



College Faculty Senate Meeting Minutes

Date & Time: Thursday, December 2, 2021 @ 2pm

Location: Online via Zoom meeting

Tiffanye Sledge (Chair) is in attendance, Elizabeth Briggs is acting as Secretary

Ex Officio - Sarah DiCalogero

Attendance:

Voting Senators

Chesapeake: David Ring, Kevin Brady, Jennifer Hopkins

Norfolk: Sarah DiCalogero, Jeff Acosta, Julia Arnold

Portsmouth: Debra Dart, Cathy Merritt, Kimberly Lee

Virginia Beach: Dania Sinibaldi, Melanie Basinger, John Krenzke, Laurie Lawson, Kim Jones, John Gallo

Library Representative: Ruth Shumate

Non-voting Executive Committee:

Elizabeth Briggs, Treasurer/Communications

Guests: Michael Summers, Mary MacDougall, ASHay, Crystal Kirby, Michael Fischer, Thomas Siegmund,, Michelle Woodhouse, Andrea Tomlin, Elizabeth Harris, Matthew Gorris, Bobby Rowe,

Meeting Minutes

I. Call to Order at 2:07

II. Guest Speaker - Dr. Woodhouse

Question 1:

Can we have people come into classes to help students with MFA?

Response:

Final decisions are still being made, some will be made on Monday. Deadline for students is 2/15. Big issue is wi-fi. Looking at ordering more Fido keys, figuring out wi-fi and how to train students. Tiffanye will be able to share more from the President's cabinet.

Question 2:

Is there something that administration can think of to deal with the burn out issue?

Response:

We are all burnt out, related to seclusion and isolation and is impacting all of us. Also, initiative overload - not from TCC, but the VCCS. Possible Faculty Committee to get input for suggestions and solutions to this problem.

Issue raised regarding salary/compression.

Question: Been at the college since 1980, Librarians and Counselors are under the same requirements as faculty. Doesn't seem fair.

Response: Agreed, working on new VCCS 29, limited ability to change.

Question: Ability to push back on VCCS initiatives.

Response: Limited ability to pushback, although they try. Initiatives are sometimes sent down with quick implementation dates.

Question: Will you consider giving additional stipends to those who are working on the program prioritization process?

Response: Yes, although it may not be a significant amount.

Suggestion given in chat to limit Zoom synchronous classes to 20 students.

Will consider, will have further discussion.

Three week courses were brought up, need to be reviewed.

Did not catch everything, but a positive interaction and we appreciate Dr. Woodhouse and Dr. Summers attending!

III. November 4, 2021 minutes approved

IV. Campus Motions

Chesapeake Motion: The college faculty senate requests administration to confirm the stipend amount to be given to program chairs/leads participating in the Program Prioritization process, including their work in report generation and work as assigned evaluators.

The college faculty senate also requests confirmation of the stipend amount to be paid to volunteer evaluators.

We also request further clarity concerning the workload requirements for participants in the Program Prioritization process moving forward.

Motion Passed Unanimously 13-0

V. Chair Report – Tiffany Sledge

<p>Please note that this report does not contain updates from the 11/15 President’s Cabinet Meeting as I was unable to attend. There was no meeting on 11/29. The next meeting is Monday, 12/6. Senate does not meet again until 2/3/2022</p>	
<ul style="list-style-type: none"> ● Stipend paperwork for program prioritization in process ● Administration has responded to the CWFS motion regarding the equity and compression studies (also linked under New Business): https://drive.google.com/file/d/1ibnbiFMRIgFxbqq44YWvBsA5MP8Z93r3/view?usp=sharing ● Password reset notifications are now fixed as of 11/12/2020; VP Aasen was unaware there was an issue ● MFA: most MFA issues have been resolved; recommended that faculty attend a drop-in session for assistance or contact the Help Desk ● Important for Nursing: Nursing is receiving \$53M allotment across the VCCS ● The board is pushing for more focus on workforce were we are seeing the most gains ● Workforce received the Lumina grant (one of six schools in the country) ● TCC looking to offer space to the Casino for them to train staff; this may impact our classroom space on the Portsmouth campus ● TCC was recognized by Newsweek as one of America’s Best Colleges for online learning!!! https://news.tcc.edu/tcc-named-to-newsweeks-americas-top-online-colleges-listing/ ● TCC Named one of the best Nursing Programs in Virginia!!! https://news.tcc.edu/tcc-named-one-of-the-best-nursing-programs-in-virginia/ 	

