



TIDEWATER COMMUNITY COLLEGE
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OFFICE OF THE PRESIDENT

MEMORANDUM

TO: Dr. Glenn DuBois, Chancellor
Virginia Community College System

Mr. John D. Padgett, Chair
Tidewater Community College Board

FROM: Dr. Edna V. Baehre-Kolovani, President
Tidewater Community College

DATE: May 12, 2016

SUBJECT: College Board Meeting Minutes

Attached are the approved minutes for the March 8, 2016 board meeting. Please let me know if you have questions.

With best regards.

Attachment
EB-K/

CHESAPEAKE

NORFOLK

PORTSMOUTH

SUFFOLK

VIRGINIA BEACH

TIDEWATER COMMUNITY COLLEGE BOARD

MEETING NO. 290

MARCH 8, 2016

Meeting number two hundred and ninety of the Tidewater Community College Board was held on Tuesday, March 8, 2016, in the Bayside Building (tour)/Student Center (meeting) on the Virginia Beach Campus.

Members Present: Lee B. Armistead Edna V. Baehre-Kolovani
Cynthia S. Free James N. Lucado
Connie A. Meyer John M. Murray
John D. Padgett John A. Piscitelli
Linda D. Ridenour Terri N. Thompson

Members Absent: Dwight M. Parker Jared U. Turner

Others Present: Curtis K. Aasen, Director of Institutional Effectiveness
Felicia W. Blow, Vice President for Institutional Advancement & Executive
Director of Educational Foundation
Jeffrey S. Boyd, Provost of Norfolk Campus
Susan M. James, Special Assistant to the President & Chief of Staff
Beth Lunde, Associate Vice President for Human Resources
Corey L. McCray, Vice President for Workforce Solutions
Phyllis F. Milloy, Vice President for Finance
Lisa B. Rhine, Provost of Chesapeake Campus
Michael D. Summers, Provost of Virginia Beach Campus & Interim Vice
President for Student Affairs
James P. Toscano, Vice President for Public Affairs & Communications
Robin L. P. Ying, Vice President for Information Systems

1. **Welcome and Call to Order**

At the completion of the 4:00 p.m. tour of the Bayside Building, Mr. Padgett, chair, determined the presence of a quorum and called the meeting to order at 4:42 p.m. He welcomed the board's newest appointee, Mr. James N. Lucado, City of Chesapeake, who briefly introduced himself.

2. **Program Highlight**

The College Board met on the Virginia Beach Campus and toured the newly renovated Bayside Building also featured as the program highlight for the board meeting.

The Bayside Building was constructed in 1974, renovated in the 1980's, but could no longer sustain the growing academic needs of the campus. The building formerly housed the Virginia Beach Campus library and with the later construction of the 120,000 square-foot Joint-Use Library, coupled with the antiquated look of the facility, and the college's intent to transform the image of the campus, a redesign and repurposing was warranted. Preliminary design of the Bayside Building renovation was authorized in the 2012-2014 Appropriations Act and subsequently approved in the 2013 General Assembly Session. The funding was approved at a projected cost of \$16,819,000.

The college received the Certification of Occupancy for the Bayside Building in September 2015 and the building opened to students in mid-October of the same year. The design is intended to make the building an inviting, attractive destination for returning students and more importantly, potential new students and their families. The building now flows more smoothly with the rest of the campus and is more energy efficient. It serves as a one-stop student services center that facilitates locating various functions previously housed in various buildings around the campus into a single facility that is organized to achieve efficiencies and functional adjacencies appropriate to the admissions and enrollment processes. Some of those functions include:

- Admissions
- Enrollment & Domicile
- Business Office
- Educational Accessibility
- Financial Aid
- Academic Advising & Counseling
- Testing Center and testing rooms for students with special needs
- Welcome/Information Center
- Accommodations for the Existing Campus Network & Telecommunications Infrastructure and the College's Network Operations Center among other changes

The Bayside Building is fully equipped to meet the needs of TCC students, faculty, and staff. After completion of the tour, the board was guided to the Student Center to continue its board meeting.

3. Adoption of Consent Agenda

Mr. Padgett inquired if there were requests to remove any item(s) from the consent agenda to the full agenda. Hearing none, he asked for a motion to accept the consent agenda. On a motion by Dr. Armistead, seconded by Mr. Piscitelli, the board approved the consent agenda as proposed.

