

TIDEWATER COMMUNITY COLLEGE BOARD

MEETING NO. 298

AUGUST 10, 2017

Meeting number two hundred and ninety-eight of the Tidewater Community College Board was held on Thursday, August 10, 2017, in the Chesapeake Campus Student Center. The meeting constituted the board's 2017-18 work session. Terri N. Thompson, Board Chair, presided.

Members Present: Edna V. Baehre-Kolovani Jerome A. Bynum
Lynn B. Clements Paulette D. Franklin-Jenkins
Cynthia (Cindy) S. Free James (Jay) N. Lucado
Delceno C. Miles John M. Murray
Dwight M. Parker Linda D. Ridenour
Terri N. Thompson

Members Absent: Connie A. Meyer John D. Padgett

Others Present: Curtis K. Aasen, Director of Institutional Effectiveness & Interim Vice
President for Information Systems
Matthew J. Baumgarten, Executive Director of Real Estate
Foundation/COO of Facilities & Public Safety
Jeffrey S. Boyd, Provost of Norfolk Campus
Daniel T. DeMarte, Executive Vice President for Academic & Student
Affairs & CAO
Judy Gill, Chair of College Faculty Senate
Susan M. James, Special Assistant to the President & Chief of Staff
Sarah Elizabeth (Beth) Lunde, Associate Vice President for Human
Resources
Corey L. McCray, Vice President for Workforce Solutions
Phyllis F. Milloy, Vice President for Finance
Lisa B. Rhine, Provost of Chesapeake Campus
Blair Rhodes, Chair of College Administrative Association
Michael D. Summers, Provost of Virginia Beach Campus
James P. Toscano, Vice President for Institutional Advancement/Executive
Director of Educational Foundation
Michelle W. Woodhouse, Provost of Portsmouth Campus

1. **Welcome and Call to Order**

Ms. Thompson, chair, determined the presence of a quorum and called the meeting to order at 4:08 p.m.

2. Discuss Purpose of Work Session

Ms. Thompson stated that the purpose of the work session was to focus on the board's role within the context of the College's Strategic Plan; to effect communication as an advisory board representing the respective municipalities, and to reach consensus on board goals for 2017-18.

- a. Discuss Proposed 2017-18 College Board Working Priorities. Directing the board's attention to Tab 2a of the meeting packet, Ms. Thompson provided an overview of the board's working priorities and addressed its importance relative to the college's priorities. She suggested modifications to the proposed priorities to include, adding the prior year's board goal of "improving communication and strategic engagement...;" board attendance at City Council meeting(s), review of sections of the board's policies and procedures manual at future meetings, and update to the policies and procedures manual.
- b. Adopt 2017-18 College Board Working Priorities—As Discussed. After some discussion on the proposed recommendations, on a motion by Ms. Franklin-Jenkins, seconded by Ms. Ridenour, the board approved the 2017-18 College Board Working Priorities attached.

3. 2017-18 Committee Assignments

- a. Review 2017-18 Standing Committees. Ms. Thompson referred to Tab 3a of the meeting packet and addressed the compilation of the 2017-18 Standing Committees. She noted that the committee assignments were developed with consideration given to board members and what was in the best interest of the board. Dr. Baehre-Kolovani recommended that the Standing Committees be amended to reflect the addition of Ms. Miles as a member of the Educational Foundation as attached.

4. Highlight Contents of Information Packet

Referring to the revised 2017-18 Meeting Schedule in the information packet, Ms. Thompson noted that the November 14, 2017 and the May 15, 2018 meeting locations were changed to support one of the board's 2017-18 Working Priorities relative to discussions with school divisions.

The 2017-18 Board Membership roster reflects updates to the board as it currently stands.

5. President's Report

- a. Administrative Reorganization. Dr. Baehre-Kolovani addressed the reorganization of her President's Cabinet, Academic & Student Affairs, and the Department of Safety and Security. As such, effective July 1, 2017, Dr. DeMarte was named Executive Vice President for Academic & Student Affairs & Chief Academic Officer; Mr. Baumgarten assumed the responsibility of Safety and Security for the College that was previously held by and Dr. Toscano, the now Vice President for Institutional Advancement/Executive Director of the Educational Foundation. The reorganization of Academic and Student Affairs directly supports the Guided Pathways initiative and P.A.C.E, both accreditation requirements of the SACSCOC report in support of Student Success.

