

# TIDEWATER COMMUNITY COLLEGE BOARD

## MEETING NO. 292

AUGUST 11, 2016

Meeting number two hundred and ninety-two of the Tidewater Community College Board was held on Thursday, August 11, 2016, in the Portsmouth Campus Student Center. The meeting constituted the board's 2016-17 work session. Terri N. Thompson, Board Chair, presided.

**Members Present:** Edna V. Baehre-Kolovani Cynthia (Cindy) S. Free  
Connie A. Meyer John M. Murray  
John D. Padgett Dwight M. Parker  
John A. Piscitelli Linda D. Ridenour  
Terri N. Thompson

**Members Absent:** James (Jay) N. Lucado

**Others Present:** Curtis K. Aasen, Director of Institutional Effectiveness & Interim Vice  
President for information Systems  
Matthew J. Baumgarten, Executive Director for Real Estate  
Development/COO of Facilities  
Jeffrey S. Boyd, Provost of Norfolk Campus  
Christine Damrose-Mahlmann, Former Chair of President's Advisory &  
Planning Council  
Daniel T. DeMarte, Vice President for Academic Affairs & CAO  
Jeannetta Hollins, Chair of College Administrative Association  
Susan M. James, Special Assistant to the President & Chief of Staff  
Sarah Elizabeth (Beth) Lunde, Associate Vice President for Human  
Resources  
Corey L. McCray, Vice President for Workforce Solutions  
Monica McFerrin, Chair of College Faculty Senate  
Bruce J. Meyer, TCC Alumni  
Phyllis F. Milloy, Vice President for Finance  
Lisa B. Rhine, Provost of Chesapeake Campus  
Michael D. Summers, Provost of Virginia Beach Campus & Interim Vice  
President for Student Affairs  
James P. Toscano, Vice President for Public Affairs and Communications  
Michelle W. Woodhouse, Provost of Portsmouth Campus

### 1. **Welcome and Call to Order**

Ms. Thompson, chair, determined the presence of a quorum and called the meeting to order at 4:05 p.m.

**2. Discuss Purpose of Work Session**

Ms. Thompson stated that the purpose of the work session was to focus on the board's role and effective communication as advisory board members representing the respective municipalities, and to reach consensus on the board goals for 2016-17 within the context of the college's strategic plan.

- a. Discuss Proposed 2016-17 College Board Working Priorities. Directing the board's attention to Tab 2a of the meeting packet, Ms. Thompson provided an overview of the board's working priorities and addressed its importance relative to the college's priorities.
- b. Adopt 2016-17 College Board Working Priorities—As Discussed. After some discussion on enrollment and student success, on a motion by Mr. Parker, seconded by Mr. Padgett, the board approved the 2016-17 College Board Working Priorities attached.

**3. 2016-17 Committee Assignments**

- a. Review 2016-17 Standing Committees. Ms. Thompson referred to Tab 3a of the meeting packet and addressed the compilation of the 2016-17 Standing Committees attached. She noted that the committee assignments were developed with consideration given to board members and what was in the best interest of the board.

**4. Highlight Contents of Information Packet**

Referring to items 4a and 4b, namely, the 2015-16 Meeting Schedule and the 2015-16 Board Membership in the information packet, Ms. Thompson asked the board to make note of the contents and to contact Ms. James if changes were required.

Ms. Thompson invited Mr. Aasen to provide updates on the accreditation visit noted in item 4c in the information packet. Planning for the SACSCOC Ten-Year Accreditation Reaffirmation started in early 2014 with the development of a Quality Enhancement Plan (QEP) Steering Committee charged to develop a comprehensive plan to advance the quality of the college's educational programming. Other components of the reaffirmation timeline mandated the ten-year Compliance Certification Report that was due in February 2016; a QEP and Focused Compliance Certification Report for August 2016; the SACSCOC on-site visit in October 2016; response to the on-site visit report in December 2016, and ultimately, reaffirmation of accreditation in July 2017. The on-site committee visit is scheduled for October 17-20 with visits to the four TCC campuses and some of its Centers.

**5. President's Report**

- a. Updates on Temporary Organizational Assignments. Dr. Baehre-Kolovani addressed some strategic changes among her Executive Staff. Notably, Dr. Summers continuing in his interim role as Vice President for Student Affairs; Mr. Aasen serving as Interim Vice President for Information Systems, and Dr. Toscano as the Acting Vice President of Advancement in Ms. Blow's departure to the VCCS.