4. Approval of Action Items on Consent Agenda

Referring to Tabs 4a and 4b of the meeting packet, the board approved Meeting Minutes #289 for January 16, 2016 and the Proposed Increase in Institutional Auxiliary Fee attached.

5. Information Item(s)

- **Mr. Padgett invited Mr. Piscitelli, Curriculum & Student Development Committee Chair, to give the report of the committee.**
- a. The Honor Foundation—East Coast Operations. At the invitation of Mr. Piscitelli, Dr. Summers remarked that the collaboration between The Honor Foundation and TCC is significant to its veterans, especially for those transitioning from the Naval Special Warfare and U.S. Special Operations Forces. The Foundation was established three years ago and with a \$2 million grant and shared interests with TCC and its Center for Military and Veterans Education, the objectives of the program will materialize in April 2016.
- **Mr. Padgett invited Mr. Murray, Finance & Facilities Committee Chair, to give the report of the committee.**
- a. Routine Financial Statements for Month Ending January 31, 2016. At the invitation of Mr. Murray and referring to Tab 5a of the meeting packet, Ms. Milloy noted that the contributions received in FY15-16 for Local Board support were: City of Chesapeake – \$6,000; City of Norfolk - \$6,000; City of Portsmouth - \$5,400, and the City of Virginia Beach - \$5,100. The average yield on investments of \$41.9 million yielded \$10,376 in interest for January 2016.
- b. Mid-Year Report on 2015-16 State Operating Budget. Referring to 5b of the meeting packet, Mr. Murray asked Ms. Milloy to review the 2015-16 mid-year operating budget attached. Ms. Milloy noted that the adjustments reflect decreased revenue by \$6.3 million based on projected FTE decrease for the year and an increased vacancy savings of \$2 million. The year-end reserve is projected at \$.5 to \$1 million.
- c. Capital Projects Update. In the absence of Mr. Baumgarten and at the invitation of Mr. Murray, Ms. Milloy gave the capital projects update. Using a PowerPoint to frame her discussion, Ms. Milloy noted that the 1,200 parking space Chesapeake Campus Parking Garage is expected to be completed in fall 2016.
- **Mr. Padgett invited Ms. Thompson, Advocacy Committee Chair, to give the report of the committee.**
- a. Committee Report. Ms. Thompson applauded her board colleagues for joining her at the VCCS Legislative Reception and for their deliberate discussions with legislators at the General Assembly on matters of importance to TCC and its students. She extended her appreciation to Mr. Toscano for coordinating and chaperoning the event.

6. Discussion & Approval of Action Items(s) Removed from the Consent Agenda

Nothing to report.

7. President's Report

- a. Proposed 2015-16 Emeritus Appointment Resolutions. Directing the board's attention to Tab 7a of the meeting packet, Dr. Baehre-Kolovani reviewed the college's established policy and procedures for recognizing those retired or retiring faculty and classified staff whose service and contributions to TCC have been particularly meritorious and significant. She advanced the appointment of the following individuals to the following status: Franklin T. Dunn, Administrative Emeriti; Doris O. Jellig and William S. Rodner, Professor Emeriti, and Reginal L. Osby, Classified Staff Emeriti. On a motion by Dr. Armistead, seconded by Mr. Piscitelli, the board approved the appointments attached.
- b. General Assembly Update. Dr. Baehre-Kolovani stated that the VCCS requested \$25.4 million incentive funds for non-credit high demand workforce training over a two-year period. Subsequent to "the ask," the *Pay-for-Performance Workforce Law* was signed into law. The VCCS reports that "*Governor McAuliffe's two-year budget contains \$20 million in new resources for workforce, including \$12.5 million for credential incentives, \$6 million for equipment needed by career and technical training programs, and \$1.5 million for a veterans' portal to strengthen outreach to the population.*" Through the credentials plan, students will pay one-third of the cost, the commonwealth will pay the college one-third of the cost when the student completes the program, and the college will receive the final one-third when the student earns the credential.

None of TCC's capital projects that were in the Governor's proposed budget for design funding were included in the bond bills that were approved to move to construction.

- c. TCC Real Estate Foundation Update (w/Matthew Baumgarten). In the absence of Mr. Baumgarten, the update was deferred for a future meeting.

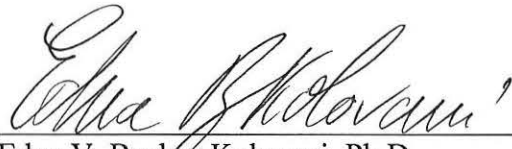
8. Chair's Report & Announcements

- a. Appointment of Board Nominating Committee. Per Article II Section 2.2 of the *Tidewater Community College Board Policies & Procedures Manual College Board By-Laws*, Mr. Padgett named Ms. Thompson, Mr. Murray, Mr. Piscitelli, and Dr. Armistead to serve as chair, to the Nominating Committee to develop a slate of officers for 2014-16. Per board policy, board officers typically serve "two-year terms," and the Nominating Committee "shall be sensitive to locality representation and board rotation." The committee will present its report to the board at the May meeting.
- b. Initiation of President's Evaluation Process. Mr. Padgett noted that the president's evaluation will be conducted per the Evaluation Plan detailed in *Section 2.16.4 of the Tidewater Community College Board Policies & Procedures Manual College Board By-Laws*. Part of the process requires the president to submit her self-evaluation to the board chair by March 15, 2016.

9. Adjournment

There being no further business to come before the board, Mr. Padgett adjourned the meeting at 5:27 p.m.

Respectfully submitted,



Edna V. Baehre-Kolovani, Ph.D.
Secretary to the Board

APPROVAL



John D. Padgett
Chair

TIDEWATER COMMUNITY COLLEGE BOARD

AGENDA ITEM

MEETING: March 8, 2016
COMMITTEE: Finance and Facilities Committee
AGENDA ITEM: Increase in Institutional Auxiliary Fee

BACKGROUND:

Language authorizing increases in mandatory non-educational and general program fees from 4-2.01 b. of the Appropriation Act states:

- a) Except as provided in Chapters 933 and 943 of the 2006 Acts of Assembly, mandatory fees for purposes other than educational and general programs shall not be increased for Virginia undergraduates beyond five percent annually, excluding requirements for wage, salary, and fringe benefit increases, as authorized by the General Assembly.
- b) This restriction shall not apply in the following instances: fee increases directly related to capital projects authorized by the General Assembly; fee increases to support student health services; and other fee increases specifically authorized by the General Assembly.
- c) Due to the small mandatory non-educational and general program fees currently assessed students in the Virginia Community College System, increases in any one year of no more than \$15 shall be allowed on a cost-justified case-by-case basis, subject to approval by the State Board for Community Colleges.

As a result of this language, the VCCS requires that mandatory non-educational and general program fee increases be limited to \$.50 per credit hour to a maximum of \$15.00 per academic year (Fall/Spring semesters). Further, each college requesting an increase in a mandatory non-educational and general program fee must prepare appropriate documentation to demonstrate the required cost justification for the fee increase and submit the fee increase request to the Chancellor for consideration by the State Board for Community Colleges.

In accordance with the Appropriation Act, and as reflected in State Board policy, parking must be conducted as an auxiliary enterprise, and as such expenditures for construction, operation and maintenance of parking lots and garages must be paid for with non-state funds. The funds are typically from local government appropriations provided for such purposes and from student parking fees.

The college's Capital Outlay Plan includes two parking garage facilities: Chesapeake—1200 spaces at an estimated cost of \$25.9 million; and Virginia Beach—1,500 spaces at an estimated cost of \$41.7 million. The Chesapeake Campus garage project is now under construction and completion is anticipated fall 2016; the Virginia Beach Campus project is anticipated in the 2018-20 biennium.

While the college expects that the respective campus host localities will contribute to the development of new parking facilities, it also anticipates that some portion of the cost will be borne by non-general fund revenues, including student fees.

Staff proposes a \$.50 per credit hour increase in the college's Institutional Auxiliary Fee. This fee increase will allow the college to build a fund that will be used to meet the increased demands for parking. Once the Virginia Beach Campus parking garage is appropriated, the fee will be increased to the level required to support bond payments for twenty years.

STAFF RECOMMENDATION:

That the TCC Local College Board recommend to the State Board for Community Colleges an increase of \$.50 per credit hour in its Institutional Auxiliary Fee, effective Fall Semester 2016.

STAFF LIAISON:

Phyllis F. Milloy
Vice President for Finance
PMilloy@tcc.edu
757-822-1064

TIDEWATER COMMUNITY COLLEGE BOARD

AGENDA ITEM

MEETING: March 8, 2016

COMMITTEE: Finance & Facilities Committee

AGENDA ITEM: Mid-Year Report on 2015-16 State Operating Budget

BACKGROUND:

The Commonwealth of Virginia operates on a July – June fiscal year. The college's 2015-16 State Operating Budget was presented at the September 10, 2015 meeting; the Mid-Year report provides an update on the budget.

