

MEMORANDUM: Mid-Year Report Executive Staff Liaison

TO: Beth Lunde, AVP for Human Resources
Sarah DiCalogero, Assistant Professor of Mathematics, PAPC Chair

FROM: Barbara Vinson-Ratliff, Classified Association Chair
Christie Bradley, Classified Association Vice-Chair/Secretary

DATE: 12/15/21

SUBJECT: Classified Association, Constituent Group Mid-Year Report 2021/2022

Professional Development Opportunities

- **7/16/21:** Held a mini-event via Zoom for all Classified Staff/Wage Employees. The topics of this event were: Dean Nancy Prather-Johnson, Pathway Dean (BUS, CS, IT) news and updates
Tamara Williams, VP Workforce Solutions, news and updates
We had approximately 39 attendees
An email was sent to all staff members with a link to the program.
- **12/3/21:** Held a mini-event via Zoom for all Classified Staff/Wage Employees. At this event we had a presentation by Steve Gilliland, “Making a Difference” and a presentation by Dr. Kim Bovee on TCC Governance.
An email was sent to all staff members with a link to the program.

Staff Outreach & Engagement

- We have held regular monthly meetings with improved attendance. 6/4, 7/2, 8/6, 9/3, 10/1, 11/5, 12/10/22.
- Surveys are sent following each mini-event asking for feedback on the event and asking for suggestions for future events.
- November the Classified Association sponsored a project to benefit the Educational Foundation—TCC Feeds. With the inability to promote the project with reminders as we have in the past, the event was less of a success.
- The Classified Association has reviewed their webpage—updating and correcting as needed.
- The Classified Association proposed an update to the constitution. By majority vote of staff members voting, the new constitution was ratified Nov. 2021.
- The sub-committee (Jill Hartney, Nancy Jones, and Christie Bradley) have worked steadily developing and updating the Classified Association’s Canvas site. The site is kept current. It includes recordings and documents shared at our mini-events. We currently have 58 members of the site.
- A holiday greeting was sent out to all staff on behalf of the Classified Association.