**TCC CURRICULUM COMMITTEE Minutes**

**Date:** Thursday, April 20, 2023

**Time:** 2:00pm -5:00pm

**Location:** Virtual Meeting via Zoom

**The meeting was called to order at 2:00 pm. A quorum of the voting members was present.**

February minutes were tabled until the June meeting. No meeting was held in March.

**In Attendance**

Jordan Barnes (N), Kim Bovee (N), Chris Cartwright (B), Mary Gable (B), Rebecca Greene (N), Johnna Harrell (P),

Jennifer Hopkins (C), Brittany Horn (B), Jessica Lynam (P), Cecelia Petretto (B), Carolyn Phillips (N), Tiffanny Putman (B), Jasmine Silvera (D), Jeannie Smith (B), Thomas Stout (C), Randy Sturgill (C), Ivory Warren (N)

Guests: Jennifer Ferguson, Carlos Cajares, Lisa Betancourt, Deborah Hartman

**Information Items:**

Thomas Stout presented information about a new standing charge for the committee to review SWOT analyses and documentation related to proposal for changes to programs as part of the program prioritization initiative. The committee’s role will be to provide faculty input and review the proposals at meetings that are not heavy with curriculum matters.

**Action Items:**

N/A

**Presentations and Proposals:**

1. New CSC: Advanced Emergency Medical Technician

Carlos Cajares and Jennifer Ferguson presented a new career studies certificate comprised of existing courses that will expand options for students for credentialing.

* Motion to recommend for approval CSC Advanced Medical Technician passed unanimously.
1. New Certificate: Practical Nursing and new courses

Lisa Betancourt and Deborah Hartman presented a new certificate program for Practical Nursing and the new courses for this program.

* Motion to recommend for approval course outlines revised as noted passed unanimously.
	+ PNE 162 Nursing in Health Changes II
	+ PNE 163 Nursing in Health Changes III: Remove BIO 145 and SDV 100 as pre-requisites since they are pre-/co-requisites for PNE 162
	+ PNE 174 Applied Pharmacology for Nurses: Remove HLT 143 as a pre-requisite
	+ PNE 145 Trends in Practical Nursing: Remove HLT 143 as a pre-requisite and PNE 158 as a co-requisite
	+ PNE 158 Mental Health and Psychiatric Nursing: Remove HLT 143 as a pre-requisite
	+ PNE 164 Nursing in Health Changes IV: Add PHI 220 as a co-requisite; remove PNE 158 as a co-requisite
	+ Revisions for all course descriptions: Correct title of BIO 145 to Basic Human Anatomy and Physiology; Address concerns about pre- and co-requisite coding in SIS; Address concerns about listing textbooks on the forms
* Motion to recommend for approval of the new Practical Nursing Certificate passed unanimously.

**Meeting adjourned at 4:00 pm.**

**The next meeting of the Committee will be June 13, 2023, 2:00-5:00, via Zoom.**

**Brittany Horn**