- b. Update on 2016-17 Institutional Priorities w/Mr. Aasen. At the invitation of Dr. Baehre-Kolovani, Mr. Aasen outlined the 2016-17 Institutional Priorities. With Student Success as goal one on TCC's institutional priorities, Mr. Aasen highlighted how the Strategic Enrollment Management Plan and the VCCS Strategic Plan: *Complete 2021* intersect to support both initiatives. Work on the college's institutional priorities are supported by central themes tied to advising, Strategic Enrollment Management, guided pathways, the Quality Enhancement Plan, and co-curricular competencies. The collective collaboration helped to launch the redesign initiative for FY 2017.
- c. Changes to Role of State Board Liaison. Dr. Baehre-Kolovani announced that the VCCS decided to abandon the board liaison roles for its 23 community colleges due to various conflicts in the past. The change became effective on July 1, 2016.
- d. College Convocation. Dr. Baehre-Kolovani invited the board to join her at the college convocation on Friday, August 19<sup>th</sup> at 9:00 a.m. in the Roper Performing Arts Center.
- e. Update on TCC's Major Gifts Campaign. The college contracted with the Armistead Group to conduct a feasibility study on raising \$20 million for the TCC Major Gifts Campaign. As such, portions of the funds will support the hotel management program in Virginia Beach, the Regional Automotive Center and the Culinary Arts program expansions in addition to other initiatives.

#### 6. Chair's Report & Announcements

Ms. Thompson reminded the board of its next regularly scheduled meeting on September 13<sup>th</sup> at 4:00 p.m. in the Green District Administration Building.

#### 7. Adjournment

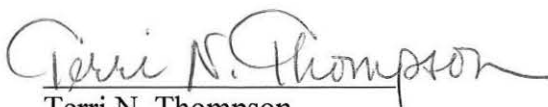
There being no further business to come before the board, Ms. Thompson adjourned the meeting at 5:00 p.m. and the board and college staff assembled for dinner and fellowship.

Respectfully submitted,



Edna V. Baehre-Kolovani, Ph.D.  
Secretary to the Board

APPROVAL



Terri N. Thompson  
Chair of the Board

## TIDEWATER COMMUNITY COLLEGE BOARD

### 2016-17 WORKING PRIORITIES

1. Improve communication and strategic engagement among board members and the college leadership.
2. Support the TCC Educational Foundation in the 2016-17 Major Gifts Campaign as champions for the cause. Through your connections and personal giving, help to build the TCC network of individuals and businesses with philanthropic aspirations toward TCC's interests. Continue Board Member philanthropic engagement in support of contributions to the Educational Foundation.
3. Support the college's heightened focus on Student Success and the VCCS's commitment to *Complete 2021, to lead the Commonwealth in the education of its people by tripling the number of credentials awarded for economic vitality and individual prosperity*, the larger strategic direction for Virginia's Community Colleges.
4. Support the 2016-17 Institutional Priorities of the College's 2013-2018 Strategic Plan.

# TIDEWATER COMMUNITY COLLEGE BOARD

## 2016-17 STANDING COMMITTEES

### **Executive Committee**

Terri N. Thompson, Board Chair  
John A. Piscitelli - Board Vice Chair  
John M. Murray, Chair – Finance & Facilities Committee  
Dwight M. Parker, Chair – Curriculum & Student Development Committee  
Linda D. Ridenour, Chair – Advocacy Committee  
Edna V. Baehre-Kolovani, President (*ex officio*)  
Susan M. James, Special Assistant to the President & Chief of Staff (*board liaison & staff support*)

### **Finance & Facilities Committee**

John M. Murray, Chair  
John D. Padgett  
James (Jay) N. Lucado  
Terri N. Thompson, Board Chair (*ex officio*)  
Edna V. Baehre-Kolovani, President (*ex officio*)  
Phyllis F. Milloy, Vice President for Finance (*staff liaison*)  
Matthew J. Baumgarten, Executive Director for Real Estate Development & COO of Facilities (*staff liaison*)

### **Curriculum & Student Development Committee**

Dwight M. Parker, Chair  
John A. Piscitelli  
Connie A. Meyer  
Terri N. Thompson, Board Chair (*ex officio*)  
Edna V. Baehre-Kolovani, President (*ex officio*)  
Daniel T. DeMarte, Vice President for Academic Affairs & CAO (*staff liaison*)  
Michael D. Summers, Interim Vice President for Student Affairs (*staff liaison*)  
Corey L. McCray, Vice President for Workforce Solutions (*staff liaison*)

### **Advocacy Committee**

Linda D. Ridenour, Chair  
Cynthia (Cindy) S. Free  
Terri N. Thompson, Board Chair (*ex officio*)  
Edna V. Baehre-Kolovani, President (*ex officio*)  
James P. Toscano, Vice President for Public Affairs and Communications (*staff liaison*)

### **Educational and Real Estate Foundation Board Representatives**

Terri N. Thompson, TCCEF & John D. Padgett, TCCREF