

## Portsmouth Campus Faculty Senate Minutes

**Friday, April 28 at 12:00 PM**

**Location: Virtual via Zoom**

### 2022-2023 Senators

Chair, Catherine Merritt (HP/Nursing) - Chair, Kimberly Lee (SSE) - Secretary, Stephanie [Missy] Comer (Library), Staci Forgey (SM), Katina Harris-Carter (SM), Harlan [Skip] Krepcik (EMST), Derek Laws (SM), Gabrielle Penington (Counseling), Darryl Perkinson (SM/Adjunct), Calvin Scheidt (BCIT/Adjunct), Tiffany Sledge (SSE), Matthew Woods (MT)

### Attendees *\*denotes senator*

Catherine Merritt\*, Kimberly Lee\*, Staci Forgey\*, Derek Laws\*, Calvin Scheidt\*, Darryl Perkinson\*, Missy Comer\*, Matthew Woods\*, Katina-Harris Carter\*, Gabrielle Penington\*, Carmelita Williams, Faith Watrous, Bronson Haynes, Rebecca Vonderhaar, Tiffany Sledge\*

### Quorum: MET

- Call to Order – Meeting called to order at 12:03 PM
- Correction and Approval of Previous Minutes – March 31, 2023 minutes approved with corrections
- Guest Speakers – None
- Reports
  - President's Council & Academic Affairs Council – no updates
  - Portsmouth Management Leadership Team – Student Services is doing summer outreach - reminder of our new admissions partnership with ODU and other local 4-years TCC has entered into agreement with local 4-year institutions for students who did not get accepted to come to TCC to reorient and eventually transfer back to institutio- TCC has launched a ChatBot feature (responses are updated weekly) on the website - faculty Navigate deletion pilot went well and they are looking at extending this pilot to withdrawals - reminder to attend spring commencement if possible
  - Pathway and Program Reports –
    - SM – lab manager update: the lab managers from Norfolk and Virginia Beach will split time with the Portsmouth and Chesapeake campuses to help alleviate some of the pressure on the faculty
    - SE – VCCS is developing new “major” curriculums; PSY and PLS are in progress; SOC development begins in the fall
    - Nursing – LPN program begins Fall 2023 on the Virginia Beach campus
    - NNSY – Current session just concluded; summer cohort begins May 22; larger cohort incoming in the fall

- Adjunct Faculty – no updates
  - Student Services – no updates
    - Discussion: Why was the Open House in the Student Center instead of Building A with immediate access to computers/Enrollment Services?
  - Library Services – New librarian at Chesapeake who will be the MT liaison; Missy will be EMST liaison
  - Campus Chair Report – no update
- Open Business
  - PFS Nominations:
    - Welcome to new Senator Dr. Bronson Haynes (SM); no vote necessary as there were open seats
    - Returning Senators (2023-2025): Kimberly Lee, SSE; Catherine Merritt, HP/Nursing; Gabbe Pennington, Counseling; Cal Scheidt, BCIT/Adjunct Representative
    - Returning Senators (2022-2024): Missy Comer, Library Services; Staci Forgey, SM; Katina Harris-Carter, SM; Harlan “Skip” Krepcik, EMST; Darryl Perkinson, EMST/Adjunct Representative; Tiffanye Sledge, SSE; Matthew Woods, MT
    - Derek Laws, SM (2022-2024): stepping down due to scheduling conflicts
  - Nominations and election of officers for 2023-2024 will be conducted via email
  - Bylaws: updates are still in progress; creation of a task group to address updating the bylaws this summer: K. Lee, C. Merritt, C. Schiedt, D. Perkinson, K. Harris-Carter, B. Haynes
- New Business
  - Fall PFS meeting schedule:
    - **Motion from the floor to pass a fall schedule:**
      - September 1 \*one week later to accommodate the first week of semester, September 29, October 27, and December 1 \*one week later to accommodate Thanksgiving Break
    - **The motion was unanimously approved**
  - Other Items – None
- Next PFS Meeting – Friday, September 1 @ 12:00 PM
- Adjournment – Meeting ended at 1:46 PM

*Minutes recorded by Kimberly Lee, Secretary.*