

## Faculty Professional Development Committee

### Minutes

March 1, 2022

Zoom

2:00-4:00 pm

Attendees: Jeanne Hopkins (chair), Katie DiSanto (recorder), Renee Hosang, Jenefer Snyder, Tiffany Putman, Monica McFerrin, John Morea, Stephanie Comer, Anthony Jones , David Wright

- I. Call to order. 2:02 pm by Jeanne Hopkins
- II. Approval of Minutes from February 2021 – III. F- Number of students versus a percentage; this should be a percentage (correct) Motion to accept- Monica; Second – Renee; Unanimous vote
- III. Chair’s report- Jeanne Hopkins
  - PASC meeting- Committees discussed mid-year reports and preparation for final reports. New Horizons reminder email was sent to faculty from Dr. Woodhouse. Jeanne submitted all minutes to website administrator.
- IV. Ongoing Business
  - a. New Faculty Academy (NFA)- Monica McFerrin – There are currently 2 cohorts with the newest cohort working on orientation. The 2<sup>nd</sup> phase was set up as three 5-week courses; however, this is too overwhelming for faculty and needs to be a holistic approach for onboarding. The courses have changed to 7 weeks and NFA continues to support new faculty for the first 3 years. The feedback on increasing length of courses has been positive with the shifts in due dates as well as ability to increase flexibility to support the new faculty. VCCS is working to develop a plan for recruitment, onboarding and orientation for new faculty.
  - b. Batten Fellowship- no update
    - a. Jeanne will email Megan Taliaferro to invite her to the next FPDC meeting to get a one-year benchmark
    - b. There is no 2022-2023 fellow to see the success and experience of the first fellow. Jeanne will send request to Dr. Woodhouse for proposals in fall semester of 2022 (Fellow for 2023-2024). Suggestions were to put out an email request in the spring semester with video of what Megan is currently doing with the Batten fellowship. Jeanne will reach out to Megan about this idea to promote the Batten Fellowship.
- V. New Business
  - i. Center for Teaching Excellence- Dr. Jenefer Snyder- AVP – There was an e-mail for volunteers for an Advisory council Center for Teaching Excellence to respond by March 4, 2022 with meetings in the Spring and Summer semesters in person (4-5 in spring and 5-6 meetings in summer). TCC is aware that wellness is an important topic to focus on after Spring Break including how we take care of students, communities, and ourselves. TCC knows the great assets that the college provides including (but not limited to) comprehensive faculty academy, a variety of options to access learning opportunities, and Badging system. The center is our vision that we create an educational ecosystem working in tandem to include variety of options and opportunities to meet the faculty where they are. The initial goal is to create a short term vision and mission statement with the ability to re-assess, propose values and focus areas, and recommend communication

strategies – emails, canvas, social media, etc. Discussed American Council on Education Matric. The question proposed was “What does teaching excellence center mean to the committee?” The feedback included Batten centers discussion and underutilization, a great resource for faculty to be able to meet their needs or try new techniques to improve teaching. Other feedback from the committee included workshops for faculty, academic conversations, events and opportunities for faculty, professional growth and collegiate culture to foster an environment to get faculty together, connecting interdisciplinary with an ecosystem. Individuals mentioned during the discussion were Amanda Goldstein for Instructional Design (e-mail: [agoldstein@tcc.edu](mailto:agoldstein@tcc.edu)) and Matthew Blanchard for Zoom assistance ([zoom@tcc.edu](mailto:zoom@tcc.edu)). Dr. Synder requested this to be added to the agenda for further discussion next meeting. Add to the agenda next meeting;

1. Wellness- All-inclusive of faculty and staff to call attention to our own wellness. What could we put together as an institution that you would find worth your time participating in April? The feedback included time management and productivity, resources for students from the faculty member’s view on how to be a college student (i.e. teaching them how to phrase an email, how to use a planner, labeling assignments correctly, etc; A top 10 things we wish you knew as professors video). Another discussion included how the pandemic has shifted the work/home environment so that now home/school/play are all in the same space and there is no sense of time. A topic of interest was finding structure and creating boundaries that will help students succeed as students and faculty are feeling similar difficulties. Dr. Synder asked committee to brainstorm ideas and send to her via email.

ii. Faculty Learning Communities – Jeanne Hopkins- This is included in the committee charges. Discussion included what are faculty-learning communities and the main purpose. Jeanne will research Learning Communities prior to next meeting and send information in an email to the committee. This will be added to the agenda for the next meeting. The following resources were provided:

<https://www.schev.edu/index/institutional/teaching-assessment-initiatives/faculty-learning-communities/2019-20-flc-topics>;  
<https://www.schev.edu/index/institutional/teaching-assessment-initiatives/faculty-learning-communities>

iii. New officers & Dean nominations (election in April)

VI. Items from the Floor

- a. Faculty Recognition Pilot- (Tiffany Putman) send surveys to students for nominations

VII. Next Meeting April 5, 2022 from 2-4 pm

VIII. Adjournment. Motion to Adjourn- Monica 3:38 pm; Second by Tony; unanimous vote.