



College Faculty Senate Meeting Minutes

Date & Time: Thursday, September 1, 2022 @ 2pm

Location: Online via Zoom meeting

Tiffanye Sledge (Chair) is in attendance, Dania Sinibaldi is acting as Secretary

Ex Officio - Sarah DiCalogero is present

Attendance:

Voting Senators

Chesapeake: Elizabeth Briggs, Kevin Brady, Jennifer Hopkins

Norfolk: Jeff Acosta, Thomas Siegmund, Sarah DiCalogero

Portsmouth: Debra Dart, Staci Forgey, Kimberly Lee, Matthew Woods

Virginia Beach: Dania Sinibaldi, John Krenzke, Melanie Basinger, Alan Holck, Ian Springer-Woods, Amy Shay, Emily Wilson

Library Representative:

Counseling Representative: Vacant

Non-voting Executive Committee:

Elizabeth Briggs, Treasurer/Communications

Guests: Dr. Jenefer Synder (Guest Speaker) Beth Callahan, Calvin Scheidt, Dr. Leah Hagedorn, L. Whitaker, Mary MacDougall, Matthew Goris, Rebecca Vonderhaar, Michele Marits, Mike Fischer, Missy Comer, R. Hosang Alleyne, Sylvia Ross

Agenda

- I. Call to Order - Meeting called to order at 2:05
- II. Guest Speaker - Dr. Jenefer Snyder, Associate Vice President, gave a powerpoint presentation on the Center for Teaching Excellence
- III. Review and Approval of May 2022 Minutes - approved unanimously

<https://docs.google.com/document/d/1iGLjlo5trLi-WXJuUg8qlf7Viz6IBO-tiZESFNXSwl/edit?usp=sharing>

IV. Campus Motions:

Chesapeake - Faculty Senate moves that the Campus Testing Centers offer Saturday Hours. Unanimous approval

V. Chair Report – Tiffanye Sledge –

Collegewide Faculty Senate Chair Report

For the sake of time, the report will not be “read” at the meeting. Please avail yourselves of the information and note any topics that raise questions or concerns

Ongoing/Open Concerns & Reminders:

Pay Equity Study:

- Kickoff meeting with consultants from Gallagher Consulting last week (get specific date)
- AVP Lunde provided clarity including:
 - The initial RFP from HR did include compression
 - This is a much more comprehensive study than TCC has had
 - The firm indicated that the various demographic factors for which data will be collected also include compression even though the specific term “compression” is not used
 - She agreed to attend a Senate meeting to speak with faculty and provide more information

Campus and Safety

- Safety continues to be a concern for all campuses but of particular concern for Norfolk and Portsmouth; Mike Powell and team continue to address the issues

Library Services

- Library services continue to expand to offer more resources for faculty and students. There is a link for Library Services in every Canvas shell, but be reminded that our librarians are vital resources. Please be sure to visit the TCC Library website: <https://libguides.tcc.edu/library>

New/Other Information:

- Reminders: Lots of information was presented at the Faculty Development Days sessions and Convocation. FD Days videos are published on Distance Learning Resources (DLR) site but included in Appendix G below
- Presidential Inauguration - date changed again to February 22-25, 2023
 - Theme: Community First: 55 Years and Beyond
 - Faculty Participation Requests:
 - Need one faculty member from each campus to serve on the planning committee (Still need reps from Chesapeake and Virginia Beach)
 - Faculty participation at the inaugural program, the receptions and other events
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- President’s Cabinet and other Institutional Updates

- Many of the updates from summer can be reviewed in the VP and AVP reports presented at the Fall 2022 Convocation as well as the Aug 5, 2022 Administrator's Meeting (located in the Academic Affairs portal in Sharepoint)
- Convocation Video: <https://www.youtube.com/watch?v=Xm27sTH4jYE&t=3s>
- Some highlights/new info from PC, other committee and ad hoc meetings (much of the same info also addressed in the May and August TCC Board Meetings)
 - **Center for Teaching Excellence**
 - **The New Visual Arts Center space - Opening Fall 2023**
 - New Faculty-developed and led faculty Advising pilot underway
 - Revised Program Prioritization process
 - High volume grant activity
 - New Mechatronics program (Smithfield Foods)
 - **Dr. Woodhouse now aware of major technology needs in the classroom** - Distance Learning scheduled to conduct technology audits (date pushed - TBD???)
 - **Virtual DE - TCC taking the lead for the VCCS with a TCC/VVirtual Virginia partnership:** Commonwealth Dual Enrollment Pathways Program
 - Update: NVCC quickly stood up a cybersecurity program and pulled all of the high school students who WERE enrolled at TCC and enrolled them at NVCC; Germanna also developing a program
 - New TCC/Chesapeake Regional Medical Center Partnership
 - TCC/SWCC Partnership - OCIS for TCC's Diagnostic Medical Sonography program
 - Rivers Casino Partnership: jobs, internships, hospitality & culinary partnership
 - Programs: Connect2TCC (7/11-22, 2022), LEAP
 - SACSOC 5th Year Report due TODAY (9/1/2022)
 - Enrollment continues to decline but not overall
 - FTIC up over 11%
 - **CTE up almost 2%**
 - **College Transfer DOWN over 10%**
 - New Covid-friendly furniture installation
 - Facilities repairs (Walker capital funding not approved in state budget)
 - **New position: TCC College Navigators**
 - New "Rapid Registration" process being developed
 - Transfer transcript evaluation moving from manual to Hyland Brainware

