

Faculty Professional Development Committee

Minutes

May 4, 2021

Zoom

2:00-4:00 pm

Attendees: Jeanne Hopkins, David Wright, Katie DiSanto, John Morea, Monica McFerrin, Thomas Geary, Missy Comer, Jenefer Snyder, Carolyn Satz, *Renee Hosang -Alleyne, Tiffany Putman*

- I. Call to order by Jeanne Hopkins @ 2:04 pm
- II. Approval of Minutes from April 2021 – Motion to accept Minutes- Tom, Monica- Second; Unanimous vote
- III. Chair’s report- Jeanne Hopkins
 - a. PAPC Meeting: Each governance committee will have their own free standing CANVAS shell. All charges for 2020-2021 have been completed and the end of the year report will be completed soon and sent to committee. The committee has been recognized by Dr. Woodhouse taking an active role with professional development. This is David’s last official meeting as a voting member.
- IV. Ongoing Business
 - a. Batten Fellowship Update- David Wright
Dr. Woodhouse e-mailed and asked several questions to David regarding items such as timeline, deadlines and who makes selections? Dr. Woodhouse stated to the committee that she “sincerely appreciate your time.” There are currently 4 faculty representatives and the question arose to whether or not a Dean can serve as a 5th representative on committee. David responded to the email with questions including the number of applicants, names of faculty representatives and are we on track for a finalist by May 15th. He plans to share this information to the committee once he gets a reply. Jenefer suggested to contact Terry Wilhelm and Novella Briggs with emails to Dr. Woodhouse to assist with communication. John Morea stated that 4 applications were submitted and 3 out of the 4 applicants attended the Information Session.
 - b. New Faculty Academy (NFA)- Monica McFerrin
The year 1 cohort had the last session of the semester on April 29 including topics of effectiveness and assessments and the cohort will be working on the over the summer to prepare for Fall semester. The Year 2 cohort is working on certifications and wrapping up the second year of NFA.
 - c. Revised Faculty Academy Update- Jeanne Hopkins
Adjunct Faculty Academy was not approved to continue for Fall 2021. Jeanne is hoping in the future it will be reevaluated and may do research to try to help support this initiative.
- V. New Business
 - a. “Faculty Burnout” PD- Jeanne Hopkins
This time of year is not ideal to reach out to faculty as the semester is ending. The plan is to reach out the first week of summer (May 24th – May 28th) and send out an email. Amanda Goldstein has created a PD CANVAS site which will allow faculty to be enrolled as students to submit a resource as an assignment. There will be individuals who have teacher roles including Jeanne, Amanda and

Committee members who would like to volunteer to assist (Carolyn volunteered) that will be able to upload the resources in the appropriate topics. Jeanne suggested another good resource including the head of fitness centers that send out information on active lifestyle and healthy eating. Jeanne inquired about how to contact faculty centers on campuses Dean of Student Life who has responsibility for Student Centers (Vincent Gary). There are small stipends available for faculty who create new ideas/videos for the CANVAS shell. Jeanne will send invitation for committee members to join PD CANVAS Shell and review content prior to launching to all faculty.

b. Convocation- John Morea

John asked for ideas/thoughts for Fall Convocation as it will be a full week with PD. At this time, John thinks there will be a mix of Zoom and in-person with an emphasis on in-person. Tom recommended an official announcement of the Batten Fellow and maybe a short response from them (even if pre-recorded) about their project. Monica suggested the idea of looking at ways we can incorporate what we've learned about virtual learning. Jenefer inquired about overall themes as well as information on the new adjunct faculty development plan. The strategic plan for the college (Innovate) as well as the VCCS opportunity 2027 strategic plan may have themes that could be used for Convocation. Jeanne suggested the new department chair training which is scheduled to have the first session at the end of July and then there will be workshops throughout the upcoming year. Jenefer thanked the committee for suggestions that were presented at the last meeting for the department chair training and reported over 50 people completed the survey that was sent out. Tom proposed a scavenger hunt on TCC information and resources that faculty can complete throughout the week and then at the end of Convocation, faculty would be provided with a list of the answers. This would get faculty engaged and reaching out to resources. Jeanne discussed the importance and ways to have relationships with students, which according to her research for her dissertation is one of the highest predictors of student success.

VI. Items from the Floor
None

VII. Next Meeting September 7, 2021 from 2-4 pm

VIII. Adjournment. Motion to Adjourn- Carolyn 2:33pm; Second by Missy Comer; unanimous vote.