanted to make. Committee felt there was more research to be done before that point.

2. Review remote proctoring contracts.

Members: Beth, Iris, Lisa, Dean Prather-Johnson

The college currently uses Respondus for asynchronous test proctoring and the Testing center for live test proctoring. Our contract with repsondus expires June 2022. VCCS has identified five vendors: Examinity, Honorlock, Proctor U, Respondus, and Verifient Proctortrack. TCC must select one or more from the five by January 2022. VCCS has a committee; TCC will need to have our own. Further review is needed to get a clear idea of we need at TCC.

3. Conduct a classroom technology needs assessment to assist with on campus and synchronous remote learning.

Members: Leah, Judy

Subcommittee needs more clarification on the charge. Background on the charge was to determine if classrooms prepared for hyflex, synchronous learning

Jennifer expressed concerns about the way classroom technology is upgraded. She asked to be added to the charge.

Multifactor authentication could potentially affect classroom use if Wi-Fi issues prevent students from being able to log in.

Action item: Ané will contact Rashad about MFA

B. Update from Distance Learning – Iris Wang – as a follow up to Dean Prather-Johnson’s email. Canvas offers a folio available to faculty. The link is on the global navigation, under account.

<https://community.canvaslms.com/t5/Portfolium-Articles/What-are-Portfolium-ePortfolios/ta-p/257992> This provides a digital portfolio to showcase academic and professional

accomplishments. Faculty can upload images, pdfs, documents and videos.

Distance Learning is investigating it as a solution, and working to design a template.

Public Links to eportfolios can be posted on TCC website in the faculty directory. It will be public access. Faculty will still be able to use other tools to create webpages.

Discussion: Committee members envisioned something along the lines of a photo directory with short bios or department websites with a meet the professors section. Faculty information is no longer in the college catalog.

Suggestions included faculty submitting their own photos and a generic silhouette option for those who do not want their picture on the web.

Action item: Ané contact marketing, find out who is in charge, see about the feasibility of pathway webpages listing faculty who short bios, (name photo, what they teach)

VII. New Business

A. Discussion item - adding a required certification to teach online synchronous classes.

The committee was concerned about certification fatigue among faculty, and that the existing 10-week TLC course is too much to ask of adjuncts.

The Committee should recommend that zoom learning be a part of the fabric of TCC. The more options we give students the better our chances of enrollment and teaching students the way they learn best.

Meaningful professional development and assessment should be supported as well.

Judy volunteered to work on a statement from the committee to Dr. Woodhouse

VIII. Meeting adjourned 1:47 pm

Heather motioned to adjourn, Judy seconded. All in favor