

INSTRUCTION COMMITTEE

Meeting Minutes

February 5, 2021

10:00am via Zoom

Chair: Debra Dart, Jessica Morales

Recorder: Jessica Morales, Debra Dart

In Attendance: Michael Blankenship (English-C), Debra Dart (Information Systems-B), Jennifer Ferguson (District), Jessica Morales (Natural Sciences-C), Angela Bell (Health Professions-B), Angela Slaughter (Business Management-P), Steve Litherland (District), Sydney Gordon (Librarian),

Absent: Glenn “Bert” Fox (Social Sciences-C), Lisa Carter (Information Systems-B)

I. Roll call/ Introductions

The meeting was called to order at 10:05 and quorum was established.

II. Approval of Minutes from December meeting

Prior minutes were reviewed and approved unanimously.

III. Chair Updates

A. Dr. Woodhouse is attending committee meetings. There was discussion and consideration of the date for the March meeting to best accommodate her schedule. The first Friday, March 5, works best for everyone’s schedule so it was decided to keep the date unchanged.

IV. Open Business

A. Information Literacy

There was discussion of how to best inform faculty of the resources are available. An email from the IC should be sent indicating what the library has and what the librarians can do to help.

B. Written Communication.

IC continued revising the Written Communication rubric. There was discussion of whether citations are needed in the definition section. Due to the general nature of the information, it was decided those could be omitted.

C. Civic Engagement.

Civic Engagement will be assessed for the first time in the fall. IC will provide example assignments and assistance as needed.

V. New Business

A. No new business

VI. Next Meetings

2020-2021 Academic Meeting Dates & Campus Locations:

March 5 (location TBD), April 2 (location TBD), May 7 (location TBD)

VII. Adjournment

The meeting adjourned at 10:55am.