



TIDEWATER COMMUNITY COLLEGE
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Tidewater Community College - Classified Association Meeting Minutes

Date: November 6, 2013

Time: 1:30 pm

Place: Chesapeake Campus

Attendance: Joyce Banks (C), Leona Davis (WFD Portsmouth), Coby Dillard (C), Roosevelt Gray (C), Nancy Jones (N), Wanda Jackson (N), Jai Stofocki (N), Monica Terry (P), Gwen Smith (P), Joyce Green (P), Paula Wood (VB), Christine Anders (VB), Gloria Singleton (VB)

Absent: Roosevelt Gray (C), Shana Owens (P), Toni Dixon (Norfolk), Martin Herrerra (Virginia Beach)

Special Guest: N/A

Call to order: The meeting was called to order by Nancy Jones, CA Co-Chair, at 1:30 p.m.

Minutes: A motion was made and seconded to accept the August minutes with corrections. Motion carried.

A motion was made and seconded to accept the September minutes with corrections. Motion carried.

A motion was made and seconded to accept the October minutes with corrections. Motion carried.

Outstanding Business

Professional Development Day

The March 14, 2014 PDDay was discussed. The theme for the day will be A Healthy Workplace. It was noted that the ATC building at the VB campus is not available for this date. There is, however, availability for March 13. A motion was made and seconded to change the date of the March PDDay to March 13th. Motion carried. The March 13th PDDay will be held at the ATC building in Virginia Beach.

Theme: A Healthy Workplace

Morning Session: Dr. Baehre-Kolovani
CommonHealth
HR – Benefits Update

*Jai and Diane volunteered to contact a CommonHealth rep and a rep from Human Resources.

Lunch: Healthy Meal

*Wanda Jackson volunteered to coordinate the selection of a healthy meal from one of the approved eVa vendors.

Afternoon Session: Health Fair
Blood Pressure – coordinated by Martin Herrera
Chair Yoga – coordinated by Nancy Jones
Massage – coordinated by Martin Herrera
CPR/Hands on – coordinated by Nancy Jones
Nutrition –
YWCA/Healthy Lifestyle –
Zumba – Delores Goodman/instructor
Cholesterol/Sugar Check –

Please send additional ideas to Nancy Jones. Also, the CA members were asked to help with coordinating sessions if possible.

The community service project for the day will collection of food for the Foodbank.

Giveaways were discussed. There were samples of portfolios and umbrellas. Wanda Jackson obtained the samples from the company, Bright Ideas. She will ask them for other options and provide that information to the CA via e-mail for selection.

There was discussion regarding the restrictions placed on Classified employees who also teach for TCC. The number of hours they are permitted to teach have been reduced. Nancy Jones asked the CA if a letter of concern should be written and presented to Dr. Kolovani regarding this issue. After further discussion, it was decided that the Classified Association will draft and present a letter to Dr. Kolovani outlining the concerns of classified employees who are now limited to teaching 9 credit hours
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By-Laws

It was noted that a sub-committee has been formed to review the CA by-laws. The committee consists of Monica Terry, Leona Davis and Coby Dillard. The committee will meet in January to outline the timeline of the review.

Logo

Coby Dillard submitted a request to Creative Services and they have created a CA logo. Copies of several variations were reviewed. A motion was made and seconded to select the CA logo. Motion carried.

New Business

December Meeting

The December meeting will be a working luncheon at a local restaurant. Suggestions were Outback, Tripps, or Texas Roadhouse. Coby Dillard and Joyce Banks will check to see if either place can accommodate the group on December 11th.

The Internal Relations Committee

The Internal Relations Committee needs a classified representative from the Portsmouth Campus.

2013-14 Classified Association

Coby Dillard – Co-Chair

Nancy Jones – Co-Chair

Monica Terry – Secretary

Campus Reports

Chesapeake

Norfolk

Portsmouth

Virginia Beach

Next Meeting: The next meeting will be held December 11th at a location to be determined.

Submitted by Monica Terry, 2013-14 Secretary

Approved: