

Faculty Professional Development Committee

MINUTES

Nov. 1, 2022

Zoom

2:00 - 4:00 p.m.

Attendees: Renee Hosang-Alleyne (chair), Tom Geary (temporary recorder), Stephanie “Missy” Comer, Monica McFerrin, John Morea, and Tony Jones.

- I. Call to order by Renee Hosang-Alleyne @ 2:05 p.m.
- II. Approval of Minutes from October 2022 delayed as minutes are unavailable to review.
- III. Chair’s report (Renee Hosang-Alleyne)
 - No report. PAPC has not met.
- IV. Ongoing Business
 - a. Reviewing Final Draft of Charges 2022-2023 (Renee Hosang-Alleyne)
 - a. Charge #3 is discussed to avoid it sounding like it is an evaluation of the participants in the New Faculty Academy rather than an evaluation of the academy itself. The phrasing is updated to “Act as the New Faculty Academy advisory committee and develop a feedback tool for New Faculty Academy.” The word “implement” is not added as that would add to the responsibility of the committee rather than leaving it to the New Faculty Academy to implement.
 - b. The committee verifies satisfaction with the charges as edited. The chair will send the finalized charges for 2022-23 via email.
 - b. Batten Fellowship Update (John Morea)
 - a. Two applications were submitted for the Batten Fellowship. Two selection review team members were recommended. The initial review is due Nov. 15 according to the application package though it may be behind schedule as the selection committee has yet to convene.
 - c. Learning Institute (John Morea)
 - a. Convocation will be Wed., Jan. 4 from 9 – 11 a.m. in Chesapeake. Dr. Woodhouse will send information to the college about the Learning Institute today.
 - b. The Learning Institute will likely be split over the course of a week virtually rather than all at once in person. There is no theme yet, but some topics emerged from a needs survey delivered by the CFTE including building security.
 - c. NOTE: This information was updated in the December 2022 minutes to reflect changes to the Learning Institute schedule and content.
 - d. CFTE Update (Jenefer Snyder)
 - a. No report.
 - e. New Faculty Academy (Monica McFerrin)
 - a. The New Faculty Academy is meeting with 3 active cohorts. Each cohort meets once a month for 2.5 hours, and they rotate through campuses. The NFA coordinator notes that some last-minute cancellations by guest speakers have occurred causing shuffling of content for sessions. A backup plan of Zoom sessions or pre-recorded talks is discussed, but Zoom is always an option for NFA meetings. Another option is a session for new faculty at Learning Institute or Faculty Development Day when administrators might be available.

- b. Improving the mentoring of new faculty is discussed. Knowing who contacts are across the college could be a great benefit to those adapting to the institution. Mentor training could be included in badging through the CFTE.
- c. A Google Doc can be started for developing the “feedback tool” for New Faculty Academy.

V. New Business

- a. None.

VI. Items from the Floor

- a. The committee discusses how it envisions the role of the FPDC. Charge #4 for 2022-23 is important for understanding the role of the FPDC going forward. Other governance committees provide oversight for areas of the college where that concern is or is not being addressed. The FPDC can be more proactive rather than reactive and provide recommendations of where professional development can be developed. Consistency in professional development is discussed though that might be difficult to achieve. The committee could seek to bring in voices from each of the areas listed in charge #4 (Center for Teaching Excellence, DEI Council, TCC libraries and tutoring, Distance Learning, Faculty Senate Professional Development Committee) to the committee or in work sessions to build more interconnectedness in professional development across the college.

VII. Next Meeting – Tuesday, December 6 from 2 - 4 p.m. via Zoom.

VIII. Adjournment – Motion to Adjourn @ 3 p.m. The motion passes by unanimous vote.