STAFF RECOMMENDATION:

None. This item is for information only.

STAFF LIAISON:

Phyllis F. Milloy
Vice President for Finance
PMilloy@tcc.edu
757-822-1064

**TIDEWATER COMMUNITY COLLEGE
2015-16 STATE OPERATING BUDGET
MID-YEAR REPORT**

REVENUES		2015-16	Adjustments	Adjusted FY15-16
	BASE BUDGET	133,611,839		133,611,839
	TUITION REVENUE ADJUSTMENT/ENROLLMENT/OTHER	2,000,000	(6,289,437)	(4,289,437)
	CITY OF CHESAPEAKE	60,500		60,500
	WORKFORCE DEVELOPMENT	1,998,939		1,998,939
	REIMBURSEMENTS			
	SPECIAL FUNDED SALARIES AND OPERATING COSTS	6,185,000		6,185,000
	TOTAL REVENUES EXPECTED	143,856,278	(6,289,437)	137,566,841
EXPENDITURES - PERSONNEL SERVICES				
	PERSONNEL SERVICES			
	TEACHING FACULTY	22,588,291		22,588,291
	ADMINISTRATIVE & PROFESSIONAL FACULTY	13,073,745		13,073,745
	CLASSIFIED	23,798,903		23,798,903
	ADJUNCT/OVERLOAD/SUMMER PAY	18,500,000		18,500,000
	WAGE EMPLOYEES	7,722,833		7,722,833
	WORKFORCE SOLUTIONS	1,535,012		1,535,012
	REALLOCATION, SICK/ANNUAL LEAVE	400,000		400,000
	FRINGES	24,995,955		24,995,955
	VACANCY	(3,500,000)	(2,001,641)	(5,501,641)
	TOTAL PERSONNEL SERVICES	109,114,739	(2,001,641)	107,113,098

Note 1

Note 2

Notes

1. Reflects revenue based on estimated 17,306 FTE (7.2% decrease from 2014-15). Includes Technology Fee revenue.
2. Reflects increase due to projected vacancy savings through June 30th.

**TIDEWATER COMMUNITY COLLEGE
2015-16 STATE OPERATING BUDGET
MID-YEAR REPORT**

EXPENDITURES - OPERATING COSTS	2015-16	Adjustments	Adjusted FY15-16
CHESAPEAKE CAMPUS	331,321		331,321
REGIONAL AUTOMOTIVE CENTER	54,800		54,800
NORFOLK CAMPUS	335,179		335,179
PORTSMOUTH CAMPUS	351,312		351,312
BEAZLEY SCHOOL OF NURSING	85,700		85,700
VISUAL ARTS CENTER	55,000		55,000
VIRGINIA BEACH CAMPUS	528,786		528,786
ADVANCED TECHNOLOGY CENTER	450,978		450,978
REGIONAL HEALTH PROFESSIONS CENTER	267,900		267,900
CENTER FOR E-LEARNING	83,000		83,000
CENTER FOR MILITARY EDUCATION	150,000		150,000
ROPER CENTER	200,000		200,000
STUDENT SUCCESS	760,843		760,843
WORKFORCE SOLUTIONS	263,927		263,927
DUAL ENROLLMENT	1,050,840		1,050,840
FACILITIES MANAGEMENT	7,847,406		7,847,406
FIXED COSTS	4,651,621		4,651,621
GENERAL ADMINISTRATION	993,284		993,284
INFORMATION SYSTEMS	3,948,799		3,948,799
PUBLIC AFFAIRS & COMMUNICATIONS	2,584,795		2,584,795
LEARNING RESOURCES	1,051,953		1,051,953
PROFESSIONAL DEVELOPMENT	774,419		774,419
SAFETY & SECURITY	3,145,547		3,145,547
TOTAL OPERATING COSTS	29,967,410		29,967,410
TOTAL EXPENDITURES	139,082,149	(2,001,641)	137,080,508
BALANCE - CONTINGENCY RESERVE	4,774,129	(4,287,796)	486,333



