



TIDEWATER COMMUNITY COLLEGE
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Tidewater Community College - Classified Association Meeting Minutes

Date: December 2, 2015

Time: 1:00 to 4:00 pm

Place: Village Inn - Chesapeake

Attendance: Sara Hair, Peggy Manuelito, Nancy Jones, Kathy Richardson, Linda Jacobs, Joyce Banks, Estelle Bussey, Leona Davis-Daniels, Ina walker, Tramisha Croker and Toni Dixon.

Absent: Paula Wood, Angela Simmons, Bobby Bennett, Cheryl Lomax, Christie Bradley, Coby Dillard, Pinkey Brown, Tiffani Wright, Trisha Ok and Roosevelt Gray.

Call to order: Meeting was called to order by the Classified Association Chair, Sara Hair at 12:56 pm

Minutes: Minutes from November were not available but will be sent out to members via email

Campus Reports

Portsmouth - Campus Holiday Party with band on December 16.
Classified Holiday Gathering on December 10.
Computer Training for Classified staff was good. Mr. Jim Hines held training in the library, training included, OneNote, Google Drive and MS tricks and tips.
CVC total was over \$6300.

Norfolk – CommonHealth day was on October 28 was informative and featured various topics.
Campus Holiday Party on December 10.
Punch with Provost – sit and talk with the provost while having light snacks and punch.
The Classified Association would like to hold monthly gatherings.
CVC total was \$918.00

WFC – Christmas Party on December 21.

The On Ramp Program is a designed to provide funds for education and training to any dislocated worker (e.g. laid off, etc.), and the VSRA Pre-employment Initiative currently has a \$250,000 fund and provides training in Marine Electric, Marine Welding, and Marine Painting on behalf of the Virginia Ship Repair Association (VRSA).

Chesapeake – Campus Party on December 10 will include a Family Feud Competition. Round Robin Party on December 18.
The new librarian is named Claire Clemens

Virginia Beach – No report.

New Business

Charge

The charge for Classified Association for 2014-2015.....

Bi-laws.....

Purpose statement, thoughts?

“Where we are and where we want to be?”

Website

Christie Bradley has done an excellent job in updating and creating the website to coincide with the TCC website. Please check out what she has done.

Professional Development Day

We have no money! There was no money for PDD in budget. We will have to either make Spring PDD a ½ day – 12 to 1 pm or improvise.

Provisions:

Use Portsmouth Student Center, internal speakers, have food trucks for lunch or use local food restaurants, provide coffee/water and members of Classified Association bring cookies for breaks.

Have PDD coincide with Faculty Day, there is no classes that day. Sara will talk to the president about this.

Sara would like to Classified Association to help with local charities, not just through the holidays but once a month.

The Association will form a sub-committee to help with sessions or PDD.

CVC Campaign should include Classified Association to help with financing PDD.

Ms. Inda Walker resigned from the position as secretary for Classified Association.

Sara Hair asked if anyone would like to step up to take secretary position. Peggy has graciously volunteered to take the position for the remaining term.

Next Meeting: January 6, 2016 in Norfolk

Submitted by Peggy Manuelito