- b. SACSCOC Accreditation Results. At the invitation of Dr. Baehre-Kolovani, Mr. Aasen provided a brief chronological timeline of the SACSCOC Regional Accreditation Reaffirmation process. Between January 2013 and March 2017, the College provided/scheduled: a Fifth-Year Interim Report and QEP Report; the Ten-Year Compliance Certification Report that was required for off-site review; the QEP and Focused Compliance Certification Report; a SACSCOC on-site visit, and responded to a mandated on-site visit report. Subsequently, the College met all expectations and was reaffirmed for accreditation in June 2017 for another ten years.
- c. College Convocation. Dr. Baehre-Kolovani invited the board to join her at the College Convocation on Thursday, August 17th at 9:00 a.m. in the Roper Performing Arts Center.

6. Chair's Report & Announcements

Ms. Thompson reminded the board of its next regularly scheduled meeting on Tuesday, September 12th at 4:00 p.m. in the Portsmouth Campus Student Center.

7. Adjournment

There being no further business to come before the board, Ms. Thompson adjourned the meeting at 5:26 p.m.

Respectfully submitted,



Edna V. Baehre-Kolovani, Ph.D.
Secretary to the Board

APPROVAL



Terri N. Thompson
Chair of the Board

TIDEWATER COMMUNITY COLLEGE BOARD

2017-18 WORKING PRIORITIES

1. Invite local school divisions to a board meeting to share their vision for higher education and how the community college fits into their plans.
2. Improve communication and strategic engagement among board members and the college leadership.
 - Working with College President, review sections of TCC Board Policies & Procedures Manual w/By-Laws at each meeting.
 - Update applicable areas of the TCC Board Policies & Procedures Manual w/By-Laws in collaboration with the College President/Staff, for approval by the Board.
 - Annual Board Members' updates about TCC with college leadership at respective City Council meetings.
3. Support the TCC Educational Foundation in the Major Gifts Campaign as champions for the cause. Through your connections and personal giving, help to build the TCC network of individuals and businesses with philanthropic aspirations toward TCC's interests. Continue Board Member philanthropic engagement in support of contributions to the Educational Foundation.
4. Support the VCCS's commitment to *Complete 2021*, "to lead the Commonwealth in the education of its people by tripling the number of credentials awarded for economic vitality and individual prosperity," the larger strategic direction for Virginia's Community Colleges.
5. Support the College's heightened focus on student success and the Institutional Priorities of the College's 2013-2018 Strategic Plan.

TIDEWATER COMMUNITY COLLEGE BOARD

2017-18 STANDING COMMITTEES

Executive Committee

Terri N. Thompson, Board Chair
John M. Murray - Board Vice Chair
James (Jay) N. Lucado, Chair – Finance & Facilities Committee
Dwight M. Parker, Chair – Curriculum & Student Development Committee
Linda D. Ridenour, Chair – Advocacy Committee
Edna V. Baehre-Kolovani, President (*ex officio*)
Susan M. James, Special Assistant to the President & Chief of Staff (*board liaison & staff support*)

Finance & Facilities Committee

James (Jay) N. Lucado, Chair
John D. Padgett
Paulette D. Franklin-Jenkins
Delceno C. Miles
Terri N. Thompson, Board Chair (*ex officio*)
Edna V. Baehre-Kolovani, President (*ex officio*)
Phyllis F. Milloy, Vice President for Finance (*staff liaison*)
Matthew J. Baumgarten, Executive Director for Real Estate Foundation & COO of Facilities & Public Safety (*staff liaison*)

Curriculum & Student Development Committee

Dwight M. Parker, Chair
Connie A. Meyer
John M. Murray
Lynn B. Clements
Terri N. Thompson, Board Chair (*ex officio*)
Edna V. Baehre-Kolovani, President (*ex officio*)
Daniel T. DeMarte, Executive Vice President for Academic & Student Affairs (*staff liaison*)
Corey L. McCray, Vice President for Workforce Solutions (*staff liaison*)

Advocacy Committee

Linda D. Ridenour, Chair
Cynthia (Cindy) S. Free
Jerome A. Bynum
Terri N. Thompson, Board Chair (*ex officio*)
Edna V. Baehre-Kolovani, President (*ex officio*)
James P. Toscano, Vice President for Institutional Advancement (*staff liaison*)

Educational and Real Estate Foundation Board Representatives

Terri N. Thompson & Delceno C. Miles, TCCEF & John D. Padgett, TCCREF