

## Faculty Professional Development Committee

### Minutes

April 14, 2022

Zoom

2:00 - 4:00 p.m.

Attendees: Jeanne Hopkins (chair), Tom Geary (temporary recorder), Renee Hosang, Jenefer Snyder, Tiffany Putman, Monica McFerrin, John Morea, Stephanie “Missy” Comer, Amanda Goldstein

- I. Call to order. 2:04 p.m. by Jeanne Hopkins
- II. Approval of Minutes from March 2022 – Motion to accept – Tiffany; Second – Missy; Unanimous vote for amended minutes to fix a name misspelling (“Tiffany”) and an attendee who was not there (David Wright), date (“2021”), and a typo (“Matric”).
- III. Chair’s report – Jeanne Hopkins
  - a. PAPC meeting - The study of TCC faculty salaries was initially rejected by administration but was brought back by faculty and accepted for further investigation.
- IV. Ongoing Business
  - a. New Faculty Academy (NFA) – Monica McFerrin – On April 29, the spring cohort will meet, and Dr. Woodhouse will attend. The cohort met most recently face to face in the library. The fall cohort is still moving along in the asynchronous course and is in the process of revising the cohorts to meet the needs of the college and the deans.
  - b. Batten Fellowship – Jeanne Hopkins – Megan Taliaferro, our 2021-22 Batten Fellow, liked the idea of sending in a video update to advertise the Batten Fellowship. She will be asked why she applied, what her vision is, her advice for the next Batten Fellow, what the grant amount was, and what the funding provided her the opportunity to do that she otherwise wouldn’t have been able to do. John Morea can help put together a brief video with Megan; marketing could put together something more polished, but they’re quite busy. Getting marketing on board to create the project over the summer could mean that it is used at convocation in the fall. Contacting Dr. Woodhouse would help get the video update on her radar and ensure contact with marketing. Taliaferro sent in the following update:
    - i. Hy-Flex Classroom
      - A. Completed Items: Received quote from OIS to install new equipment (\$380.00). Control panel and ceiling mount have been delivered. Monitor to be obtained from John Morea
      - B. Items pending: I-pad order, Classroom installation delayed until move into new veterinary space (Kempsville building)
    - ii. Self-Directed Laboratory
      - A. Completed Items: Procurement of tables to be used as lab stations. Canvas site created with 72 custom pages featuring interactive activities, videos, and quizzes. Exam tables and dentistry equipment have been delivered. All venipuncture models (8 in total) have been created for nursing station. Equine training model for venipuncture and haltering has been created
      - B. Items pending: Approval from TCC Education Foundation for anesthesia and surgical assisting station equipment. Quote for keypad installation. Final installation of lab stations – this task has been delayed until move into new veterinary space (Kempsville)

- C. Update on Classroom and Lab Space Installation: Installation will occur once Kempsville space has been cleared of existing equipment (date anticipated: March – April 2022). Original timeline for beta testing by advisory board members was May 2022, so original timeline due date will still be met
- c. Center for Teaching Excellence – Jenefer Snyder – The advisory council has started meeting (2 or 3 meetings). They meet again next Wednesday. A needs assessment is being developed to have broader stakeholder input: faculty, deans, and AVPs. This will provide initial information for the CTE.

