

TIDEWATER COMMUNITY COLLEGE BOARD

MEETING NO. 286

AUGUST 13, 2015

Meeting number two hundred and eighty-six of the Tidewater Community College Board was held on Thursday, August 13, 2015, in the Virginia Beach Campus Student Center. The meeting constituted the board's 2015-16 work session. John D. Padgett, Board Chair, presided.

Members Present: Lee B. Armistead
James R. Jackson
John M. Murray
John A. Piscitelli
Laura L. Suggs
Edna V. Baehre-Kolovani
Connie A. Meyer
John D. Padgett
Linda D. Ridenour

Members Absent: Dwight M. Parker
Jared U. Turner
Terri N. Thompson

Others Present: Curtis K. Aasen, Director of Institutional Effectiveness
Felicia W. Blow, Vice President for Institutional Advancement & Executive
Director of the TCC Educational Foundation
Jeffrey S. Boyd, Provost of Norfolk Campus
Christine Damrose-Mahlmann, Chair of President's Advisory & Planning
Council
Daniel T. DeMarte, Vice President for Academic Affairs & CAO
Franklin T. Dunn, Executive Vice President
Ronald A. Gray, Chair of College Administrative Association
Sara Hair, Chair of College Classified Association
Susan M. James, Special Assistant to the President & Chief of Staff
Corey L. McCray, Vice President for Workforce Solutions
Monica McFerrin, Chair of College Faculty Senate
Bruce J. Meyer, TCC Alumni
Lisa B. Rhine, Provost of Chesapeake Campus
Michael D. Summers, Provost of Virginia Beach Campus & Interim Vice
President for Student Affairs
James P. Toscano, Vice President for Public Affairs and Communications
Michelle W. Woodhouse, Provost of Portsmouth Campus
Robin L. P. Ying, Vice President for Information Systems

1. **Welcome and Call to Order**

Mr. Padgett, chair, determined the presence of a quorum and called the meeting to order at 4:07 p.m.

2. Discuss Purpose of Work Session

Mr. Padgett stated that the purpose of the work session was to focus on the board's role and effective communication as advisory board members representing the respective municipalities and to reach consensus on the board goals for 2015-16 within the context of the college's strategic plan.

- a. Review 2014-15 College Board Working Priorities. Directing the board's attention to Tab 2a of the meeting packet and at the invitation of Mr. Padgett, Dr. DeMarte provided an update on a subset of the board's 2014-15 Committee Working Priorities. He noted that in relation to "partnerships and development of opportunities serving employers..." that priority was folded in with the TCC Program Advisory Committees presented at the board's May 2015 meeting. He indicated that the process is ongoing and offered to provide an additional copy of the membership list for the board's use in supporting that objective.
- b. 2014-15 Committee Working Priority: Proposed College Board Bylaws and Associated Changes to Policy & Procedures Manual. Referring to Tab 2b of the meeting packet and at the invitation of the Finance, Buildings and Grounds Committee Chair, Mr. Dunn gave an overview of the development of the board bylaws and highlighted the key concepts of its incorporation with the *TCC Board Policy and Procedures Manual*. Of note, the name of the Finance, Buildings and Grounds Committee will change to Finance & Facilities Committee.

The committee recommended that the board approve the bylaws and the associated changes to the policy and procedures manual as attached. Mr. Padgett accepted the committee's recommendation as a motion, which requires no second, invited discussion, of which there was none, and called for a vote. The board unanimously approved the motion.

- c. Discuss Proposed 2015-16 College Board Working Priorities. Directing the board's attention to Tab 2c of the meeting packet, the board briefly engaged in discussions on their 2015-16 College Board Working Priorities. They noted that the priorities were directly aligned with the college's Institutional Priorities and the Chancellor's goals.
- d. Adopt the 2015-16 College Board Working Priorities—As Discussed. After some discussion, on a motion by Mr. Murray, seconded by Dr. Armistead, the board approved the 2015-16 College Board Working Priorities attached.

3. 2015-16 Committee Assignments

- a. Review of 2015-16 Standing Committees. Mr. Padgett referred to Tab 3a of the meeting packet and remarked that there were minimal changes to the 2015-16 Standing Committees as reflected in the document **attached**.