- Transfer and Career Centers will be on EACH campus
 - **Expanded Student wrap-around services** (Student Resource & Empowerment Center, TimelyHealth, etc.)
 - **Expanding admissions program partnerships: VWU, JMU, ODU, NSU**
 - Full Salesforce implementation on enrollment management side - allows students to see exactly where they are in the registration process
 - Workforce programs are expanding
 - Mobile Welding Labs in operation
 - Skilled Trades Academy expansion
 - **Initiatives to move workforce students into targeted transfer programs being developed**
 - Hampton Roads workforce development council - \$11M grant and community colleges will benefit
 - **Barnes & Noble selected as new bookstore vendor; bookstore advising committee being formed**
 - R2T4 - see attendance and reporting info below
- TCC College Board Meetings (also see PC update above)
 - <https://www.tcc.edu/about-tcc/leadership-governance/college-board/>
 - May 12, 2022 Meeting
 - <https://www.tcc.edu/wp-content/uploads/2022/05/TCCB-Meeting-Packet-May-10-2022.pdf>
 - 5/12 agenda only; May minutes not published. Check back after the 9/20 meeting
 - TCC College Board Work Session 8/9/2022
 - New TCC Board Chair: Lynn Clements
 - <https://www.tcc.edu/wp-content/uploads/2022/07/TCCB-Work-Session-Board-Packet-for-Website-August-9-2022.pdf>
 - 8/9 agenda only; May minutes not published. Check back on the Board's webpage after the 9/20 meeting
- Other Updates/reminders:
 - Presidential Campus Visits 12:30 - 1:30: 9/27 (Chesapeake); 10/13 (Beach); 10/20 (Norfolk); 11/3 (Portsmouth)
- Attendance reporting and Financial Aid
 - R2T4 (Return to Title IV) Taskforce formed and charged [Return of Title IV Funds \(R2T4\) | Library | Knowledge Center](#).
 - TCC grade and attendance reporting audits: TCC was cited for any instances for failing to report students who stopped attending. The argument that the onus should be on students is becoming moot at many schools because too many citations may result in Title IV ineligibility and at the very least a warning/probationary situation.
- Incomplete Grades

- Over half of the Incomplete grades that are submitted are missing the contract. This poses an issue if a faculty member does not continue employment among other reasons.
- Affects the contracts for FT and Adjunct faculty. The impact is of particular concern for adjunct faculty more because of the semester-to-semester contractual employment.
 - Meeting with Dr. Wilson TBD
- Enrollment impacted due to depletion of CARES and related funding

- College-wide Faculty Senate meetings are always the **first Thursday of each month**.
- We will be meeting in a **hybrid format for some meetings**: virtually via Zoom with an in-person option. Whether we are hybrid or fully virtual is completely contingent upon availability of space with adequate technology to accommodate hybrid meetings and our anticipated group size.
- The Zoom information is the same for each meeting and is included in the text of the email given the open accessibility of the agenda.
- Hosting campuses are listed below:
 - September 1, 2022 - 2 pm Chesapeake Campus
 - October 6, 2022 - 2 pm Norfolk Campus
 - November 3, 2022 - 2pm Portsmouth Campus
 - December 1, 2022 - 2 pm Virginia Beach Campus
 - February 2, 2023 - 2 pm Chesapeake Campus
 - March 2, 2023 - 2 pm Norfolk Campus
 - April 6, 2023 - 2 pm Portsmouth Campus
 - May 4, 2023 - 2pm Virginia Beach Campus

NOTE: The campus that holds the final meeting of the academic year hosts the first meeting of the next academic year, campuses follow in alphabetical order.

