

Faculty Professional Development Committee

MINUTES

May 2, 2023

Zoom

2:00 – 4:00 p.m.

Attendees: Renee Hosang-Alleyne (chair), Tom Geary (recorder), John Morea, Stephanie “Missy” Comer, Jenefer Snyder, ClauDean Kizart.

- I. Call to order by Renee Hosang-Alleyne @ 2:07 p.m.
- II. Approval of Minutes from April 2023 is unanimous without amendments.
- III. Chair’s report (Renee Hosang-Alleyne)
 - a. The last PAPC meeting of the year was moved to May 5, so the FPDC will be updated via e-mail after that meeting concludes.
- IV. Ongoing Business
 - a. Review of purpose
 - a. The committee purpose posted on the college’s Leadership & Governance page at <https://www.tcc.edu/about-tcc/leadership-governance/#governance-committees> varies from what is posted in the by-laws.
 - i. Tom e-mailed the following notes regarding the purpose: “It looks like that Leadership & Governance purpose captures an earlier – and mostly similar – version of our by-laws purpose overview and A through D details. It doesn’t include E (Faculty Development and Evaluation Plan), F (Center for Teaching Excellence), or G (collaborations with DEI council, libraries, etc.) from our by-laws. I’m not sure if it was an unintentional condensed version since we’ve always had more than 4 descriptors beyond the purpose overview. Other committees have brief purposes noted on that page, so we either ask for the full purpose to be added (E, F, and G) or have it shortened just to the purpose overview (“The Faculty Professional Development Committee at Tidewater Community College will review and recommend opportunities for faculty to enhance their teaching and learning. The committee will represent all campuses and report to the PAPC.”).”
 - ii. The purpose should be consistent since it is forward facing to the college. The proposed version that will be sent to the college will be condensed just to capture the overview and not items A-D.
 - b. Chair and recorder voting
 - a. Previously, Renee Hosang-Alleyne was nominated for the role of chair and accepted the nomination. Missy Comer and Tom Geary were discussed for the role of recorder, and Missy accepted the nomination to serve in that capacity.
 - b. A motion is passed unanimously for Missy to serve as the FDPC recorder in 2023-24.
 - c. A motion is passed unanimously for Renee to serve as the FPDC chair in 2023-24.
 - c. Center for Teaching Excellence update
 - a. The latest Connector issue was sent on May 1. There are three faculty fellows for the upcoming academic year: Judy Gill (Norfolk), Staci Forgey (Portsmouth), and Andrea Palmisano (Virginia Beach). The CFTE is working to identify a faculty fellow for the Chesapeake campus.
 - b. The needs assessment closed on April 30, and results will be analyzed soon to plan for the upcoming academic year.

- c. The CFTE will continue planning programming for the 2023-24 academic year, including the book club and faculty learning communities.
- d. New Faculty Academy update
 - a. There is no report from the New Faculty Academy. The New Faculty Academy form is still available for updates at https://docs.google.com/document/d/1m5RX_ucHCNrTpfeGiM0RufmbMtvpl49Jgt60msSPZr0/edit
- e. DEI update
 - a. The DEI professional development subcommittee is looking at summer dates for a cultural awareness series. They're looking at three virtual sessions to keep the momentum going. They learned from the spring semester not to hold them back to back.
 - b. Some ideas have already been developed for the fall.
 - c. The DEI professional development subcommittee will continue working in partnership with the CFTE.

V. New Business

- a. None.

VI. Items from the Floor

- a. The committee reviews the Call for Members form: https://docs.google.com/forms/d/13CRmNFDTB1QVqYHfV_eXCIDyQhVCCdrn7vez-X6abhc/edit
 - i. The form is edited for typos, that the committee meets virtually, and that there are two-year terms.
 - ii. The form will be broken down by individual pathways rather than clusters.
 - iii. The form will be distributed in May but also mid-August just before the academic year begins.

VII. Next Meeting – Tuesday, September 5 from 2-4 p.m. via Zoom.

VIII. Adjournment – Motion to Adjourn @ 2:38 p.m. The motion passes by unanimous vote.