

## Faculty Professional Development Committee

### MINUTES

October 5, 2021

Zoom

2:00-4:00 pm

Attendees: Jeanne Hopkins, David Wright, Katie DiSanto, John Morea, Monica McFerrin, Thomas Geary, Carolyn Satz, Jenefer Snyder, Amanda Goldstein,

- I. Call to order by Jeanne Hopkins @ 2:04pm.
- II. Approval of Minutes from September 2021 (attachment) – Motion to accept – Carolyn; Second- Jeanne- Unanimous vote.
- III. Chair’s report- Jeanne Hopkins-
  - Awaiting feedback from Dr. Woodhouse on Batten Fellowship and Learning Institute (LI). Approached by Kelly Sorey to include a new charge Faculty Senate Professional Development Committee (standing committee of the Faculty Senate). There was clarification on the wording of the charge which was corrected and states: “In partnership with the Director of Institutional Equity, Diversity, and Inclusion, develop and implement professional development focused on DE&I pedagogical strategies at Faculty Academy.” Jeanne was unable to attend the PAPC meeting but did receive updates and notes from Kim Bovee. All the by-laws were approved and updated. There was discussion on educating the President’s Cabinet and the Faculty on governance committees. Sarah DiCalogero will be reaching out to update faculty webpages. Also discussed at the meeting was study abroad opportunities.
- IV. Ongoing Business
  - a. New Faculty Academy (NFA) - Monica McFerrin
    - The NFA met last week with approximately half the attendees face-to-face, a quarter via Zoom and the rest unable to attend. There will be a catch-up session offered for faculty who have missed any sessions or have specific questions on topics. The meetings are on Fridays currently, however, Monica sent out a Doodle poll to try to find out if there is a better day in the week for the faculty.
  - b. Batten Fellowship- Jeanne Hopkins
    - The information from the last meeting with proposed schedule was sent to Dr. Woodhouse last month. David suggested two options due to the fact that the dates are inaccurate from the proposed schedule. Option #1 would be to use the dates from 2020-2021 for the next Batten Fellowship with the announcement of the award in July. Option #2 would be to shift the current dates by 2 months with the final announcement of the award in May. The committee agreed the best option would be to shift the dates by 2 months and therefore David will propose a revised schedule to send to Jeanne for Dr. Woodhouse to review.
- V. New Business
  - a. 2021-2022 Charges
  - b. Learning Institute (LI) Planning- format
    - The topic ideas from last meeting were sent to Dr. Woodhouse and awaiting feedback. Previously it was face-to-face and rotated campuses, however after COVID 19 pandemic, the LI went virtual. What are suggestions for the format for 2022 LI? There were inquiries about the number of attendees based on virtual/Zoom vs. face-to-face which John stated he could get the data. There were several options offered with advantages and possible disadvantages with the

consensus that face-to-face would not be advisable at this time. There was also discussion of the goal of the LI on whether it is a 1-way delivery, or do we want it to be collegial and creating a community of learners? This was discussed in using workshop type platform vs. presentations with questions. Here are the options presented and discussed by the committee:

- Hybrid option: Offer face-to-face and virtual attendance for the same presenters; Jenefer recently had a Department Chair Professional Development Session in this format and the advantage was the ability to reach more attendees that otherwise were unable to attend the session. The face-to-face sessions could offer more interaction between faculty.
  - Virtual option: Offer the LI virtually via Zoom with possible breakout rooms for more collegial interaction. The advantage was noted that presenters could pre-record the sessions and they could be available after the LI for viewing. There could also be an option for active engagement by using the Break-Out rooms. Another advantage was using the Chat option in Zoom to get collaboration and having someone monitor questions is very helpful to the presenters.
  - Hybrid option on each campus- Face-to-face attendance at a central location on each campus with either using a computer lab or a large room with presenter on the screen to promote collaboration with faculty but also offering the virtual option for faculty who may not be able to attend face-to-face.
  - Virtual option with further sessions throughout the semester (brownbag sessions) that would allow faculty to get together on their campuses and collaborate ideas based on the Strategic Plan.
  - Hybrid option with roundtable discussions- The LI would provide workshops sessions, presentation sessions and roundtable sessions (face-to-face) for further discussion between faculty on current issues and solutions. This option was presented as an advantage for people to come together in an informal organic way to collaborate that is not always planned.
- John meets with Dr. Woodhouse on October 18<sup>th</sup> to get vision and discuss topics and will bring the options discussed by the committee. The description of the LI is on the website and listed below:

Tidewater Community College's Annual Learning Institute is the premier event for faculty professional development at the college. National and state presenters join a selection of our distinguished faculty in offering a series of workshops and informational sessions on best practices, promising innovations, and college-wide initiatives related to teaching and learning. Beginning in 2006, the Learning Institute has focused on important topics in higher education such academic pathways, faculty advising, and general education assessment. The most recent Learning Institute in 2021 was a two-day virtual event for presenters to share cutting-edge thinking on diversity, equity, and inclusion.

VI. Items from the Floor

VII. Next Meeting November 9, 2021 from 2-4 pm (Changed from November 2, 2021 due to election day)

VIII. Adjournment – Motion to Adjourn- Carolyn @ 3:02pm; Second by Tom; unanimous vote.