

MEMORANDUM: End of Year Report Executive Staff Liaison

TO: Beth Lunde, AVP for Human Resources
Sarah DiCalogero, Assistant Professor of Mathematics, PAPC Chair

FROM: Barbara Vinson-Ratliff, Classified Association (CA) Chair
Christie Bradley, Classified Association Vice-Chair/Secretary

DATE: 7/12/22

SUBJECT: Classified Association, Constituent Group Year End Report 2021/2022

[CA Midyear 2021 2022.docx.pdf](#)

Professional Development Opportunity

- **3.10.22:** Hosted the first full-day Professional Development Day since the onset of the global pandemic more than 2 years ago. It was scheduled during spring break on Thursday, March 10th. Even though the sessions were conducted via Zoom, the CA hosted a lunch for registered participants (96) at each campus with safety protocols in place. While most attendees logged into Zoom individually, additionally, central locations were available at each campus for staff to gather to view as a group via Zoom. The Campus Assembly officers at each location was on site to provide information and assistance. This professional development event was well attended and received (128+).

Highlights of the day included:

AVP Beth Lunde – College Highlights & Updates

Prof. Mozell Person – The Power of Disconnecting

Davine (Daye) Faulks-Brayboy – Choosing Work Transcendence: Making a Lasting Impact Within Your Organization

Chuck Thomas – Sit & Stand Fitness

The attendance was phenomenal and based on responses, a huge success! There were many comments indicating that this was one of the best events held by the CA. The day proved to have been one of enlightenment, inspiration, and motivation for staff during these substantial times.

Staff Outreach & Engagement

- **Meetings:** Meetings were held, via Zoom except where noted* : 1/14/22, 2/4/22, (*2/18/22 call mtg.) 3/4/22, 4/1/22, (*5/18/22 email), 6/17/22
- **A post-event survey was sent to TCC Staff regarding the 3/10/22 PD Day event.**
- **Postings to the Webpage and Canvas site are kept current.**
- **Staff are regularly reminded to join the Canvas site and participation encouraged.**
- **A subcommittee was formed to review the applicants for the Support Staff and Wage Employee of the Year Awards. The Committee completed the charge and the Awardees will be honored during the 2022 College Awards and Recognition program.**
- **Currently working on assembling a new panel of officers for the upcoming 2022/23 year.**
- **Communicated with Campus Deans for their assistance and suggestions on staff involvement—to step up to serve, to nominate colleagues when appropriate, etc.**