VI. Treasurer Report – Elizabeth Briggs - No updates

VII. Secretary Report - Maureen Cahill - No updates

VIII. Campus Reports

Chesapeake Campus

Meeting Date:	TUES, Nov 30, 2021 @ 12:30 in 4207 CAB
Attendance:	Dave Ring, Kevin Brady, Jennifer Hopkins, Elizabeth Briggs, Andrea Tomlin, Mary MacDougall, Libby Jakubowski, Larry Nobles, Vy Calhoun, Sean LaCroix, Vince Gary, and David Kiracofe

<p>Motions:</p>	<p>The college faculty senate requests administration to confirm the stipend amount to be given to program chairs/leads participating in the Program Prioritization process, including their work in report generation and work as assigned evaluators.</p> <p>The college faculty senate also requests confirmation of the stipend to be paid to volunteer evaluators.</p> <p>We also request further clarity concerning the workload requirements for participants in the Program Prioritization process moving forward.</p>
<p>Update:</p>	<p>Christine Pauly is replacing Cynthia Welch at Chesapeake Enrollment (on an interim basis).</p> <p>Renovations in the Pass Building will begin in December, the library will remain open. Enrollment and advising offices will be relocated to the Student Center (child minding area) while construction is happening. This move will occur over Winter Break.</p> <p>Learning Institute (originally slated for January 5/6) may be reduced to one day (Jan. 5). The Learning Institute will be held on the Chesapeake Campus, but faculty may attend via ZOOM. Campus Senate Executive Committee has suggested it no longer be mandatory to attend.</p> <p>New session lengths for Spring (3/5/7/10/15 weeks) are making it difficult to redesign lecture/lab sections due to length of required course time and providing enough time to present and assess all required outcomes.</p> <p>Vince Gary (Student Center) is looking for faculty volunteers to mentor student clubs.</p> <p>Candidates for Student Commencement Speakers have been pared down to two nominees.</p> <p>Care Team forms are now handled by Dr. Chapman on the Norfolk campus. The forms are located under Security/Safety on the TCC website. Faculty suggested the link be in a more obvious location and/or embedded in the Faculty Communications Canvas shell. It was also suggested that there be a follow up contact attached to the form.</p> <p>Student Resource and Empowerment Center request forms should also be placed where faculty can easily locate them or in the Faculty Communications Canvas shell.</p> <p>Changes to Cheating + Plagiarism language in TCC Code of Student Rights and Responsibilities / Syllabus Template – No new discussion.</p> <p>Program Prioritization – Discussion centered around seeking clarity on a stipend for both Program Chairs/Leads and Evaluators. The Chesapeake Faculty Senate presented the following motion which was approved: (see appendix A).</p>

Norfolk Campus

Meeting Date:	November 30, 2021 @ 12:30 PM via Zoom
Attendance:	Sarah DiCalogero, Julia Arnold, Jeff Acosta, Sylvia Ross, Ivory Warren, Carmelita Williams, Meredith Pollard
Motions:	None
Update:	Did not have quorum. Discussed changes to Convocation/Learning Institute, response to motion on Faculty compression/equity study and college climate.

Portsmouth Campus

Meeting Date:	November 19, 2021
Attendance:	Brittney Shorts, Missy Comer*, Debra Dart*, Elizabeth Harris, Katina Harris-Carter, Skip Krepcik*, Derek Laws*, Kimberly Lee*, Darryl Perkinson*, Tiffanye Sledge*, Carmelita Williams
Motions:	None
Update:	<ul style="list-style-type: none">• Library Services: OER course for faculty will be available Jan 24-Mar 6 (Missy Comer is facilitating the course)• DE students being added over course capacity with no approval from faculty• Social distancing will be lifted in the spring; returning to full capacity• Some classes run with only fewer students than others; why the inconsistency?

