Faculty Professional Development Committee
Minutes
February 2, 2021
Zoom
2:30 – 4:30 p.m.

<u>Attendees</u>: Jeanne Hopkins (chair), Tom Geary (serving as recorder in place of Katie DiSanto), Michelle Woodhouse, Ané Pearman, Beth Callahan, Amanda Goldstein, Monica McFerrin, Jenefer Snyder, John Morea, Missy Comer, Amy Bohrer, Tiffanny Putman, Christina Felder, Renee Hosang-Alleyne, David Wright.

I.   Call to order. 2:36 p.m. by Jeanne Hopkins. The meeting was postponed from the original 2 p.m. start since President Conston's Town Hall took place on YouTube from 12:30 – 2 p.m.

II. Approval of Minutes from January 2021

    a. Amendments were made via e-mail prior to the meeting. Motion to approve as amended – Beth motion; Second – Tiffanny.

III. Chair's report by Jeanne Hopkins

    a. Chris Boyle resigned from the committee since he has classes that conflict with our meeting times.

    b. There was miscommunication with the latest PAPC meeting, so Jeanne could not attend. Thus, our by-laws remain unapproved. The next PAPC meeting is Feb. 18.

    c. Four out of six charges have been met. The 5th charge regarding offering professional development to dual enrollment faculty is underway as Jeanne reached out to Mike Summers to seek what is needed on their behalf. Lydia LePorte sent Jeanne the required information for professional development workshop grants; full-time faculty cannot receive a stipend for the workshop.

    d. Distance Learning completed the official Batten Fellowship call for applicants. There is an electronic form now created so that materials are centralized instead of only going to Dr. Woodhouse. John Morea walked the committee through the steps of the electronic Google Doc form. The committee inquires into who would receive e-mail questions about the fellowship; the possibility of having a separate account that forwards to a personal account is discussed. A separate Google Form for questions monitored by the committee is also considered.

    e. John Morea shows the e-mail announcement of the Batten Fellowship revival.

    f. A professional development workshop grant is still being discussed for preparing potential applicants for the fellowship.

IV. Ongoing Business

    a. New Faculty Academy - Monica McFerrin – The New Faculty Academy met on Friday, Jan. 29. Four are currently enrolled; there is some question about whether

a few others should be enrolled. The meeting was recorded and posted for those who could not attend. The new revised structure should help prevent confusion like this going forward.

b. Revised Faculty Academy Update - Jeanne Hopkins –Monica and Jeanne presented the proposal and a PowerPoint to the Academic Council. The proposal was well supported. Remaining questions are being addressed by Monica, Jeanne, and John Morea. Mike Summers suggested that dual enrollment faculty participate in the Adjunct Faculty Academy. Dr. Woodhouse will take the proposal to the President's Cabinet next.

V.   New Business

a. Sub-Committee of Distance Learning & Technology Committee
   a. Amy Bohrer, the chair of the subcommittee, addresses recommendations for synchronous online learning. They met on Jan. 15 and determined synchronous instructors should be online certified. The recommendation is presented to the FPDC to see if there should be a joint recommendation. It takes about three weeks to complete the online training.
   b. The current requirements are to attend a Zoom and Canvas orientation as well as a consultation; however, they are not presently required to undergo the online certification through the Teaching and Learning course.
   c. A stipend being offered for adjuncts is discussed; current adjuncts who complete the training for asynchronous learning do not get a stipend. Jeanne knows that there were previously grants available for faculty in North Carolina.
   d. Jenefer Snyder mentions how the TCCISC (Teaching, Creating, and Communicating Instructional Steering Committee), which she chairs, can also partner with the Sub-Committee of Distance Learning & Technology Committee and the Faculty Professional Development Committee to work on this certification. TCCISC works closely with the Faculty Senate and administration to help keep a focus and structure on initiatives in Academic Affairs. The next step would be to prepare a simple statement of the overall request and recommend members of the subcommittee. The DLTC has not yet passed its motion that they would like to recommend the training, but once it passes and the FPDC similarly passes a motion, the collaboration can be underway.
   e. Michelle Woodhouse praises the work that the FPDC is doing and the exceptional Learning Institute from last month.

b. Badges - Amanda Goldstein
   a. Amanda discusses the badging solution (digital credentials that someone has attended an event or training or gained a skill) that has been explored.
   b. The Virginia Learning Center, which tracks for statewide employees, is limited in its functionality, tracking, and reporting abilities.

    c.   BADGR's pro version would allow for us to reward badges for attending workshops, completing trainings, and even finishing academies or certifications for online instruction. Badges can have expiration dates, and they live outside of the TCC system; thus, anyone can acquire badges from other institutions. Their badges do not disappear if they leave TCC. An example is reviewed where someone attends a training and submits evidence to confirm participation to earn the badge. BADGR's pro version has an effective, simple interface that is easy for users.

    d.   Faculty would log into their BADGR account to view the badges in their "backpack." But these can also be added into the Canvas profile, LinkedIn page, social media platforms, etc. Badges can be ranked to note which are required certifications. We can tag badges and add details to each.

    e.   Amanda notes a conversation with an employee from Arizona State University regarding their extensive framework for professional development. BADGR pro seems to have limitless potential. It also pings supervisors that badges have been completed.

    f.   It can also be used for professional faculty and/or staff, APPDP, and Gen Ed competencies.

    g.   Other badging solutions exist, but the touchpoint with Canvas exists, so BADGR pro was pursued.

    h.   Badges can be retroactively applied for anyone who completed certifications or trainings in the past.

    i.   Badges can be manually uploaded or they can be code it into the system to be automatically applied.

    j.   The visual aspect of badges is motivating for many participants, and the badges recommend related badges to pursue.

  c. Extra FPD Day - themes & topics

    a.   Nov. 2 is going to be a half day for professional development. John Morea solicits ideas for that training since this committee will not meet over the summer and thus will not have much time to prepare that event when it reconvenes in the fall.

    b.   Monica discusses making connections and engaging with students in synchronous classes. It could even be discipline-specific pedagogical strategies. This could be workshop-based. The presentations can also be lightning talks (5 minutes a piece) that lead into a workshop discussion.

    c.   Remote proctoring now pairs with Zoom.

    d.   Michelle Woodhouse inquires into what a new professional development program would look like at the college. The committee discusses the difficulty of navigating the web site.

VI.   Items from the Floor

  a. A Chesapeake Faculty Senate member noted that the committee's web site, members list, and minutes are out of date. The committee should update its information through https://forms.tcc.edu/tcc-website-feedback/

VII.   Next Meeting March 2, 2021 from 2 – 4 p.m.

VIII.   Adjournment is approved at 4:04 p.m.

      a. Motion to approve - Tiffanny, Second - Missy; unanimous vote.