## V. New Business

- a. HyFlex Training Update – John Morea – 17 faculty completed a five-session HyFlex course design workshop facilitated by Dr. Brian Beatty, a HyFlex trainer. All TCC teaching faculty were invited to participate. The 20 seats in the cohort filled up within 48 hours. All pathways except Manufacturing had representatives. 7 of the 17 participants were adjuncts.
  - i. The workshop: The five-session workshop focused on designing, developing, and implementing a HyFlex approach. It was delivered synchronously via Zoom with a Canvas shell supplementing the sessions. There were reflective discussion exercises throughout. Templates for faculty to use and apply and recordings of live sessions were available. The workshop had 3 major content sections: understanding the problem, implementing the solution, and evaluating. Faculty had to complete activities throughout the workshop.
  - ii. Survey findings: The post-survey of the training found that the third session (engagement strategies across modes) was most useful for the majority of faculty. The fourth session on implementation of HyFlex was most challenging. Only one attendee noted they would not incorporate HyFlex into their instruction. Attendees responded to the survey that more time is needed to develop HyFlex courses and that HyFlex be defined as an official course type by the college. Many recommended more support for technology, and two attendees recommended stipends for attendees of this workshop. Students, according to survey respondents, need clear marketing of what they are getting into before signing up for a HyFlex course. The HyFlex class is student-centered and provides students with opportunities.
  - iii. Missy notes that the library is considering having loanable technology. This could play in a role in the HyFlex courses.
  - iv. The official HyFlex designation is being discussed in a workgroup at the college that is led by Dean Joe Fairchild. The current discussion is the definition of HyFlex, what the terminology should be, accreditations, and support for students. Instructors can use it as a strategy to help students, but as an official modality, there is much discussion to be had.
- b. New Officers & Dean Nominations, Voting – The liaison position is discussed, and there is a possibility that both John Morea and Jenefer Snyder could serve in the role next year. Jeanne Hopkins will reach out to Dr. Woodhouse to find a new dean on the committee.
  - i. Chair: Jeanne nominates Renee Hosang with a second by Monica. Renee accepts the nomination, and nominations are closed with a nomination by Tiffany and second by Monica. Renee is officially elected as the 2022-2023 chair of the FPDC.
  - ii. Recorder: Katie was previously nominated for a recorder position. Nominations are closed by Monica and seconded by Renee. Katie is officially re-elected as the 2022-2023 recorder of the FPDC.
- c. Faculty Learning Communities (3 attachments & link) – Jeanne shares what she gained from the articles about faculty learning communities. Problem solving and micro-cultures within the institution were themes. The FLCs received support. VCU has a neat mission statement and a community guidebook that we could utilize in informing learning communities at TCC. Most FLCs produce a deliverable.

- i. Some interesting FLCs include non-traditional grading, DEI, and online instruction. It is recommended that these are not top-down but structured so that faculty can organically find and share their interests.
- ii. FLCs can have different types of activities including classroom observations (a teaching squares approach), attending and presenting at conferences, researching, etc. Monica notes how FLCs can be revitalizing and effective but need structure so that the community has direction. Renee expands on how structure can be essential since FLCs will be so new to many faculty, and the topics – like compassionate grading – may be foreign for so many participants.
- iii. Jeanne recommends the community guidebook from the first link shared last month
- iv. The CTE advisory committee can discuss this further.

VI. Items from the Floor

- a. Tiffany enjoyed the New Horizons conference last week. Tom and Jenefer also attended, and there were positive reviews from TCC attendees. There was more attention to support services, and the sessions were lively and engaging.
  - i. Jenefer asks how we can get more to attend and submit proposals to the conference. The Chancellor's innovation awards could also have more TCC nominations. The post-conference survey will also ask if there are any speakers who we could bring to TCC.
  - ii. Jeanne suggests having a forum to combine roommates and travel partners to make the conference travel less daunting. Monica notes that “re-launching” the availability of funding to attend the conference could help overcome the institutional memory from a previous conference that was more difficult to attend. The Center for Teaching Excellence can help with navigating the process and help find co-presenters and panelists.
  - iii. Jenefer suggests writing a short article to This Week at TCC to recognize those who attended the conference.
- b. Recommendations for charges for 2022-23 are discussed. One is collaborating with the CTE to investigate starting FLCs.
- c. The FPDC web site needs to have the charges and membership updated and the minutes beyond Nov. 2021 uploaded. Jeanne had sent in updates but some did not change on the website.

VII. Next Meeting September 6, 2022 from 2 – 4 p.m.

VIII. Adjournment. Motion to Adjourn at 3:12 pm by Renee; Second by Monica; unanimous vote.