Resolution

Whereas, Franklin T. Dunn joined the Executive Staff of Tidewater Community College as Executive Assistant to the President in 2000, was promoted to Vice President for Administration in 2003, and was again promoted to Executive Vice President in 2011; and,

Whereas, Franklin T. Dunn served Tidewater Community College with intelligence, perseverance, and unflagging dedication through a period of unprecedented growth and expansion of services and facilities; and,

Whereas, Franklin T. Dunn's many duties as Executive Assistant included functioning as chief of staff, coordinating the activities of the President's senior staff, including four vice presidents, four campus provosts, and three area directors, as well as other duties; and,

Whereas, Franklin T. Dunn also, as Executive Assistant, was responsible for the planning and execution of high-level college events; served as principal staff support and liaison to the College Board and the Educational Foundation Board of Directors; and coordinated executive level recruitment and processing of initial appointments of teaching and administrative faculty, as well as other duties; and,

Whereas, Franklin T. Dunn's many duties as Vice President for Administration included executive management and leadership for the operational areas of Human Resources, Facilities Planning and Development; Facilities Management and Services; Safety and Security; Emergency Preparedness; threat assessment and management; marketing, publications, and college events; and the management of the Tidewater Community College Real Estate Foundation, as well as other duties; and,

Whereas, Franklin T. Dunn's many duties as Executive Vice President included serving as Chief Executive Officer in the College President's absence; and,

Whereas, Franklin T. Dunn called upon his U.S. Navy background, prior higher education experience and unique administrative abilities to ensure the successful launch of the Center for Military and Veterans Education, the first such center in the nation; and,

Whereas, Franklin T. Dunn's service and contributions to Tidewater Community College have been particularly meritorious and significant; and

Whereas, Franklin T. Dunn retired from college service on February 1, 2016:

Now, Therefore, Be It Resolved that the Tidewater Community College Board and the President of the College, on behalf of the faculty, staff, and students, express their gratitude and appreciation to Franklin T. Dunn for his more than fifteen years of commitment and dedication; and

Be It Further Resolved that the Tidewater Community College Board, by virtue of the authority vested in it by the State Board for Community Colleges, hereby confers upon Franklin T. Dunn the status of Executive Emeritus with all the attendant rights and privileges per the college's policy for such appointments; and

Be It Further Resolved that a copy of this resolution be given to Franklin T. Dunn with our warmest wishes, on this, the _____ (date) _____, and that the resolution be recorded in the meeting minutes of the Tidewater Community College Board.



/s/

John D. Padgett
Chair, College Board

/s/

Edna V. Baehre-Kolovani, Ph.D.
President



Resolution

Whereas, Doris O. Jellig joined the faculty of Tidewater Community College as a member of the Humanities Department in 1988; and,

Whereas, Doris O. Jellig taught English as well as other related coursework for many years, and was deeply committed to the advancement of English scholarship and the academic success of her students; and,

Whereas, Doris O. Jellig, as a member of the Writing Advisory Board, was instrumental in ensuring that the campus Writing Center served students in innovative and expert ways, aligning its services with the changes in course and content design of developmental and college composition courses; and,

Whereas, Doris O. Jellig greatly assisted the college in her appointment as Assistant Division Chair/Lead Faculty for the Humanities Division, in her time on the Faculty Senate, and through her work on numerous committees, including the Assessment Committee, the Developmental Assessment Committee, the Institutional Audit Committee, the Tech Prep Committee, and the International Studies Committee; and,

Whereas, Doris O. Jellig planned, marketed, and personally led eleven study abroad trips to Ireland, greatly enhancing the collegiate experience for Tidewater Community College students; and,

Whereas, Doris O. Jellig's service and contributions to Tidewater Community College have been particularly meritorious and significant; and

Whereas, Doris O. Jellig retired from college service on August 16, 2015:

Now, Therefore, Be It Resolved that the Tidewater Community College Board and the President of the College, on behalf of the faculty, staff, and students, express their gratitude and appreciation to Doris O. Jellig for her twenty-seven years of commitment and dedication; and

Be It Further Resolved that the Tidewater Community College Board, by virtue of the authority vested in it by the State Board for Community Colleges, hereby confers upon Doris O. Jellig the status of Associate Professor Emeritus with all the attendant rights and privileges per the college's policy for such appointments; and

Be It Further Resolved that a copy of this resolution be given to Doris O. Jellig with our warmest wishes, on this, the _____ (date) _____, and that the resolution be recorded in the meeting minutes of the Tidewater Community College Board.