4. Highlight Contents of Information Packet

Referring to the 2015-16 Meeting Schedule and the 2015-16 Board Membership in the information packet, Mr. Padgett reminded the board to contact Ms. James if changes are required.

5. President's Report

- a. Executive Staff Introductions & Update on Search for VP for Student Affairs. Dr. Baehre-Kolovani introduced two new members of her Executive Staff. Ms. Felicia Blow, Vice President for Institutional Advancement & Executive Director of the TCC Educational Foundation and the then Mr., now Dr. Corey L. McCray, Vice President for Workforce Solutions, they joined TCC in June and July 2015, respectively.

The search for the Vice President for Student Affairs is ongoing. The first round of candidates did not produce competitive candidates.

- b. Brief Overview of Educational Foundation Strategic Plan w/Ms. Blow. Ms. Blow noted that the mission of TCC Institutional Advancement is *to be a catalyst that provides resources to transform lives and strengthen the community*. With that said, the primary goals for 2015-18 are to: (1) Strengthen the Community; (2) Transform Lives, and (3) Be the Catalyst in support of the students, faculty, staff, and community partners of Hampton Roads.
- c. Provide Update on 2015-16 Institutional Priorities w/Mr. Aasen. Using a PowerPoint to frame his discussion, Mr. Aasen stated that the college's institutional priorities are directly aligned with the Chancellor's objectives for *Complete 2021*. With emphasis on connection, entry, progression, completion, affordability, and sustainability, TCC's Strategic Enrollment Management (SEM) Phases I, II and III along with process mapping, provides a clear course to meet the strategic objectives by 2017.
- d. Centers of Excellence Designation Effort. TCC is poised to gain a national maritime and energy workforce training "Center of Excellence (COE)" designation. This program would be the first of its kind for community colleges and if passed, TCC would be the only one in Virginia. The members of the Virginia Congressional Delegation have signed off as co-sponsors. Legislation was introduced in Congress and it is co-sponsored by U.S. Representative Bobby Scott (D-VA) and by the Governor of Virginia. *The Maritime and Energy Workforce Technical Training Enhancement Act (H.R. 2923) would establish a maritime and energy technical training grant program that provides financial support for workforce training at community colleges.* The process to designation is ongoing.
- e. Status of State Board Liaison. With the recent resignation of former State Board Chair and State Board for Community Colleges (SBCC) Liaison to TCC, Dorcas Helfant-Browning, the college awaits news of its new SBCC designee from the State Board—more to follow!
- f. Exhibit of Classical & Contemporary Drawings at the VAC. Dr. Baehre-Kolovani invited the board to visit the Visual Arts Center and to participate in the exhibit entitled, "Making Their Mark; Classical & Contemporary Drawings" on display through September 7, 2015.

6. Chair's Report & Announcements

Mr. Padgett directed the board's attention to upcoming events as follows:

- Fall Convocation on August 21st at 1:00 p.m. in the Chesapeake Campus Student Center followed by the Annual Family & Friends Picnic at 5:00 p.m.
- College Board meeting on September 10th at 4:00 p.m. in the Green District Administration Building.

Board Members' participation was highly encouraged.

7. Adjournment

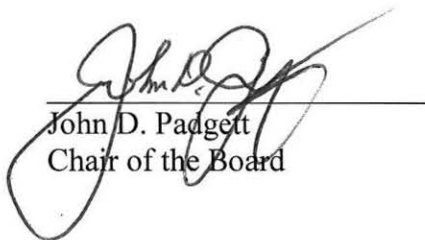
There being no further business to come before the board, Mr. Padgett adjourned the meeting at 5:40 p.m. and the board and college staff assembled for dinner and fellowship.

Respectfully submitted,



Edna V. Baehre-Kolovani, Ph.D.
Secretary to the Board

APPROVAL



John D. Padgett
Chair of the Board

TIDEWATER COMMUNITY COLLEGE BOARD

AGENDA ITEM

MEETING: May 12, 2015

COMMITTEE: Finance, Building & Grounds Committee

AGENDA ITEM: Chesapeake Campus Parking Garage – Easement for Public Utility
(Water)

BACKGROUND:

This item requests College Board endorsement of an easement required to provide domestic water service to the Chesapeake Campus Parking Garage.