College Faculty Senate Leadership (Executive and Campuses):

https://docs.google.com/document/d/1iAl8OAoymB12MA6OrFtX8jQ_AcF14RF1/edit?usp=sharing&ouid=105101585454865261969&rtpof=true&sd=true

VI. Treasurer and Communications Officer Report – Elizabeth Briggs - No updates

VII. Secretary Report - Dania Sinibaldi - No updates

VIII. Campus Reports – Campus Chairs –

Chesapeake Campus (last Tuesday each month @ 12:30) - Chair, Elizabeth Briggs

Meeting Date:	August 30, 2022 - Room 4202, Academic Building on the Chesapeake Campus
Attendance:	Attending Senators: David Kiracofe, Kevin Brady, Elizabeth Briggs, Jennifer Hopkins, Mary MacDougall, Libby Jakubowski, Kevon Easley Guests: Sean LaCroix, Vincent Gary, Stacey Deputy, Adriel Robinson, Matthew Gorris
Motions:	Faculty Senate move that the Campus Testing Centers offer Saturday Hours.
Update:	Points of discussion: Enrollment and factors contributing to current decline, the functionality of the website, concerns over testing centers no longer having Saturday hours, and potential goals for the semester. Goals centered around continuing concerns over areas impacted by structure, the bookstore, and adjunct retention.

Norfolk Campus (4th Tuesday each month @ 12:30) - Chair, Sarah DiCalogero

Meeting Date:	Tuesday, August 30, 2022 @ 1pm via Zoom
Attendance:	Sarah DiCalogero, Jeff Acosta, R. Chris McCammon, Shannon Ponack, Thomas Siegmund, Meredith Pollard, Carla Cannon
Motions:	No motions at this time but the Norfolk Senate is working on a motion to address security concerns.
Update:	<p>There was a discussion concerning safety on the Norfolk Campus. While there has been no significant incident on the campus the incidents that have occurred within the vicinity of campus has raised concerns among the faculty. It was noted that the level of security used for access to the Green District Administration Building is not used for the remainder of the campus leaving some faculty to wonder if the lives of the students, faculty and staff on the campus are less of a concern than those working in the district building. The following items are being worked into a motion that will come from the Norfolk Senate to campus and college leadership:</p> <ul style="list-style-type: none">● Reactivation of the card readers in the front of the buildings.● Return of the security desk to near the front door of the Walker Building from the

	<p>middle of the building. An intruder can easily access classrooms, offices and the second floor before reaching the security desk.</p> <ul style="list-style-type: none"> • The creation of a security task force specific to the Norfolk Campus that has significant faculty representation. • Reactivation of the doors to the Roper and Martin building badge use to enter the building - these are the only two buildings on campus that have that capability. At the moment the system is only utilized from 7 pm to 7 am. • Installation of panic buttons that work similarly to fire alarms expect these would be used for an intruder/active shooter. <p>Additionally, there have been issues with the technology in room 2404 for hyflex classes (this room is set-up to be hyflex). Students have become angry that they can't access the class.</p>
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Portsmouth Campus (last Friday each month @ Noon) - Chair, Debra Dart

Meeting Date:	No Meeting in August Next Meeting: Friday, Sep 30, 2022
Attendance:	
Motions:	
Update:	

Virginia Beach Campus (last Thursday each month @ 12:30) - Chair, Maureen Cahill

Meeting Date:	No meeting in August Next meeting: Thursday, Sep 29, 2022
Attendance:	
Motions:	

Update:	
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IX. Committee and Representative Reports -

- A.** CFAC – Stacey Deputy;
- B.** FSVA – Debra Dart (Interim Representative);
- C.** President’s Advisory & Planning Council (PAPC) – Sarah DiCalogero;
- D.** Academic Affairs Council
- E.** Academic Affairs Workgroup – Sarah DiCalogero & Tiffanye Sledge;
- F.** Center For Teaching Excellence – Staci Forgey;
- G.** Adjunct Committee – Elizabeth Harris/Jeff Acosta;
- H.** Professional Development – Lydia Leporte;
 1. Total Used: \$44,145.59,
 2. Total Remaining: \$190,854.41
 3. FT Usage: \$36,615.54
 4. Adjunct Usage: \$7,530.05
 5. Please see the 8/4/2022 email sent by Lydia for the application link.
<https://forms.tcc.edu/college-professional-development-fund-application/>
- I.** Faculty Development and Evaluation Plan – No updates
- J.** Rewards and Recognition & Awards– Sarah DiCalogero;
- K.** Communication Plan Committee – Elizabeth Briggs;

X. Initiative Updates

- A.** Program Prioritization – Restarting with two faculty volunteers per pathway
<https://docs.google.com/presentation/d/1t6gxH3XPkZitIKJug-l-eDporQKRQ5d/edit?usp=sharing&oid=105101585454865261969&rtpof=true&sd=true>

XI. Old Business

- A.** Equity study and other pay equity efforts: missing compression & inversion
- B.** Safety issues
- C.** Budget for CFAC and FSV Representatives

XII. New Business

- a.** Attendance reporting forms (Return to the singular forms)
- b.** Selection of B&N as the bookstore vendor
- c.** Student Engagement Hours (formerly Office or Contact Hours)

<https://www.vccs.edu/blog/student-engagement-policy-modernized-at-virginias-community-colleges/>

XIII. Other Items - Motions from the floor, etc.

In lieu of a motion, the Senate will request that the administration reiterate and confirm that compression and inversion are included in the equity study.