/s/

John D. Padgett
Chair, College Board

/s/

Edna V. Baehre-Kolovani, Ph.D.
President



Resolution

Whereas, Dr. William S. Rodner joined the faculty of Tidewater Community College as a member of the Social Sciences Department in 1988; and,

Whereas, Dr. William S. Rodner taught History as well as other related coursework for many years, and was deeply committed to the advancement of historical and cultural knowledge, as well as the academic success of his students; and,

Whereas, Dr. William S. Rodner was recognized for his exemplary service to the College with the awarding of the Chancellor's Commonwealth Professorship for outstanding teaching and research two times, in 2001-2003 and 2009-2011; and with the Tidewater Community College Recognition for Scholarly Achievement in 2015; and,

Whereas, Dr. William S. Rodner furthered the discipline and scholarly study of History through his publication of numerous books and scholarly articles, most recently *An American in Bolshevik Russia*, published by the University of Wisconsin Press in 2015; and,

Whereas, Dr. William S. Rodner's service and contributions to Tidewater Community College have been particularly meritorious and significant; and,

Whereas, Dr. William S. Rodner retired from college service on January 1, 2016:

Now, Therefore, Be It Resolved that the Tidewater Community College Board and the President of the College, on behalf of the faculty, staff, and students, express their gratitude and appreciation to Dr. William S. Rodner for his twenty-seven years of commitment and dedication; and

Be It Further Resolved that the Tidewater Community College Board, by virtue of the authority vested in it by the State Board for Community Colleges, hereby confers upon Dr. William S. Rodner the status of Professor Emeritus with all the attendant rights and privileges per the college's policy for such appointments; and

Be It Further Resolved that a copy of this resolution be given to Dr. William S. Rodner with our warmest wishes, on this, the (date) _____, and that the resolution be recorded in the meeting minutes of the Tidewater Community College Board.



/s/

John D. Padgett
Chair, College Board

/s/

Edna V. Baehre-Kolovani, Ph.D.
President



Resolution

Whereas, Reginald L. Osby joined the classified staff of Tidewater Community College as the Business Manager for the Norfolk Campus in 1993; and,

Whereas, Reginald L. Osby was instrumental in the development of the Norfolk Campus of Tidewater Community College, managing the collection, processing, deposit and reporting of all campus yearly tuition revenue; and,

Whereas, Reginald L. Osby directed campus administrators in developing and monitoring four campus budgets (operating, part-time wage, local funds, and professional development), and ensured that each campus department stayed within yearly budget expenditure requirements; and,

Whereas, Reginald L. Osby reviewed and approved all campus department purchases through the eVa Virginia Electronic Purchasing system, and trained departmental users on the system; and,

Whereas, Reginald L. Osby completed numerous other financial and accounting duties including approval of campus travel for faculty and staff, coordination of parking with the City of Norfolk, and management of processing of campus accounts receivable billing and due diligence processes in accordance with state and college policies and procedures; and

Whereas, Reginald L. Osby successfully completed seven annual audit reviews by the district administrative office with no major discrepancies; and,

Whereas, Reginald L. Osby gave his time and expertise to Tidewater Community College students through service as a mentor for the Open Door Project since 1997, for the Educational Opportunity Center for five years, for the Norfolk Campus "Beating the Odds" program, and for the Norfolk Campus Chapter of the Student African American Brotherhood; and,

Whereas, Reginald L. Osby's service and contributions to Tidewater Community College have been particularly meritorious and significant; and

Whereas, Reginald L. Osby retired from college service on November 1, 2015:

Now, Therefore, Be It Resolved that the Tidewater Community College Board and the President of the College, on behalf of the faculty, staff, and students, express their gratitude and appreciation to Reginald L. Osby for his twenty-two years of commitment and dedication; and

Be It Further Resolved that the Tidewater Community College Board, by virtue of the authority vested in it by the State Board for Community Colleges, hereby confers upon Reginald L. Osby the status of Classified Emeritus with all the attendant rights and privileges per the college's policy for such appointments; and

Be It Further Resolved that a copy of this resolution be given to Reginald L. Osby with our warmest wishes, on this, the _____ (date) _____, and that the resolution be recorded in the meeting minutes of the Tidewater Community College Board.



/s/

John D. Padgett
Chair, College Board

/s/

Edna V. Baehre-Kolovani, Ph.D.
President