

Portsmouth Campus Faculty Senate Minutes

Friday, October 28 at 12:00 PM

Location: Virtual via Zoom

2022-2023 Senators

Debra Dart (BCI) - Chair, Catherine Merritt (HP/Nursing) - Vice Chair, Kimberly Lee (SSE) - Secretary, Stephanie [Missy] Comer (Library), Staci Forgey (SM), Harlan [Skip] Krepcik (EMT), Derek Laws (SM), Gabrielle Penington (Counseling), Darryl Perkinson (SM/Adjunct), Calvin Scheidt (BCI), Tiffanye Sledge (SSE), Geraldine Woodberry-Wright (SM), Matthew Woods (MT)

Attendees **denotes senator*

Debra Dart*, Catherine Merritt*, Kimberly Lee*, Missy Comer*, Staci Forgey*, Darryl Perkinson*, Tiffanye Sledge*, Carmelita Williams, Katina Harris-Carter, Dawn Martinez

Quorum: MET (at 1:00 PM)

- Call to Order – Meeting called to order at 12:06 PM.
- Correction and Approval of Previous Minutes – September 28 minutes approved
- Guest Speakers – No guest speakers
- Reports
 - President's Council & CWFS – CWFS motion re: mandate forwarded to Academic Affairs VP, awaiting response - TCC reached out to Pharell Williams to be involved in his Mighty Dream Tour; it is Nov 1-3 - TCC is the leading state institution for apprenticeships - Lab schools are coming soon; looking at a model like First College; more information coming later - CTE is down almost 10%; looking for reason why (maybe lack of pandemic funding) - no more personally identifiable information can be transferred in email by state employees, it must be transferred by secure transfer - Return to Title IV; change to the way TCC handles returning money for Deletions/Withdrawals beginning in the Spring; should eventually minimize student abuse of receiving funds without completing a course
 - Discussion of mandate and unintended consequences
 - Pathway and Program Reports –
 - BCI (Dart) – Administrative Support Technology program students will meet and work with NNSY
 - Adjunct Faculty – (Perkinson) NNSY TCC Apprentice Program session completed; numbers should be returning to pre-Covid numbers in the spring
 - Academic Affairs Council – no update
 - Student Services – no update

- Library Services – New librarian at Norfolk Campus: Terri Ruffin - the Library has completely refreshed their website - Mary Hanlin and Missy Comer doing more OER workshops, next is November 17 from 7:00-8:00 PM
- Other Committees/Planning Groups – no update
 - President’s Advisory Professional Council – no update
 - Center for Teaching Excellence Advisory Council – Numbers are low for faculty enrollment in CFTE Canvas site; encourage faculty
- Campus Chair Report – Department Chair meeting Nov 4
- Open Business
 - TCC Student Supply Drive –
 - Going well
 - Need: pens and pencils
 - Debra Dart to send faculty email to remind re: donations, focus on having supplies ready for back in spring
 - Can we communicate the need for administration to provide resources beyond technical resources?
 - Are they collecting data? We need numbers.
 - How can we track what’s coming in and what’s going out?
 - Make a simple spreadsheet for Community Feed to collect information?
 - Campus Security – Brought to the President’s attention; she was interested, but no definitive response yet
- New Business
 - Active shooter training
 - Can we get active shooter training for our campus?
 - Debra Dart will take our interest to CWFS
 - Debra Dart will be stepping down as PFS Chair as she has taken a position as a Discipline Dean
 - The board will send an email to recruit for the board.
 - Agreement that will hold the November 18, 2022 PFS meeting in person at the Batten Studio (and via Zoom) as a Holiday gathering
 - Catherine will send a snack sign-up email
 - Kim will book Batten Studio
- Other Items – None
- Next PFS Meeting – Friday, November 18, 2022 at the Portsmouth Campus Batten Studio (Building B, B203) and also via Zoom
- Adjournment – Meeting ended at 1:52 PM

Minutes recorded by Kimberly Lee, Secretary.