The Chesapeake Campus Parking Garage is under construction with completion anticipated in summer 2016. College and System Office staff have worked with the design engineers, the contractor, and City of Chesapeake staff to identify the best location for new domestic water lines to serve the Parking Garage. The project is being constructed at the eastern perimeter of the campus, adjacent to the City of Chesapeake's domestic water infrastructure. The requested 20 feet x 20 feet easement (depicted on the attached plat) will facilitate connecting the Parking Garage to the city's infrastructure and is for access to the domestic water meter vault.

STAFF RECOMMENDATION:

That the College Board endorse and recommend to the State Board for Community Colleges conveyance of the easement depicted on the attached plat to the City of Chesapeake for the installation, operation, and maintenance of an underground utility domestic water meter vault to serve the Chesapeake Campus Parking Garage.

STAFF LIAISON:

Frank Dunn
Executive Vice President
FDunn@tcc.edu
757-822-1780

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N01°27'21"E	20.00'
L2	S88°32'39"E	20.00'
L3	S01°27'21"W	20.00'



VIRGINIA STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, NAD 83(GPS DERIVED)

N/F
 TIDEWATER COMMUNITY COLLEGE
 CHESAPEAKE CAMPUS
 DB 1651 PG 565, DB 1651 PG 159,
 DB 1768 PG 569
 MB 46 PG 122
 TAX PARCEL 046000000213

N/F
 JAMES RICHARD
 COLLINS, III
 DB 3775 PG 557
 MB 35 PG 68
 TAX PARCEL
 046000000190

20' x 20' WATERLINE EASEMENT
 HEREBY DEDICATED TO THE
 CITY OF CHESAPEAKE
 AREA = 400 SQ. FT. / 0.009 AC.

VARIABLE WIDTH
 DRAINAGE EASEMENT
 MB 157 PG 145

ROD FOUND

N 88°32'39" W 111.47' (OAL)

N 00°52'02" E 246.24'

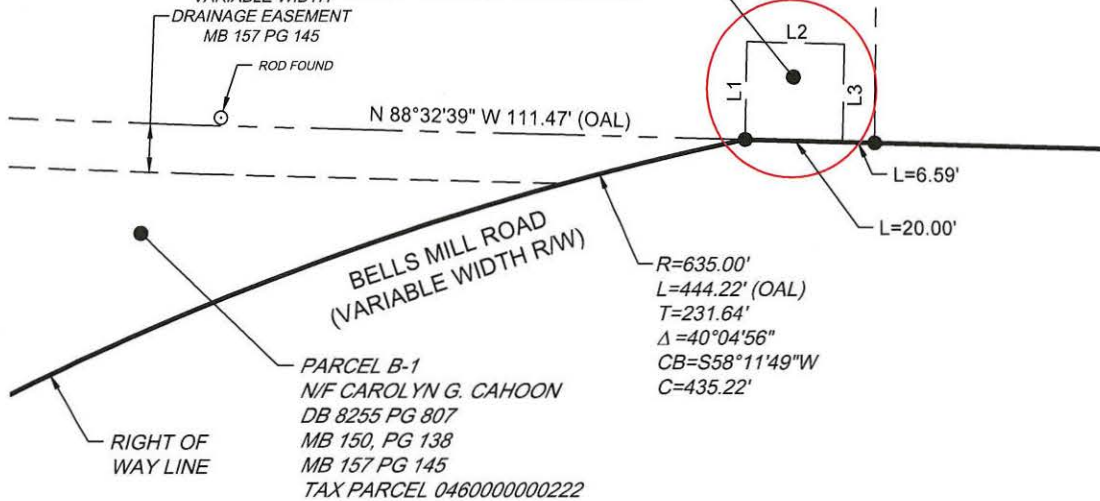
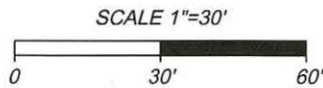


EXHIBIT SHOWING
 20' WATERLINE EASEMENT
 DEDICATED TO
 THE CITY OF CHESAPEAKE
 ON PROPERTY OWNED BY
 TIDEWATER COMMUNITY COLLEGE
 CHESAPEAKE CAMPUS
 TAX ID: 046000000213
 (DB 1768 PG 569) (MB 0157, PG 19)
 DEEP CREEK BOROUGH
 CHESAPEAKE, VIRGINIA



THIS DRAWING PREPARED AT THE
HAMPTON ROADS OFFICE
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YOUR VISION ACHIEVED THROUGH OURS.

