



TIDEWATER COMMUNITY COLLEGE  
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Tidewater Community College - Classified Association  
Meeting Minutes

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**Date:** 7/6/2023  
**Time:** 11:00 a.m.

**Place:** Zoom

**Attendance:** Barbara Vinson-Ratliff (Ex-Officio), Debbie Willis (P), Ellen Langston (P), Emily Simmons (VB), Gia Lawrence (P), Jackie Fernandez (PD Fund Admin), Larissa Reed (VB), Paula Wood (VB), Ruth DeCarmo (P)

**Absent:** Adrian Baker (P), Jennifer Wilkinson (N/D), Roosevelt Gray (VB), Stacey Newton (N/D)

Voting membership is currently 12, quorum equals 7.

**Special Guest:**

**Call to order:** The meeting was called to order by Gia Lawrence, with 6 voting members present, 1 non-voting.

**Minutes:** Minutes from June meeting were approved prior to the meeting.

**Classified Professional Development Fund update: Jackie Fernandez**

**FY23**

Allocated: \$56,727.43  
Percent Allocated: 63.4% (Best in last 4 years!)  
Remaining Funds: \$32,772.47

**FY24**

Allocated: \$7,989.18  
Percent Allocated: 8.9  
Remaining Funds: \$81,510.82

\*VCCA is in Richmond this year, so more people will likely request funds to attend and stay overnight.

**Discussion:**

\*We will have a virtual Professional Development Day in October.

- First meeting of committee will be 7/19.

\*Discussed ideas to increase membership.

- Gia contacted Dr. Hartman to request help with Chesapeake membership. Awaiting call back.

\*Debbie will send email to query vote to maintain current officers through FY24.

- *As of 7/17, a quorum was reached to pass the motion. Current members will maintain their position through FY24.*

\*Debbie will create checklist to be sure no event due dates are missed.

\*Discussed Work Study/Wage salaries and the need to bring awareness the PAPC that they may need to be reviewed.

- Is there a solution?
- Makes it harder for us to compete for Wage employees.

\*Debbie will send out calendar invites for next committee meeting on 8/3 at 11:00 am.

## **Campus Reports**

### **Chesapeake:**

**Staff Changes:**

**Events:**

**Staff Changes:**

**Events:**

### **Portsmouth:**

**Staff Changes:**

**Events:**

### **Virginia Beach:**

**Staff Changes:**

**Events:**

**Next Meeting:** Thursday, August 3, 2023 @ 11:00 am.

Submitted by  
Debbie Willis, Secretary

Approved: 7/20/2023