

INSTRUCTION COMMITTEE
Meeting Minutes
October 6, 2023 @ 1pm via Zoom

Chair(s): Mike Blankenship and Stacey Laney

Recorder: Heather Fitzgerald

In attendance: Michael Blankenship; David (Steve) DeLong; Heather Fitzgerald; Heng Fu; Stacey Laney; Steve Litherland; Tianna Ramos; Thomas Slopnick

Absent: Lisa Carter; Swati Chokshi; Becky Greene; Stuart Mitcheison; Angela Slaughter

Guests in attendance: None

I. Call to order

The meeting was called to order at 1:04pm. Quorum was established.

II. Approval of minutes from last meeting

- The September minutes were approved unanimously.

III. Chair Update

A. PAPC Update

- The PAPC will meet with the governance chairs on Thursday, October 12th.

IV. GEA Plan and Report

- Mike mentioned that Critical Thinking and Quantitative Literacy rubrics are the next to be reviewed by the Instruction Committee (IC).

V. Open Business

A. Proposed Charges for 2023-2024

- IC members discussed potential charges for the governance year.

B. VCCS Class Attendance Policy

- The IC discussed TCC's Attendance Policy as it relates to the VCCS Class Attendance Policy 5.6.8.
- Thomas Slopnick and Steve DeLong volunteered to lead a sub-group to look at these policies.

VI. New Business

A. Membership

- Swati Chokshi (Engineering, Maritime & Skilled Trades); Heng Fu (Science & Mathematics); Stuart Mitcheison (Manufacturing & Transportation); Tianna Ramos (Health Professions) joined the IC.
- Glenn (Bert) Fox will join the IC next month representing Social Sciences.

VII. Next Meeting(s):

- Meetings are via Zoom from 1-3pm on November 3, December 1, January TBD, February 2, March 1, April 5, May 3

VIII. Adjournment

- The meeting adjourned at 1:47pm.

Minutes prepared by Heather Fitzgerald.