Date: APRIL 2, 2015

Scale: 1"=30'

Sheet 1 of 1

J.N.:33323

Drawn by:RMK

Checked by:ESP

TIDEWATER COMMUNITY COLLEGE BOARD

AGENDA ITEM

MEETING: May 12, 2015
COMMITTEE: Finance, Building & Grounds Committee
AGENDA ITEM: Chesapeake Campus – Demolition of Greenhouses

BACKGROUND:

This item requests College Board endorsement of a request to demolish the four existing greenhouses on the Chesapeake Campus in order to make room for the construction of a new two-thousand square foot greenhouse.

The existing greenhouses were constructed in 1995 to provide laboratory space for the college's Horticulture program. They are past their expected service life, are beyond economical repair, and replacement components are no longer available. The project would be accomplished in two phases with two of the existing greenhouses to be demolished once the necessary approvals are obtained. Those two greenhouses are in disrepair and no longer used to support the academic program. When funding is available to procure and install the new greenhouse, the second two greenhouses will be demolished.

STAFF RECOMMENDATION:

That the College Board endorse and recommend to the State Board for Community Colleges demolition of the four existing greenhouses and construction of a new greenhouse at the Chesapeake Campus.

STAFF LIAISON:

Frank Dunn
Executive Vice President
FDunn@tcc.edu
757-822-1780



Resolution

Whereas, Earnhart A. Spencer, Jr. was appointed by the Portsmouth City Council as a member of the Tidewater Community College Board in July, 2009, and was subsequently reappointed to the Board in July, 2013; and

Whereas, Earnhart A. Spencer, Jr. served with distinction on the College Board's Curriculum and Student Development Committee from 2009 through 2012, and on the prior Resource Development Committee from 2012 to 2013, and on the current Finance, Buildings and Grounds Committee from 2013 to 2014; and

Whereas, Earnhart A. Spencer, Jr. served with distinction as the College Board Vice Chair from 2014 until he stepped down from the Board in 2015; and

Whereas, Earnhart A. Spencer, Jr. served ably and diligently to advise and guide Tidewater Community College through a period of unprecedented enrollment growth, program expansion, and community outreach; and

Whereas, Earnhart A. Spencer, Jr. provided exemplary service to Tidewater Community College by giving of his time to biannual Commencement Exercises, as well as site dedications and other official college events:

Now, Therefore, Be It Resolved that the Tidewater Community College Board and College President, on behalf of the faculty, staff, and students, thank and commend Earnhart A. Spencer, Jr. for his dedication and service to Tidewater Community College and those it serves; and

Be It Further Resolved that a copy of this resolution be given to Earnhart A. Spencer, Jr. with our warmest wishes on this, the 18th day of June in the year 2015, and that this resolution be recorded in the meeting minutes of the Tidewater Community College Board.

/s/

John D. Padgett
Chair, College Board

/s/

Edna V. Baehre-Kolovani, Ph.D.
President



Resolution

Whereas, Gerald A. Ortiz, affectionately known as “Jerry,” was appointed as the first President of the Tidewater Community College Alumni Association by then-President of Tidewater Community College, Deborah M. DiCroce, on November 18, 2010; and

Whereas, Gerald A. Ortiz graduated from TCC in 2004, was a member of the Phi Theta Kappa Honor Society, founded the college’s Debate Club, and served as the student commencement speaker; and

Whereas, Gerald A. Ortiz was subsequently elected by the Board of Directors of the Alumni Association to serve two additional successive terms as President; and

Whereas, Gerald A. Ortiz recruited fellow alumni for the Membership and Nominations Committee and the Engagement and Events Committee and, through his visionary leadership, assigned their respective goals for each calendar year; and

Whereas, Gerald A. Ortiz expanded awareness and engagement of the Alumni Association with the unveiling of the association at the college’s 2010 Commencement Exercises; with the establishment of a website; with the organization of events for students and alumni; and with his support and participation in the college’s branding and marketing activities; and

Whereas, Gerald A. Ortiz demonstrated his deep commitment to the Alumni Association by collaborating on the development of the TCC Alumni pin, now the association’s emblem; directing the association to develop social events to build camaraderie among alumni; and laying the foundation for the Association’s continuing success; and