	<ul style="list-style-type: none"> ● Reopening Campus Elections; Debra Dart now PFS Chair for remainder of 2021-2022 term; <p>Offline Items:</p> <ul style="list-style-type: none"> ● What's in place for social distancing as faculty return to campus, especially in lieu of the State mandate lifts
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Virginia Beach Campus

Meeting Date:	Nov 23, 2021 via Zoom
Attendance:	<p>Present: Amy Shay, Kimberly Jones, Maureen Cahill, John Gallo, John Krenzke, Dania Sinibaldi, Laurie Lawson, Alan Holck, Melanie Basinger, Jared Oliverio</p> <p>Absent: Tiffany Putman, Jason Armstrong, Cheryl Nabati</p>
Motions:	NONE
Update:	<p>Topics Discussed Include:</p> <ul style="list-style-type: none"> ● VB Senate Vacancies ● Update of the VB Campus Bylaws to reflect new organizational structure - also update of the bylaws on the website as what is shown there doesn't match with our ratified bylaws previously sent to the webmaster. ● Discussed the update to the College Senate bylaws as regards the treasurer/communications officer - no comments ● Faculty Pulse: "a break should be a break", "when are we supposed to be able to prepare our courses for the shortened semester?" said in response to the early January Learning Institute. Faculty feel overly burdened by all of the new initiatives, like MFA, new Password and HIPAA/FERPA training. It's always just one more thing being added to our already full plate of grading papers, creating lessons, being innovative, inclusive and conducting an effective classroom lesson. ● Winsome Sears, our new Lt. Governor is a TCC graduate. Why don't we congratulate her? Someone offered it's on our social media page but that's it. <p>New ISSUE not discussed.</p> <ul style="list-style-type: none"> ● Members of Health Sciences are being "asked to volunteer" for a new initiative (by Student Services) to take on the role of being a Floor Lead, a person responsible for the safety of

	<p>those in the building on their floor. All of the recent school shootings has made it abundantly clear how dangerous staying behind in an active shooter situation could be for the person charged with being the Floor Lead responsible for the safety of others. The floor lead essentially is being asked to jeopardize themselves if there is an event. Faculty should not be in charge of building security.</p>
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IX. Committee and Representative Reports

- A.** Academic Council
- B.** Adjunct Committee – Elizabeth Harris/Jeff Acosta
- C.** Faculty Development and Evaluation Plan
- D.** Professional Development – Lydia Leporte

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*Update will be provided at the December meeting; be reminded that we did increase funding this year

1. Total budgeted:
2. Total Committed for Use:
3. Remaining Balance:

- E.** CFAC – Stacey Deputy - See Appendix C
- F.** FSVA – (We need a new TCC representative)
- G.** PAPC – Sarah DiCalogero
- H.** Rewards and Recognition & Awards-Maureen Cahill & Sarah DiCalogero
- I.** Communication Plan Committee - Elizabeth Briggs
- J.** ITAC - Information Technology Advisory Committee - Sarah DiCalogero
- K.** Enrollment Committee - Sarah DiCalogero
- L.** Academic Affairs Workgroup (formerly, TCCISC) - Sarah DiCalogero/Eric Hayes/Tiffanye Sledge

X. Initiative Updates

- A.** Program Prioritization

XI. Old Business

- A.** Administration’s Response to the October 7 Motion for Pay and Equity Studies:
<https://drive.google.com/file/d/1G0InCgQzSPmtSz-TttyB493gYaqrp8Ox/view?usp=sharing>

XII. New Business

XIII. Other items – Motions from the floor, etc.

Meeting adjourned: Adjourned at 4:24pm

K. Enrollment Committee - Students do not really understand what type of class they are enrolling in.

NVCC modality descriptions make it much easier to understand the modalities offered.

TCC descriptions need updating/simplifying.