Whereas, Gerald A. Ortiz provided uplifting remarks to new TCC alumni at Commencement Exercises from 2010 until his term as president ended in 2014:

Now, Therefore, Be It Resolved that the Tidewater Community College Board and the President of the College, on behalf of the faculty, staff, students, and the Tidewater Community College Alumni Association, express their gratitude and appreciation to Gerald A. Ortiz for the faithful discharge of his duties as President of the TCC Alumni Association; and

Be It Further Resolved that a copy of this resolution be given to Gerald A. Ortiz, with our warmest wishes, on this, the 18th day of June, 2015, and that the resolution be recorded in the meeting minutes of the Tidewater Community College Board.

/s/

John D. Padgett
Chair, College Board

/s/

Edna V. Baehre-Kolovani, Ph.D.
President

TIDEWATER COMMUNITY COLLEGE BOARD

2015-16 MEETING SCHEDULE

Thursday	August 13, 2015	Student Center Virginia Beach Campus (Work Session)
Thursday	September 10, 2015	Green District Administration Norfolk
Tuesday	November 10, 2015	Forum, Portsmouth Campus
Thursday	January 14, 2016	TCC Regional Automotive Center Chesapeake
Tuesday	March 8, 2016	Student Center Norfolk Campus
Tuesday	May 10, 2016	TCC Regional Workforce Solutions Center, Suffolk
Thursday	August 11, 2016	Student Center Portsmouth Campus (Work Session)

Notes

1. All regular meetings of the board commence at 4:00 p.m. on the second Tuesday of the month, unless otherwise noted, and typically conclude by 6:00 p.m.
2. The August meeting is framed as the board's annual planning session.

TIDEWATER COMMUNITY COLLEGE BOARD

AGENDA ITEM

MEETING: May 12, 2015
COMMITTEE: President's Report
AGENDA ITEM: Reaffirmation of TCC Mission Statement and Core Values

BACKGROUND:

TCC's regional accreditation agency, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), requires the college to have, and periodically review, a mission statement. The two SACSCOC principles governing the mission statement are as follows:

Core Requirement (CR) 2.4: The institution has a clearly defined, comprehensive, and published mission statement that is specific to the institution and appropriate for higher education. The mission addresses teaching and learning and, where applicable, research and public service.

Comprehensive Standard (CS) 3.1.1: The mission statement is current and comprehensive, accurately guides the institutions operations, is periodically reviewed and updated, is approved by the governing board, and is communicated to the institution's constituencies.

The President's Advisory and Planning Committee (PAPC) was charged this year with reviewing the college's mission statement with regard to CR 2.4 and CS 3.1.1. On March 17, 2015, the PAPC voted to reaffirm the mission statement, the commitments that inform the mission, and core values as they are currently written.

STAFF RECOMMENDATION:

That the College Board reaffirm the college's mission statement, commitments that inform the mission, and its core values.

STAFF LIAISON:

Curtis K. Aasen
Director of Institutional Effectiveness
caasen@tcc.edu
757-822-1070

MISSION

Tidewater Community College provides collegiate education and training to adults of all ages and backgrounds, helping them achieve their individual goals and contribute as citizens and workers to the vitality of an increasingly global community.

COMMITMENTS THAT INFORM THE MISSION:

- *Open access* to high-quality, affordable education to prepare students for transfer to a four-year baccalaureate institution, as well as for entry or advancement in the workforce.
- *Cultural diversity* as a critically important strength for students to meet the changing needs of a pluralistic, democratic society.
- *Lifelong learning* to heighten the awareness of students to multiple paths for achievement while helping them pursue the choices most conducive to their individual needs.
- *Partnerships and proactive responsiveness* to develop cutting-edge programs that meet the changing needs of students and industry, while contributing to the economic, civic, and cultural vitality of the region, the Commonwealth, the nation, and the international community.
- *A comprehensive range of programs and services* recognized for excellence by leaders of business, industry, and government, and by educators in K-12 education and four-year colleges and universities.

CORE VALUES

1. Access and successful student achievement
2. Respect for individuality and a commitment to fostering unique strengths in different people
3. Partnership with a range of constituencies
4. A vital and engaging learning environment
5. Service and accountability

ACCREDITATION

Tidewater Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the associate degree. Contact the Commission on College at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Tidewater Community College.